

## **MAHARASHTRA POLLUTION CONTROL BOARD**

Tel: +91 22 24014701/2402 4068

Website: [www.mpcb.gov.in](http://www.mpcb.gov.in)

E-mail : [eic@mpcb.gov.in](mailto:eic@mpcb.gov.in)



Kalpataru Point, 3<sup>rd</sup> & 4<sup>th</sup> Floor  
Opp. Cine Planet Cinema,  
Near Sion Circle, Sion (E)  
Mumbai- 400 022.

### **Corrigendum 1**

Date: 04/08/2025

### **Minutes of Pre-Bid Meeting of Limited RFP - RFP for Appointment of CERT-In Empanelled Agency for Security Audit of IT Infrastructure at Maharashtra Pollution Control Board**

#### **1. Brief about the meeting**

**Date:** 01/08/2025, Day: Friday, **Time:** 3:30 PM – 4:00 PM

**Place:** MPCB Office and online meeting over MS Teams platform

#### **2. Agenda: Pre-bid meeting**

**Table 1:** Pre-Bid Meeting attendees

The following attendees were present for the Pre-Bid Meeting:

S. No.	Name	Designation and Organization	In-Person / Online
1.	Dr. Rajendra Rajput	AST, MPCB	Online
2.	Shri. Dinesh Sonawane	SO, MPCB	In-Person
3.	Prabhakar Bagade	Consultant, KPMG	In-Person
4.	Mr. Ravi Naidu	M/s AAA Technologies Ltd	Online
5.	Mr. Sameeran Chanda	M/s AAA Technologies Ltd	Online
6.			
7.			

### 3. Main Points Discussed

**Table 2: Pre-Bid Queries and Clarifications**

Sr. No.	Clause No.	Page No.	Content of RFP Requiring Clarification	Change Requested/Clarification required	Clarification/Amendment by MPCB
1.	12	10	Tender Fee to be paid via Online Payment Gateway mode only. ₹ 22,420/- (INR Twenty-Two Thousand Four Hundred and Twenty only inclusive of all taxes and non-refundable)	Please confirm whether we need to provide a Tender Fee. We are an MSME registered company. According to the MSME Act, an MSE is exempt from paying the tender fee. Please consider and waive tender fee for MSE.	No Change, RFP terms and conditions prevail.
2.	13	10	Earnest Money Deposit (EMD) via online procurement portal ₹ 1,50,000/- (INR One Lakh Fifty Thousand Only) to be paid online through e-tender portal.	Please confirm whether we need to provide a Tender Fee. We are an MSME registered company. According to the MSME Act, an MSE is exempt from paying the EMD. Please consider and waive EMD for MSE.	No Change, RFP terms and conditions prevail.
3.	Annexure 8	57	CV of the Key Manpower proposed for audit service to be submitted in the following format:	Please delete this Annexure	Refer amendment in Annexure - B below.
4.	12	10	Tender Fee to be paid via Online Payment Gateway mode only. ₹ 22,420/- (INR Twenty-Two Thousand Four Hundred and Twenty only inclusive of all taxes and non-refundable)	Kindly confirm do we need to provide Tender Fee. As we are MSME registered company. As per MSME Act, an MSE is exempted from paying Tender fee. Request you to consider the same and waive off Tender Fee for MSE	No Change, RFP terms and conditions prevail.
5.	13	10	Earnest Money Deposit (EMD) via online procurement portal ₹ 1,50,000/- (INR One Lakh Fifty Thousand Only) to be paid online through e-tender portal.	Kindly confirm do we need to provide EMD. As we are MSME registered company. As per MSME Act, an MSE is exempted from paying EMD. Request you to consider the same and waive off EMD for MSE	No Change, RFP terms and conditions prevail.
6.	27 SECTION 3: PRE-QUALIFICATION CRITERIA AND	28	PQ 4 - The Bidder must have at least 30 employees (posted in India) with more than 3 years of experience in Information Security and employed for more than 6 months in the present company as on date of submission	Please confirm we need to submit only HR declaration as per annexure 7 and no certificates	Refer amendment in Annexure - A below.

Sr. No.	Clause No.	Page No.	Content of RFP Requiring Clarification	Change Requested/Clarification required	Clarification/Amendment by MPCB
	TECHNICAL EVALUATION		of its response and their certifications need to be valid on that date, out of which: a) 10 employees should have passed the examination for qualifications such as ISO 27001 Lead Auditors and/or ISO 27001 Lead Implementers from an accredited certifying agency b) 10 employees should be CISA/CISSP qualified c) 10 should be OSCP /		
7.	Annexure 8 CV Format	57	CV of the Key Manpower proposed for audit service to be submitted in the following format:	We request you to kindly delete the Annexure 8	Refer clarification in Sr. No. 3 above.
8.	Annexure 9 Power of Attorney	60	(On Non – Judicial stamp paper of ₹ 500/- duly attested by Notary Public)	As we understand that we do not have to submit the power of attorney. As a board resolution has already been passed for general power of attorney and can be signed by the Director. As a result, we will submit the board resolution instead of the Power of Attorney. Please confirm	Bidders have to submit both Power of Attorney and Board Resolution as per RFP requirement.
9.	Annexure 13	73	Draft Conditions of Contract (On the non-judicial stamp paper of ₹ 500/-)	As we understand that the Draft Conditions of Contract to be signed by the L1 bidder - Please confirm	Understanding is correct.
10.	Annexure 14	93	Non-Disclosure Agreement (On non-judicial stamp paper of ₹ 500 duly attested by notary public)	As we understand that the NDA to be signed by the L1 bidder - Please confirm	Understanding is correct.
11.	Annexure	45	Annexure	We request to kindly provide the annexure in word format	Out of the scope of pre-bid clarification.
12.	8	10	Last date of Bid Submission 08/08/2025 18:00 IST	We request you to give us extension till 17 <sup>th</sup> August 2025	No Change, RFP terms and conditions prevail.
13.	12	10	Tender Fee to be paid via Online Payment Gateway mode only. ₹ 22,420/- (INR Twenty-Two Thousand Four Hundred and	Please confirm whether we need to provide a Tender Fee. We are an MSME registered company. According to the MSME Act, an MSE	No Change, RFP terms and conditions prevail.

Sr. No.	Clause No.	Page No.	Content of RFP Requiring Clarification	Change Requested/Clarification required	Clarification/Amendment by MPCB
			Twenty only inclusive of all taxes and non-refundable)	is exempt from paying the tender fee. Please consider and waive tender fee for MSE.	
14.	13	10	Earnest Money Deposit (EMD) via online procurement portal ₹ 1,50,000/- (INR One Lakh Fifty Thousand Only) to be paid online through e-tender portal.	Please confirm whether we need to provide a Tender Fee. We are an MSME registered company. According to the MSME Act, an MSE is exempt from paying the EMD. Please consider and waive EMD for MSE.	No Change, RFP terms and conditions prevail.
15.	Annexure 8	57	CV of the Key Manpower proposed for audit service to be submitted in the following format:	Please delete this Annexure	Refer clarification in Sr. No. 3
16.	RFP document			We request you to provide the RFP documents in word format	Out of the scope of pre-bid clarification.

**Annexure - A:**

Sr. No.	Existing Clause								
1.	<p align="center"><b>Annexure 1 Declaration from HR department of the Bidder</b></p> <p align="center">(To be printed on Bidder Company's Letter Head and Signed by Authorized Signatory/HR Head)</p> <p>To,</p> <p><b>The Member Secretary,</b></p> <p>Maharashtra Pollution Control Board,</p> <p>Kalpataru Point, 3<sup>rd</sup> and 4<sup>th</sup> Floor, Opp. PVR Cinema,</p> <p>Sion Circle, Sion, Mumbai-400 022</p> <p>Dear Sir,</p> <p><b>Subject: HR Department Declaration - _____</b></p> <p><b>RFP Reference No: MPCB/</b></p> <p>With reference to the subject RFP, we hereby declare that we have a <b>minimum of Thirty (30)</b> employees mentioned in the table below working on our payroll or associated with us through proper binding agreement having minimum qualification as graduate in any stream and having minimum experience in the domains required to execute this assignment as per the requirements of the RFP. We are attaching herewith the total 10 CVs of the proposed security audit team members in the format given in <b>Annexure 8</b> from the list provided in table below highlighting their Educational Qualification, Relevant Experience and major assignments handled in relevant field.</p> <p>We also accept that, if it is found that any of the information provided by us is proved wrong/ falsified/ deviated/ incorrect/ concealed from facts, our bid will be summarily rejected along with the blacklisting of our firm and forfeiture of our EMD/ PBG, as the case may be.</p> <table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Role in the Project</th> <th>Employee Name</th> <th>Emp. ID</th> <th>Education and Experience</th> <th>Area of Expertise</th> <th>CVs Required</th> <th>Page No.</th> </tr> </thead> </table>	Sr. No.	Role in the Project	Employee Name	Emp. ID	Education and Experience	Area of Expertise	CVs Required	Page No.
Sr. No.	Role in the Project	Employee Name	Emp. ID	Education and Experience	Area of Expertise	CVs Required	Page No.		

1.	ISO 27001 Lead Auditors and/or			Graduate / Postgraduate in any disciplines with a professional experience of minimum Three (3) years.	Security Audit.	Yes	
2.	ISO 27001 Lead Implementers					Yes	
3.	CISA/CISM/ CISSP qualified			Graduate / Postgraduate in any disciplines with a professional experience of minimum Three (3) years.	Security Audit.	Yes	
4.	Auditors					Yes	
5.	OSCP/ CEH/ GCIH / CCNA/ CCNP Certified			Graduate / Postgraduate in any disciplines with a professional experience of minimum Three (3) years.	Security Audit.	Yes	
6.	Auditors					Yes	
7.	IT Process Review Analyst			Graduate / Postgraduate in any Science / Engineering disciplines with a professional experience of minimum Three (3) years.	IT Process Review.	Yes	
8.	Sr. IT Consultants			Graduate / Postgraduate in any Science / Engineering disciplines with a professional experience of minimum Three (3) years.	Security Review of IT Infrastructure.	Yes	
9.						Yes	
10.	IT Project Manager			Graduate / Postgraduate in any Science / Engineering disciplines with a professional experience of minimum Five (5) years.	IT Systems Security Review.	Yes	
..						No	
..						No	
..						No	
30.						No	
..						No	

Yours sincerely,

Authorized Signatory/ HR Head

(Authorized person shall attach a copy of Authorization for signing on behalf of Bidding Company)

**Amended Clause**

## Annexure 6 Declaration from HR department of the Bidder

(To be printed on Bidder Company's Letter Head and Signed by Authorized Signatory/HR Head)

To,

**The Member Secretary,**

Maharashtra Pollution Control Board,

Kalpataru Point, 3<sup>rd</sup> and 4<sup>th</sup> Floor, Opp. PVR Cinema,

Sion Circle, Sion, Mumbai-400 022

Dear Sir,

**Subject: HR Department Declaration - \_\_\_\_\_**

**RFP Reference No: MPCB/**

With reference to the subject RFP, we hereby declare that we have a **minimum of Thirty (30)** employees mentioned in the table below working on our payroll or associated with us through proper binding agreement having minimum qualification as graduate in any stream and having minimum experience in the domains required to execute this assignment as per the requirements of the RFP. If selected, we will submit CVs of the project team members as per the format given in **Annexure 8** highlighting their Educational Qualification, Relevant Experience and Major assignments handled in relevant field.

We also accept that, if it is found that any of the information provided by us is proved wrong/ falsified/ deviated/ incorrect/ concealed from facts, our bid will be summarily rejected along with the blacklisting of our firm and forfeiture of our EMD/ PBG, as the case may be.

Sr. No.	Role in the Project	Employee Name	Emp. ID	Education and Experience	Area of Expertise	CVs Required	Page No.
---------	---------------------	---------------	---------	--------------------------	-------------------	--------------	----------

1.	ISO 27001 Lead Auditors and/or			Graduate / Postgraduate in any disciplines with a professional experience of minimum Three (3) years.	Security Audit.	Yes.  The CVs of these experts should be submitted by the Successful Bidder before commencement of the project.	Not required.
2.	ISO 27001 Lead Implementers						
3.	CISA/CISM/			Graduate / Postgraduate in any disciplines with a professional experience of minimum Three (3) years.	Security Audit.		
4.	CISSP qualified Auditors						
5.	OSCP/ CEH/ GCIH / CCNA/ CCNP Certified			Graduate / Postgraduate in any disciplines with a professional experience of minimum Three (3) years.	Security Audit.		
6.	Auditors						
7.	IT Process Review Analyst			Graduate / Postgraduate in any Science / Engineering disciplines with a professional experience of minimum Three (3) years.	IT Process Review.		
8.	Sr. IT Consultants			Graduate / Postgraduate in any Science / Engineering disciplines with a professional experience of minimum Three (3) years.	Security Review of IT Infrastructure.		
9.							
10.	IT Project Manager			Graduate / Postgraduate in any Science / Engineering disciplines with a professional experience of minimum Five (5) years.	IT Systems Security Review.		
..						No	
..						No	
..						No	
30.						No	
..						No	

Yours sincerely,

Authorized Signatory/ HR Head

(Authorized person shall attach a copy of Authorization for signing on behalf of Bidding Company)

**Annexure - B**

Sr. No.	Existing Clause																																																																																				
1.	<p align="center"><b>Annexure 8 CV Format</b></p> <p align="center"><b>CV of the Key Manpower proposed for audit service to be submitted in the following format:</b></p> <table border="1"> <tr> <td>1</td> <td>Name of the Staff</td> <td colspan="4"></td> </tr> <tr> <td>2</td> <td>Current Designation in the Organization</td> <td colspan="4"></td> </tr> <tr> <td>3</td> <td>Proposed Role in the Project</td> <td colspan="4"></td> </tr> <tr> <td>4</td> <td>Proposed Responsibilities in the Project</td> <td colspan="4"></td> </tr> <tr> <td>5</td> <td>Date of Birth</td> <td colspan="4"></td> </tr> <tr> <td>6</td> <td>Education</td> <td colspan="4"></td> </tr> <tr> <td>7</td> <td>Summary of Key Training and Certifications</td> <td colspan="4"></td> </tr> <tr> <td>8</td> <td>Language Proficiency</td> <td>Language</td> <td>Reading</td> <td>Writing</td> <td>Speaking</td> </tr> <tr> <td>9</td> <td>Total No. of Years of Work Experience</td> <td colspan="4"></td> </tr> <tr> <td>10</td> <td>Highlights of relevant assignments handled and significant accomplishments (Use following format for each project)</td> <td colspan="4"> <table border="1"> <tr> <td><b>Name of Project- 1:</b></td> <td></td> </tr> <tr> <td><b>Year:</b></td> <td></td> </tr> <tr> <td><b>Location:</b></td> <td></td> </tr> <tr> <td><b>Client:</b></td> <td></td> </tr> <tr> <td><b>Main project features:</b></td> <td></td> </tr> <tr> <td><b>Positions held:</b></td> <td></td> </tr> <tr> <td><b>Activities performed:</b></td> <td></td> </tr> <tr> <td><b>Name of Project- 2:</b></td> <td></td> </tr> <tr> <td><b>Year:</b></td> <td></td> </tr> <tr> <td><b>Location:</b></td> <td></td> </tr> </table> </td> </tr> </table>					1	Name of the Staff					2	Current Designation in the Organization					3	Proposed Role in the Project					4	Proposed Responsibilities in the Project					5	Date of Birth					6	Education					7	Summary of Key Training and Certifications					8	Language Proficiency	Language	Reading	Writing	Speaking	9	Total No. of Years of Work Experience					10	Highlights of relevant assignments handled and significant accomplishments (Use following format for each project)	<table border="1"> <tr> <td><b>Name of Project- 1:</b></td> <td></td> </tr> <tr> <td><b>Year:</b></td> <td></td> </tr> <tr> <td><b>Location:</b></td> <td></td> </tr> <tr> <td><b>Client:</b></td> <td></td> </tr> <tr> <td><b>Main project features:</b></td> <td></td> </tr> <tr> <td><b>Positions held:</b></td> <td></td> </tr> <tr> <td><b>Activities performed:</b></td> <td></td> </tr> <tr> <td><b>Name of Project- 2:</b></td> <td></td> </tr> <tr> <td><b>Year:</b></td> <td></td> </tr> <tr> <td><b>Location:</b></td> <td></td> </tr> </table>				<b>Name of Project- 1:</b>		<b>Year:</b>		<b>Location:</b>		<b>Client:</b>		<b>Main project features:</b>		<b>Positions held:</b>		<b>Activities performed:</b>		<b>Name of Project- 2:</b>		<b>Year:</b>		<b>Location:</b>	
1	Name of the Staff																																																																																				
2	Current Designation in the Organization																																																																																				
3	Proposed Role in the Project																																																																																				
4	Proposed Responsibilities in the Project																																																																																				
5	Date of Birth																																																																																				
6	Education																																																																																				
7	Summary of Key Training and Certifications																																																																																				
8	Language Proficiency	Language	Reading	Writing	Speaking																																																																																
9	Total No. of Years of Work Experience																																																																																				
10	Highlights of relevant assignments handled and significant accomplishments (Use following format for each project)	<table border="1"> <tr> <td><b>Name of Project- 1:</b></td> <td></td> </tr> <tr> <td><b>Year:</b></td> <td></td> </tr> <tr> <td><b>Location:</b></td> <td></td> </tr> <tr> <td><b>Client:</b></td> <td></td> </tr> <tr> <td><b>Main project features:</b></td> <td></td> </tr> <tr> <td><b>Positions held:</b></td> <td></td> </tr> <tr> <td><b>Activities performed:</b></td> <td></td> </tr> <tr> <td><b>Name of Project- 2:</b></td> <td></td> </tr> <tr> <td><b>Year:</b></td> <td></td> </tr> <tr> <td><b>Location:</b></td> <td></td> </tr> </table>				<b>Name of Project- 1:</b>		<b>Year:</b>		<b>Location:</b>		<b>Client:</b>		<b>Main project features:</b>		<b>Positions held:</b>		<b>Activities performed:</b>		<b>Name of Project- 2:</b>		<b>Year:</b>		<b>Location:</b>																																																													
<b>Name of Project- 1:</b>																																																																																					
<b>Year:</b>																																																																																					
<b>Location:</b>																																																																																					
<b>Client:</b>																																																																																					
<b>Main project features:</b>																																																																																					
<b>Positions held:</b>																																																																																					
<b>Activities performed:</b>																																																																																					
<b>Name of Project- 2:</b>																																																																																					
<b>Year:</b>																																																																																					
<b>Location:</b>																																																																																					

Client:	
Main project features:	
Positions held:	
Activities performed:	

### Certification

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience.

Place:

Date:

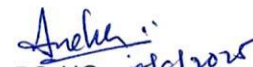
Signature of Candidate

Signature of authorized signatory of the bidder

### Amended Clause

The submission of CVs along with the bid in **Annexure 8 CV Format** is relaxed. However, the CVs of the project team should be submitted by the Successful Bidder before commencement of the project in the same format.

  
SO

  
RO-HQ 16/12/2016

  
AST