

MAHARASHTRA POLLUTION CONTROL BOARD

Tel: 24010437/24020781/24014701

Fax: 24024068 / 24023515

Website: <http://mpcb.gov.in>

E-mail: ast@mpcb.gov.in



Kalpataru Point, 2nd – 4th Floor
Opp. Cine Planet Cinema,
Near Sion Circle, Sion (E)
Mumbai-400 022.

No. MPCB/AS(T)/B- 1379

Date: 11.04.2018

CIRCULAR

Sub: Proper usage of Video Conferencing facility of the Board.

As you are aware that Board had created video conferencing facility for effective communication with all the field offices of the Board from 06.06.2016 and operating effectively. However, it is observed that most of the officials from RO's and SRO's do visit Head Office without prior permission. Also observed that HoD's calls officials of ROs and SROs to HQ office for technical discussion and sorting out their issues more frequently instead of availing video conferencing facility. Due to which their valuable time is wasted in long distance travel apart from financial liabilities and productivity of that particular field office/Board.

Therefore, all HoD's are hereby directed to use existing video conferencing facility for effective communication with field offices instead of calling the officer's in person, unless and otherwise it is very much essential, with prior intimation. If any Board officials from Field Offices visits HQ without prior approval, the same will be viewed seriously including disciplinary action against the concerned officials.

This circular comes into force with immediate effect.


(Dr. P. Anbalagan, IAS)
Member Secretary

To,
AS(T)/JD(WPC)/JD(APC)/ PSO/CAO/RO(HQ)/LO(I)/LO(II)/EE/SO/AO(EB),
M.P.C. Board, Mumbai.

Copy to: All ROs and All SROs – for information