

MAHARASHTRA POLLUTION CONTROL BOARD

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No. BO/TB/MS/B: 669

Date: 14/02/2014

CIRCULAR

Sub – Co-ordination of Regional activities at HQ.

Ref – No.BO/MS Section/WO/TB-26, dated 01/03/2013.

- A. The work distribution among the Senior officers in Head office and the Area for Co-ordination work modified vide above referred order is being partially modified as under.

Sr. No.	Designation	Area of Regional Office/ Central Laboratory / Regional Laboratory
1	Principal Scientific Officer	Raigad, Nashik and Kalyan regions, Central and Regional Laboratories
2	Joint Director (APC)	Nagpur and Aurangabad regions
3	Joint Director (WPC)	Chandrapur and Kolhapur regions
4	Asst. Secretary (Tech.)	Pune, Thane and Mumbai regions
5	RO(HQ)	Navi Mumbai and Amravati regions

- B. The work of area coordinator has been laid down and modified by circulars dtd 04.04.2005, 26.11.2008 and 18.10.2007. In view of the difficulties faced by the officers on account of multiplicity of files being created for same cases and to consolidate the work description of area coordinators, it was felt that a fresh comprehensive circular is needed. This circular is being issued to that effect.

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C. Henceforth, the work and responsibility of the area coordinators will be as follows..

Establishment:-

1. Reviewing of CRs for SROs written by RO's
2. However, for ROs note on performance appraisal will be written by the Coordinating officers and submitted to Member Secretary.
3. Review of CRs of staff (FO's etc) working directly under Regional Officers.
4. Casual Leaves of ROs/ Lab I/C (SSO/SO).

Technical: -

1. Review of work of RO offices, SRO Offices and Labs # falling in that area, with emphasis on,
 - a. Pendency of cases CAC/CC/HOD/RO and SRO level
 - b. Industrial database updation.
 - c. Maintenance of BG data.
 - d. Maintenance of Master consent/ Authorisation Register.
 - e. Maintenance of Consent/Authorisation validity register and issuing renewal reminder 60 days in advance.
 - f. Sampling, JVS and field visit by FO's of the region
2. Handling of Bank Guarantee proposals (extension / forfeiture) for cases/ industries falling within the purview of RO/SRO (Red<10Cr, Orange <150Cr) *
3. Handling of the Closure directions. Restart proposals for cases/ industries falling within the purview of RO/SRO (Red<10Cr, Orange<150Cr) *

* This circular only redefines the flow of cases. The powers regarding approval of proposals related BG/Closure-Restart will continue as per extant practice.

Labs will be primarily supervised by PSO. However, area co-ordinators may review the performance for the limited point of timely analysis of samples and preparation of reports.

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It is clarified that henceforth, proposals relating to Bank Guarantees/ Closure -Restart for CAC cases (Red>75Cr, Orange>750Cr) will be directly handled by the CAC cell.

Similarly proposals related to Bank Guarantee/ Closures-Restart for CC cases and cases falling within the purview of HOD's (Red 10 to 75Cr, Orange 150 to 750Cr) will be handled by the concerned Technical HOD and not the Area Coordinator.

Legal: -

1. All the Court matters concerned with broad issues (not specific to particular industry)

All the Court matters related to specific industry will be dealt by concerned technical HOD and not the area coordinator. Further in case of any difficulty in specific court case, the legal division will allot the case to either area coordinator or technical HOD with approval of MS.

General :-

1. Assembly matters/Parliamentary matters.
2. Review of complaints.
3. Follow up action on various issues from Head Office in respect of area allotted to them as above.

The technical work allotted to HOD's vide circular dtd. 01.03.2013 will remain in force. This order will supersede earlier orders issued related to coordination works of HODs and will be implemented with the date of issue of this order.

(Rajeev Kumar Mital)
Member Secretary

For Information :- Hon'ble Chairman, MPCB, Mumbai

To,

All HODs/TA/CC-CAC Cell

All ROs/ All SROs- To direct proposals as per instructions in this circular