

(As on 31/05/2023)

Maharashtra Pollution Control Board

1. The particulars of the organization, functions & duties

Maharashtra Pollution Control Board (MPCB) is implementing various environmental legislations in the Maharashtra, mainly including Water (Prevention and Control of Pollution) Act, 1974, Air (Prevention and Control of Pollution) Act, 1981, and some of the provisions under Environmental (Protection) Act 1986 and the rules framed there under like, Biomedical Waste (M&H) Rules, 2016, Hazardous Waste (M&H) Rules, 2000, amended Rules, 2016, Municipal Solid Waste (M & H) Rules, 2000 amended 2003 . MPCB is functioning under the administrative control of Environment Department Govt. of Maharashtra.

Constitution of MPCB

Maharashtra Pollution Control Board was established on 7th September, 1970 under the provisions of Maharashtra Prevention of Water Pollution Act, 1969. The Water (P&CP) Act, 1974, a central legislation was adopted by Maharashtra on 01.06.1981 and accordingly Maharashtra Pollution Control Board was formed under the provision of section 4 of Water (P&CP) Act, 1974. The Air (P&CP) Act 1981 was accepted by the State in 1983. Initially, some areas were declared as Air Pollution Control Area i.e. on 02/05/1983. The entire state of Maharashtra has been declared as Air Pollution Control Area since 06/11/1996. The Board is also functioning as the State Board under section 5 of the Air (P&CP) Act, 1981.

Present Constitution of Board

Aabasaheb Jarhad
Chairperson,
M.P.C Board, Mumbai
Phone – 24020248

The Additional Chief Secretary
Water Supply & Sanitation
Dept.,
Government of Maharashtra,
5th Floor, Mantralaya,
Mumbai – 400 032.

Additional Chief Secretary,
Environment Department,
Government of Maharashtra,
Mumbai - 400 032

Principal Secretary, II
Urban Development
Department
Government of Maharashtra,
Room No – 423 (Main)
Mumbai – 400 032
Phone - 22021444

Phone – 22026767

**Principal Secretary,
Home (Transport) Department,
Government of Maharashtra,
Mumbai – 400 032**

Chief Executive Officer

**M.I.D.C, Mahakali Caves Road
Marol Indl. Area Andheri (E)
Mumbai – 400 093
Phone – 22616547
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**Pravin Darade
Member Secretary,
M.P.C Board, Mumbai
Mumbai – 400 032
Phone – 24010706**

**Principal Secretary
Public Health Department
Government of Maharashtra
Room No – 108, Mantralaya.**

**Member Secretary (Technical)
Maharashtra Jeevan
Pradhikaran
Express Towers, 4th Floor,
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Mumbai – 400 021
Phone -
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MAHARASHTRA POLLUTION CONTROL BOARD

The Maharashtra Pollution Control Board has been constituted u/s 4 of the Water (Prevention & Control of Pollution) Act, 1974 and shall be deemed to be the State Board for the prevention and control of pollution under the provisions of the Air (Prevention & Control of Pollution) Act, 1981. It is a body corporate having perpetual succession to exercise powers and functions enumerated u/s 17 of the the Water (P & CP) Act, 1974 and Air (P & CP) Act, 1981 respectively. The Board is further entrusted with implementation of the provisions of the Environment (protection) Act, 1986 and Rules made thereunder.

To assist the pollution potential, the MPC Board regularly analyse water samples, air samples and hazardous waste samples in the Central Laboratory and 7 Regional Laboratories.

For creating general awareness amongst the people on environmental issues, it is constant endeavour of the Board to conduct various awareness programmes throughout the State involving Press, Media, NGOs, Artists and Students. Efforts are also being made to create awareness to celebrate almost all festivals in an eco friendly manner.

As a part of common environmental infrastructure for environmental protection, CETP for treatment & disposal of industrial effluents, Common Facilities for treatment and disposal of hazardous waste and bio-medical waste have been established across State. MPCB has also taken initiative to carry out noise monitoring all over State of Maharashtra.

Functions of the State Board

- (a) To plan a comprehensive program for the prevention, control or abatement of pollution of streams and wells in the State and to secure the execution thereof;
- (b) To advise the State Government on any matter concerning the prevention, control or abatement of water pollution;
- (c) To collect and disseminate information relating to water pollution and the prevention, control or abatement thereof;
- (d) To encourage, conduct and participate in investigations and research relating to problems of water pollution and prevention, control or abatement of water pollution;
- (e) To collaborate with the Central Board in organizing the training of persons engaged in programs relating to prevention, control or abatement of water pollution and to organize mass education programs relating thereto;
- (f) To inspect sewage or trade effluents, works and plants for the treatment of sewage and trade effluents and to review plans, specifications or other data relating to plants set up for the treatment of water, works for the purification thereof and the system for the disposal of sewage or trade effluents or in connection with the grant of any consent as required by this Act;
- (g) To lay down, modify or annual effluent standards for the sewage and trade effluents and for the quality of receiving waters (not being water in an interstate stream) resulting from the discharge of effluents and to classify waters of the State;

- (h) To evolve economical and reliable methods of treatment of sewage and trade effluents, having regard to the peculiar conditions of soils, climate and water resources of different regions and more especially the prevailing flow characteristics of water in streams and wells which render it impossible to attain even the minimum degree of dilution;
- (i) To evolve methods of utilization of sewage and suitable trade effluents in agriculture;
- (j) To evolve efficient method of disposal of sewage and trade effluents on land, as are necessary on account of the predominant conditions of scant stream flows that do not provide for major part of the year the minimum degree of dilution;
- (k) To lay down standards of treatment of sewage and trade effluents to be discharged into any particular stream taking into account the minimum fair weather dilution available in that stream and the tolerance limits of pollution permissible in the water of the stream, after the discharge of such effluents;
- (l) To make, vary or revoke any order –
 - (i) For the prevention, control or abatement of discharge of waste into streams or wells;
 - (ii) Requiring any person concerned to construct new streams for the disposal of sewage and trade effluents or to modify, alter or extend any such existing system or to adopt such remedial measures as are necessary to prevent control or abate water pollution;
- (m) To lay down effluent standards to be complied with by persons while causing discharge of sewage or sludge or both and to lay down, modify or annual effluent standards for the sewage and the trade effluents;
- (n) To advise the State Government with respect to the location of any industry the carrying on of which is likely to pollute a stream or well;
- (o) To perform such other functions as may be described or as may, from time to time be entrusted to it by the Central Board or the State Government;
- (p) The Board may establish or recognize a laboratory or laboratories to enable the Board to perform its functions under this section efficiently, including the analysis of samples of water from any stream or well or of samples of any sewage or trade effluents.

2. The Powers and Duties of its Officers and Employees

Legal Section:

Law Officer:-

1. His prime duty will be to advise the Board on all legal matters relating to the workings of the Board
2. He will be responsible to explore the cases of prosecutions against defaulters after examining the record of various offices.
3. He will be responsible for finalise the complaints / applications / affidavits / Notices / appeals etc.
4. He will be required, to Act, appear and plead in various courts / Tribunals / quasi-judicial forums etc. whenever required.
5. To brief panel advocates / Senior Counsels /Special Counsels as and when required

6. To issue legal notice to defaulting agencies after collecting data from concerned officers.
7. To attend courts in different parts of the state and take periodical review of cases filed in various courts.
8. To compile cases law relating to Environmental Legislations.
9. To look after all legal matters including those filed by the Board or against the Board in Supreme Court.
10. To perform such other duties as may be assigned to him by his superiors

Assistant Law Officer :-

1. To draft complaints / applications / affidavits / Notices etc. and file the same in appropriate Courts.
2. To Act appear and plead in the court of law on behalf of the board under the guidance and supervision of law officer.
3. To collect documentary evidence and to prepare witnesses to adduce evidence before Court.
4. To brief panel advocates and to render all necessary assistance to them for
Conducting cases on behalf of the Board.
5. To prepare written statement/Counters etc. in appeal matter under the Water (P. & C.P.) cess Act, 1977, Water (P. & C.P.) Act, 1974, Air (P. & C.P.) Act, 1981, Environment Protection Act. 1986 and under any other legislations.
6. To maintain proper record of various Court cases and provide information to Statistical Wing and other Court agencies.
7. To file complaint/applications/affidavit in various courts throughout the State.
8. To keep follow up with concerned officers in relation to cases filed in the Courts.
9. To prepare statistical statement of pending cases for and against the Board and submit the same, in the prescribed forms, if any, to the Central Board, State Govt., Central Govt. etc.
10. To carry out such other duties as may be assigned to him by his superiors

Legal Assistant :-

1. To draft complaint applications against defaulting agencies.
2. To draft agreements, affidavits, contracts etc.
3. To brief the government pleaders.
4. To attend law courts for preliminaries.
5. To maintain the legal department's library and act as Library Assistant for that purpose.
6. To perform any other function as may be assigned to him by his superiors.

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Air pollution Abatement Engineer & Water pollution Abatement Engineer :-

1. He/She shall be principal technical and executive officer for the implementation of the air/ water pollution control acts and the policies framed by the Board

thereunder towards prevention, control and abatement of air/water pollution in the state of Maharashtra.

2. His/her main duty will consist of investigating into the problems of air/water pollution in the state from all angles and to suggest corrective measures thereto within the frame work of legislation on the subject.
3. He/she shall also be held responsible for developing analytical sections of the laboratory. He/she will also carry out the normal duties of the head of the office administratively, financially, technically and legally.

Regional Officer:-

1. He shall be responsible for enforcement of Water and Air (Prevention and Control of Pollution) Acts, within his jurisdiction.
2. His duties shall consists of
 - i. Collection of hydrological data of river courses.
 - ii. Details of various polluting agencies.
 - iii. Establishing and operating monitoring points so as to prepare water pollution survey reports.
 - iv. Scrutiny of application for consents and making recommendations to the Board office. It will be his principal responsibility to maintain the waters in his jurisdiction as per the standards as may be prescribed by the Board.

- v. He shall also responsible for the smooth working of the Sub Regional Offices, Field Offices and Field Laboratories, if any, under his control.
- vi. He shall also be the controlling officer/ Regional head, for the purpose of administrative, financial, and technical powers as may be delegated to him.
- vii. He will also carry out such duties as may be assigned to him by his superiors.

Sub-Regional Officer

1. He shall be responsible for carrying out field work in the matter of collection of hydrological data of river courses/ambient/ air data, details of various polluting agencies and establishing monitoring stations, sampling, site inspections and visits to factories and other polluting agencies, and preparing reports on the extent and gravity of pollution of river basins/ ambient air in his jurisdiction.
2. He will be responsible for making first hand scrutiny of applications for consents and recommending them to his superiors.
3. He will also be the controlling Officer for the purpose of administrative technical and financial powers as may be delegated to him within his jurisdiction,
4. He will also carry out such other duties as may be assigned to him by his superiors.

Field Officer

1. His main duty will be to know the Topography to collect the hydrological Data/Air Quality data.
2. He shall arrange to collect samples from the sampling and the monitoring points fixed by his superiors.
3. He would make prima-facie scrutiny of applications of consent and carry out such other duties as may be assigned to him by his superiors.

Field Inspector :-

1. He will be responsible for the preparation of an inventory of industries already developed or developing in the area of his jurisdiction.
2. He will be responsible for collecting the data as type of industries, raw material used, manufacturing processes involved and likely quality and quantity of emissions, number and height of chimneys erected.
3. He should also be able to prepare and present a prima facie case of the polluting industries. He will be responsible for collecting at periodical intervals samples and other emissions from the sampling and monitoring stations already fixed by superiors.
4. He will also carry out such other duties as may be assigned to him by his superiors.

Scientific Section:

Principal Scientific Officer :-

- 1) He will be overall controlling officers for all the scientific activities including laboratories of the Board.
- 2) He will be responsible for giving guidance in respect of development and standardisation of different methods in relation to analysis of environment pollutants.
- 3) He will be responsible for research activities to be undertaken by the Board in various fields.
- 4) He will be responsible for planning and establishment of various Regional and Field Laboratories of the Board and inspection/working thereof.
- 5) He will be responsible for granting of recognition to the laboratories and inspections and working thereof.
- 6) He shall be responsible for investigation in the complaints of pollution covering the Laboratory aspects.
- 7) He will be responsible for development and maintenance of Air and Water quality surveys for different areas, rivers/creek, in the state and prepare status reports thereof.
- 8) He will assist authorities for implementation of various rules relating to manufacturer, storage, import, management and handling etc. of hazardous waste/chemicals covered under Environment (Protection) Act, 1986.
- 9) He will be responsible for making inventory of making hazardous waste and there disposal sites required in connection with Grant of Authorisation under Hazardous Waste (Management and Handling) Rules, 1989.
- 10) He will assist the authorities for identification of sites for disposal of Hazardous Waste.
- 11) He will be responsible for organising training of Laboratory Personnel covering the related aspects.
- 12) He will discharge duties administratively/financially within the powers delegated to his time to time.
- 13) He will be required to carry out such other duties as may be assigned to him by the superiors from time to time.

Senior Scientific Officer :-

- 1) He will be incharge of the Laboratory
- 2) He will be responsible for developing and standardising various methods in relation to analysis of Environmental Pollutants.
- 3) He should encourage, conduct and participate investigation and research relating to the analysis of Environmental Pollutants.
- 4) To assist and advise the Board in the matter of laying down Standards for Environmental Pollutants.
- 5) He should assist the Board in the matter of establishment/ grant recognition to Laboratories.

- 6) Periodical inspections of Boards Regional laboratories as well as laboratories recognised by the Board.
- 7) He should impart practical training to his subordinates from time to time.
- 8) He should coordinate with the legal department particularly for the purpose of adducing evidence as an Expert witness in Courts of Law.
- 9) He shall also discharge in duties administratively, financially within the powers delegated to him from time to time.
- 10) He will also be required to carry out such other duties as may be assigned to him by his superiors from time to time.

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Junior Scientific Officer :-

1. Over all supervision over the total analytical activity.
2. Procurement of laboratory equipment's by following prescribed procedures.
3. Proper maintenance of indigenous and imported laboratory instruments.
4. Keeping himself abreast with modern advancements in Analytical Science.
5. To control and manage working of Regional Laboratories.
6. To plan and execute monitoring work with the aid and assistance of Mobile Monitoring Vans.
7. Guided by the analytical results, to prepare river wise/streamwise areawise Environmental Impact Assessment Studies/reports/profile.
8. To conduct special surveys for Auto- Exhausts, Noise Pollution, and other Environmental Pollutants.
9. He will also required to carry out such other duties as may be assigned to him by his superiors from time to time.

Junior Scientific Assistant :-

1. His prime job is to carry out Laboratory analytical tests for various parameters on the samples of water and waste waters.
2. He may also be required to carry out such other jobs and duties which may be assigned to him by his superiors.

Laboratory Assistant :-

- 1) To assist the chemists in the discharge of their day to day duties.
- 2) To maintain the record of receipt of samples, to index them properly, to write down the test asked for, to make copies of the test reports and to ensure despatch of the analytical reports to the respective field offices and /or private industries/laboratories.
- 3) To perform such other duty as may be assigned to him by his superiors.

Statistical Division –

Statistical Officer:-

His duties and responsibilities shall consist of the following:-

1. To introduce and develop the sound system of building up of statistics under all activities of the board.
2. To prescribe forms and calendar of returns for various purposes.
3. To collect, dissect, compile and rearrange the statistical data according to different needs of the board.
4. To circulate the statistical data to all the subordinate offices of the board.
5. To have published the data in a telling manner in different media of publicity.
6. To institute “time, motion, studied and suggest norms of works.
7. To institute organisation and methods study and apply it to the activity under the board.\
8. To attempt costing of activity under the board and to establish cost-benefitration wherever necessary.
9. To prepare graphical charts and develop other methods of illustrative elucidation of information required by the board.
10. To perform such other duties as may be assigned to this post by the superiors

Establishment Section:

Administrative Officer

His duties and responsibilities will consist of the following:

- 1) To estimate the man-power planning for the Board.
- 2) To propose creation of additional posts with full justification.
- 3) To propose the recruitment rules and job-specifications for all posts under the board.
- 4) To Carryout periodical administrative inspections of the subordinate offices of the board.
- 5) To carry out disciplinary proceedings wherever necessary.
- 6) To plan the recruitment programme and to the fill up the vacant posts, by following the attendant procedures.
- 7) To look after the various service matters.
- 8) To arrange for training programmes in respect of Board personnel.
- 9) To investigate and report in the matters of pilferage, damage, thefts, sabotage etc.
- 10) To carry out any other function as may be assigned to this post by his superiors.

Assistant Secretary:

- 1) To arrange and to do the work connected with the meetings of the Board and various committees thereunder.
- 2) To prepare schemes which has bearing on the welfare of the staff.
- 3) To deal with matters related to office/ residential premises.
- 4) To handle all matters relating to telephone including Intercoms, Hot Lines, FAX, Teleprinters, Telex, etc.
- 5) To arrange for extra official activities such as seminars symposiums, exhibitions, film (documentaries) shows, etc.
- 6) To carry out such other duties as may be assigned to him by Member Secretary/Chairman.

SUPERINTENDENT:

- 1) To ensure muster crossing daily and muster closing monthly.
- 2) To open, Mark and distribute daily Tapal.
- 3) To look after sanitary, security and transport arrangements.
- 4) To maintain roaster of duties of peons, drivers, and chowkidars.
- 5) To process all service matters.
- 6) To perform such other duty asy may be assigned to him by his superiors.

Accounts Section:

Chief Accounts Officer:

- 1) To function as an internal audit office and Financial Advisor to the Board.
- 2) To act as a collecting authority under the Water (P & CP) Cess Act, 1977 and Rules made thereunder.
- 3) To supervise the accounts wing of the Board.
- 4) To formulate the budget estimates, Plan estimates and to place the same before the Board/ State Govt.
- 5) To call for grant in aid in suitable instalments according to the financial requirements of the Board.
- 6) To invest part of the Board's funds which is surplus to immediate needs, in a remunerative mode of investment.
- 7) To prepare proposals to borrow money from approved sources by way of loans or issue of bonds, debentures etc. with the consent of State Govt.
- 8) To ensure safe-custody of cash and other securities valuables of the Board, if any.
- 9) To compile periodical and annual accounts of the Board, to place them before the Board for adoption and to forward them to the State Govt. as required under the act.
- 10) To attend to the Statutory Audits.
- 11) To act as treasury Officer of the Board.
- 12) To arrange the annual inspections of subordinate offices of the Board and physical verification of stock held by them.
- 13) To issue the utilization Certificate of Board fund.
- 14) To carry out such other bonafide functions as may be entrusted to him by his superiors.

Accounts Officer (Accounts & Audit):

- 1) Responsible for the smooth running of accounts & Audit Wing of the Accounts section.
- 2) To accept and pass the bills for salary & T. A. bills (without limits), other bills etc.
- 3) To maintain the day-to-day accounts of the Board.
- 4) To ensure safe custody of cash and other securities, valuables of the Board.
- 5) To compile receipts/ expenditure with related information and Accounts periodically.
- 6) To comply the requirements of internal and/or statutory Audit.
- 7) To perform such other duties which will be entrusted by the authorities.

Accounts Officer (Budget & Inspection) :

- 1) Responsible for the smooth working of the Budget and Inspection Wing in the Accounts Section.
- 2) To Prepare the budget of the Board.
- 3) To prepare proposals to borrow money from approved sources by way of loans or issue of bonds, debentures, etc.
- 4) To prepare proposals for obtaining grant-in-aid/ financial assistance from state/central Government.
- 5) The annual inspections and physical verification of stock of the subordinate offices of the Board.
- 6) The work related to issue of utilization certificate wherever required.
- 7) To deal with the schemes regarding C.P.F., Medical Reimbursement, Graduity Conveyance, H.B.A., etc. and maintain the records and watch the recoveries thereof.
- 8) To perform such other duties as may be assigned by the superiors.

Asst. Accounts Officer:

- 1) To act as a Drawing and Disbursing Officer.
- 2) To pass bills for services and supplies.
- 3) To discharge functions relating to budget formulation/ Treasury Transactions/ Statutory Audit/ Internal Audit.
- 4) Will be responsible for maintenance of day-to-day Accounts of the transactions of the Board relating to general finance, cess fund etc.
- 5) To perform such other duties as may be assigned to him by his superiors.

Accountant-Cum-Superintendent :

- a) To look after and supervise the matters of Accounts and Administration allotted to First Clerk/Clerk/Stores Clerks in the region.
- b) To supervise receipt of money in kinds of D.D. /Cheques/Cash and pass on D.R.s
- c) Checking Cash Book and Books of Accounts of receipts and payments.
- d) Preparation of budget of the region including Regional Laboratory and its submission to the Accounts Section in May every year.
- e) Consolidate the proposal of grant-in-aid of R.O., S.R.O. and Regional Lab, its scrutiny as per budget estimates and submission of monthly accounts to H.Q. and compliance of vouchers returned by Accounts Section within 7 days.
- f) Submission of monthly returns of receipts, remittance, Bank Reconciliation etc. to the Accounts Section.

- g) Watch and get the accounts of advances of T.A., T.T.A., L.T.C. and purchases.
- h) Review the Register of consent inward register and JVS register and watch the outstanding recovery.
- i) Inspection/ stock verifications of offices of S.R.O.s and Regional Laboratory Quarterly.
- j) To look after the matters of purchases in the Region including Regional Laboratory.
- k) Submission of annual consolidated returns of the region including Regional Laboratory to the Accounts Section in April.

HEAD ACCOUNTANT

- 1) To check and scrutinize the cash book and allied record.
- 2) To scrutinize the bills of services and supplies.
- 3) To credit the remittances in the Bank which are in the nature of revenue receipts.
- 4) To file the annual returns of Income Tax, profession Tax and recoveries thereof,
- 5) To check and pass the imprest of subordinate Offices.
- 6) To watch the timely remittances of recoveries effected through salaries to outside, agencies., Post-Office, L.I.C. Accountant General, Bank etc.
- 7) To scrutinize the Bills
- 8) To propose investment of grant-in-aid which is surplus over immediate needs in a remunerative form.
- 9) To process applications for loans and advances.
- 10) To perform such other function as may be assigned to him by his superiors.

Library Asst.

- 1) To classify the books, Periodicals, technical journals, technical reports, according to library Science.
- 2) To maintain an Index according to titles and according to authors and to up-date it from time to time.
- 3) To maintain a master register for all books etc. indicating purchase price.
- 4) To adopt fool-proof system of issue by introducing card system, if necessary.
- 5) To advise recoveries in case of losses.
- 6) To keep the Board on mailing list of renowned Book sellers/Publishers.

- 7) To ensure safe custody.
- 8) To acquire special type of glass cupboards and shelves for exhibition of books etc.
- 9) To perform any other function as may be assigned by the superiors.

Senior Stenographer :-

1. To take dictation and to transcribe then into English/Marathi over the typewriter.
2. When not busy in dictation, he is required to do general typing work.
3. To supervise over the typing pool of the board and equitably distribute the typing load.
4. To preserve out stencils in proper manner so as to be handy for re-use.
5. To act as P.A. to whom he is attached.
6. To carry out miscellaneous duties such as maintenance of tour programs, attending telephone duties etc.
7. To take/give appointments of/to visitors.
8. To attend meetings and take down deliberations to facilitate drafting of minutes.
9. To assist the Administrative Officer in the matter of conducting stenography and typing tests.
10. To perform such other functions as may be assign to him by his superiors.

Junior Stenographer :-

1. To take dictation and to transcribe then into English/Marathi over the typewriter.
2. When not busy in dictation, he is required to do general typing work.
3. To supervise over the typing pool of the board and equitably distribute the typing load.
4. To preserve out stencils in proper manner so as to be handy for re-use.
5. To act as P.A. to whom he is attached.
6. To carry out miscellaneous duties such as maintenance of tour programs, attending telephone duties etc.
7. To take/give appointments of/to visitors.
8. To attend meetings and take down deliberations to facilitate drafting of minutes.
9. To assist the Administrative Officer in the matter of conducting stenography and typing tests.
10. To perform such other functions as may be assign to him by his superiors.

First Clerk to work as Cashier in Accounts Branch.

1. To write and maintain the daily Cash Book.
2. To do the ledger posting daily.
3. To execute bank transaction.
4. To maintain safe custody of hard cash and securities of the board.
5. To carryout periodical remittances.
6. To disburse all payments duly passed.
7. To carryout any other functions as may be assigned to him by his superiors.

First Clerk to work as Assistant Accountant in Accounts Branch.

- 1) To scrutinise and pass bills towards services and supplies.
- 2) To conduct periodical inspections of subordinate offices.
- 3) To purchase Fixed Deposit Receipts for investment and present them encashment/reinvestment.
- 4) To check and certify daily hostage stamp account.
- 5) To perform such other functions as may be assigned to him by his superiors.

First Clerk to work as Administrative Branch.

- 1) To maintain service record, leave account etc.

Junior Clerk:-

- 1) To look after the inward & outward of daily tapal received / dispatched.
- 2) To maintain the accountal of postage stamps.
- 3) To open the daily tapal, mark it to dealing assistant and to distribute the same for further needful actions.
- 4) To file and link up the papers to enable the senior clerks to deal with them.
- 5) To do the general typing duties.
- 6) To act as Sundry errands.
- 7) To perform any other duty as may be assigned to him by his superiors.

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- 1) To inspect material according to specifications and to receive deliveries by physical count in goo and sound condition.
 - 2) To maintain safe custody of materials received and to arrange them in a neat and tidy manner.
 - 3) To issue the material to the various wings as requisitioned.
 - 4) To record measurements of materials received.
 - 5) To carryout periodical verification of stocks and to report upon shortage and excesses for further action.
 - 6) To maintain all the registers of a store branch which may include:
 - (i) Register of breakages
 - (ii) Register of losses with sanctions for write-off.
 - (iii) Register of Dead-stock.
 - (iv) Register for Equipment
 - (v) Register for Consumable Articles.

7) To perform such other functions as may be assigned to him by his superiors.

Senior Clerk

1) To process cases of service matters Within the frame work of rules and regulations.

2) To process bills of supplies and services for passing payments thereof.

3) To carry out correspondence on routine matters.

4) To maintain files and build-up record on the basis of one subject one file1.

5) To cause receipt of applications for consent, renewal, cess fees etc.

6) To account for consent fees, cess fees, fees for appeals etc.

7) To perform any other duty as may be assigned to him by his superiors.

Store-Keeper

1) To inspect material according to specifications and to receive deliveries by physical count in good and sound condition.

2) To maintain safe custody of materials received and to arrange them in a neat and tidy manner.

3)To issue the material to the various wings as requisitioned.

4)To record measurements of materials received.

5) To carryout periodical verification of stocks and to report upon shortages and excesses for further action.

6) To maintain all the registers of a Stores Branch which may include:

(i) Register of Breakages

(ii) Register of Losses with sanctions for write-off.

(iii) Register of Dead-stock.

(iv) Register for Equipment's

(v) Register for Consumable Articles.

7) To perform such other function as may be assigned to him by his superiors.

Driver :-

1) To maintain the vehicle committed to his charge in a road-worthy condition.

2) To keep the readings of mileage and movement of his vehicle.

3) To have his vehicle repaired through the help of Stores Superintendent / Store Keeper.

4) To arrange for safe parking of vehicle when not in use.

5) To perform any other duty as may be assigned to his by his superiors.

Daftari :-

- 1) To maintain the record of the office in a systematic manner year wise.
- 2) To propose destruction of old record according to procedure laid down.
- 3) To file the papers.
- 4) To perform any other duty as may be assigned to him by his superiors.

Electrician :-

- 1) To attend to all the work of electrical installations such as new wiring, extensions to existing wiring, fixing of additional electrical points, for additional installations, repairs of electric fittings, repairs to Lab instruments which run on electricity.
- 2) To maintain air conditioning, repairing refrigerators, B. O. D. Incubators, Sterilisers etc.
- 3) To arrange temporary electrical fitting when exhibitions/ seminars are to be arranged.
- 4) To perform such other duties as may be assigned to him by his superiors.

Peon :-

- 1) To maintain general cleanliness in an office.
- 2) To do the filling, to arrange set of documents.
- 3) To attend calling bells of officers to whom he is attached.
- 4) To distribute tapal to other officers by hand delivery where so desired.
- 5) To perform outdoor duty wherever necessary.
- 6) To assist the Store Keeper/Stores Superintendent in the matter of annual/periodical stock verification duties
- 7) To perform any other duty as may be assigned to him by his superiors.

Tracer :-

He will be responsible for meeting the drawing branch requirements of the office to which he will be attached.

He will also carry out such other duties as may be assigned to him by his superiors.

Draftsman :-

He will be responsible for the maintenance and upkeep of the drawing office instruments of the Board. While he will be responsible for the safe custody and account of degree – sheets and toposheets, he will also be responsible for meeting the office requirement of tracing Ammonia-prints and their enlargement, if necessary.

He will also carry out such other duties as may be assigned to him by his superiors.

He will be responsible for meeting the drawing requirements of the office to which he would be attached. He will also carry out such other duties as may be assigned to him by his superiors.

Chowkidar:-

- 1) To maintain the overall security of the office, and its various assets, records from pilferage/damage/theft/sabotage during and outside working hours/days.
- 2) To report any contingency to the officers / authorities of the board, who have been provided with residential telephones.
- 3) To carry out duties of a peon when there is shortage of peons on duty.
- 4) To perform any other function as may be assigned to him by his superiors.

Roneo Operator :-

- 1) To duplicate the stencils other on electrically operated Roneo machine or on a manually operated machine as may be available.
- 2) To operate xerox printing machine as and when made available.
- 3) To operate a scanner and maintain it in its working condition.
- 4) To have the repairs carried out to the aforesaid machines through the help of Store Superintendent / Store Keeper.
- 5) To preserve out stencils of importance so as to be handy for reuse.

Executive Engineer Section:

Executive Engineer:-

Executive Engineer is overall In-charge of Executive Engineer Section. To look after all estates, buildings, office premises of the Board in Maharashtra State.

3. The procedure followed in decision making process including channels of supervision

The Board functions as per the Provisions of the Water (P&CP) Act, 1974 Air (P&CP) Act, 1981, Water (P&CP) Cess Act 1977 & Rules under Environment (Protections) Act, 1986.

In the Technical Division cases are, generally, processed at the Field Officer level and the files are submitted to Sub Regional Officer/ Regional Officer / Abatement Engineer / M.S /Chairman as per the requirement of each case.

In the Law Division the cases are generally processed at the A.L.O and the files are submitted to L.O/Sr. L.O./Member Secretary/Chairman, as per the requirement of each case.

In Establishment and Accounts section cases are processed at the section level and files are submitted to Asst. AO/AO/CAO/MS and Chairman as per the requirement of each case.

In the Laboratory samples are analyzed by JSA/JSO and the results are submitted to SO/SSO and then to the concerned.

Delegation of Powers to Grant Consent

In order to bring simplification and speedy disposal of consent application, Board has delegated powers to Officers, Consent Committee and Consent Appraisal Committee. These are enclosed in Annexure – I (A)

In case of Health Establishment, authorization is handled by the Head Office if capacity is higher than 50 Patient and if the capacity is less than 50 patient, the related functions are handled by the Regional Office.

Under the Noise Pollution (Regulation and Control) Rules,2000 as amended in 2009 Member Secretary and any officer of Maharashtra Pollution Control Board not below the rank of Deputy Superintendent of Police are declared as designated Authority.

4. Norms Set by Board For the Discharge of Its Functions:

Norms set for Consent Clearance is enclosed as Annexure – I(A) & I(B)
Inspection / sampling norms for industries are as under;

Sr.No.	Type of Industry	Category	Sampling frequency
1	Large	Red	Monthly
2	Medium	Red	Quarterly
3	Small	Red	Once in 6 months
4	Large	Orange	Quarterly
5	Medium	Orange	Once in 6 months
6	Small	Orange	Once in a year

Field Visits FO, SRO and ROs are assigned through IMIS module : Randomized Visit Scheduler.

5. Rules, Regulations, Instructions, Manuals and Records, Held by Board or under its control or used by its employees for discharge of its Functions.

Presently, following Legislations / Regulations / Notifications are being applied by the Maharashtra Pollution Control Board with functions (in some cases partly.). These are as under.

- 1) Water (Prevention and Control of Pollution) Act, 1974
- 2) Air (Prevention and Control of Pollution) Act, 1981
- 3) Maharashtra Water (Prevention and Control of Pollution) Act, 1983
- 4) Maharashtra Air (Prevention and Control of Pollution) Act, 1983
- 5) Maharashtra Biodegradable and non – biodegradable Waste (Control) Act, 2006 and Maharashtra Plastic Carry Bags (Production & Usages Rules, 2006)

- 6) Environment (Protection) Act, 1986 and Rules & Amended Rules made thereunder, which are as under
- (i) Environment (Protection) Rules, 1986 and Environment (Protection) Amendment Rules, 2016
 - (ii) The Hazardous and other Wastes (Management & Transboundary Movement) Rules, 2016
 - (iii) The Bio-Medical Waste Management Rules, 2016
 - (iv) The Solid Waste Management Rules, 2016
 - (v) The Construction and Demolition Waste Management Rules, 2016
 - (vi) The Plastic Waste Management Rules, 2016
 - (vii) The E- Waste Management Rules, 2016
 - (viii) The Manufacture, Storage, and Import of Hazardous Chemicals Rules, 1989
 - (ix) The Plastic manufacture, Sales & Usage Rules, 1999.
 - (x) The Noise Pollution (Regulation and Control) Rules, 2000 as amended in 2010.
 - (xi) Batteries (Management & Handling) Rules, 2001 (Amendment 2011).
 - (xii) The Wetlands (Conservation and Management) Rules, 2010.

Notifications

- (xiii) Environment Impact Assessment Notification, 2006 .
- (xiv) Coastal Regulation Zone notification 2011.
- (xv) Right to Information Act – 2005
- (xvi) National Green Tribunal Act, 2010
- (xvii) Implementation policy - 2016

Under the provisions of Water and Air Acts, an entrepreneur running or establishing any industry or process, an effluent / emitting pollutants into any water resources or on land / air and polluting thereby the environment is required to obtain consent, which needs to be obtained in two phases;

Consent to Establish Procedure:

- Applicant registers on the online website to <http://www.ecmpcb.in/>
- Applicant has to complete a one-time verification at the respective sub regional office
- Once registered, applicant files application online.

Then the application is shown as "Document Pending", 4 compulsory documents need to upload online then the status changes to "Payment Pending". Industry will have to pay the fees online as per fees structure <http://www.mpcb.gov.in/consentmgt/waterairact.php#fees>. Industry will have to update the payment details and on approval of application changes to "Payment Approved".

- SRO assign the application to Field officer. Once the field officer reviews the application, he/she Push the application through the Integrated Management information system (IMIS), the application status changes to "In Process". Field officer scrutinize the application, visit the industry (for establishment and first operate) & put their recommendation / visit report and submit it to Sub Regional Officer.

- Now depending upon the category and the Capital Investment of the industry the
- application is forwarded through IMIS as per delegation of power. Refer below link: <http://www.mpcb.gov.in/consentmgt/waterairact.php>

The concerned authority will scrutinize the application, if it is fine then the application is granted in IMIS and then status will be changed to "Approved" on the online portal followed by uploading the signed consent copy. Otherwise if the application is not fine,

- then the application is rejected in IMIS and notify the Entrepreneur by marking the application status as "Rejected". Industry can download the consent copy from online portal.

Consent to Operate Procedure:

- Once registered, applicant files application online.

Then the application is shown as "Document Pending", 4 compulsory documents need to upload online then the status changes to "Payment Pending". Industry will have to pay the fees online as per fees structure <http://www.mpcb.gov.in/consentmgt/waterairact.php#fees>. Industry will have to update the payment details and on approval of application changes to " Payment Approved".

SRO assign the application to Field officer. Once the field officer reviews the application, he/she Push the application through the Internal Management information system (IMIS), the application status changes to " In Process". Field officer scrutinize the application & put their recommendation and submit it to Sub Regional Officer.

- Now depending upon the category and the Capital Investment of the industry the
- application is forwarded through IMIS as per delegation of power. Refer below link: <http://www.mpcb.gov.in/consentmgt/waterairact.php>

The concerned authority will scrutinize the application, if it is fine then the application is granted in IMIS and then status will be changed to " Approved" on the online portal followed by uploading the signed consent copy. Otherwise if the application is not fine,

- then the application is rejected in IMIS and notify the Entrepreneur by marking the application status as " Rejected ". Industry can download the consent copy from online portal.

For White category industry, the entrepreneur has to submit online intimation for notification under White category application. Once online intimation is submitted, the entrepreneur will receive automated notification (i.e. Registration notification) for the same.

For other forms:

Entrepreneur has to apply for online application from the below list to apply for authorization or annual return services.

- [Hazardous Waste Authorisation \(Form-1\)](#)
- [Hazardous Waste Annual Return \(Form-4\)](#)
- [Hazardous Waste trader registration \(Form 7\)](#)
- [Hazardous Waste accident report \(Form 11\)](#)
- [Hazardous Waste filing appeal \(Form 12\)](#)
- [Plastic Authorisation](#)
- [BMW Authorization Application](#)
- [BMW Annual Return](#)

- MSW Authorization
- [MSW Annual Return](#)
- E-Waste authorization (Form-1a)
- E-Waste annual return
- E-Waste authorization for dismantlers and recyclers(Form-4)
- Battery Dealer registration
- Environment Statement(Form - V)
- Water Cess(Form - I)
- Construction & Demolition Authorization (Form-I)

The entrepreneurs need to pay the consent fees to the Board as per the statement given below. The term of consent for Red, Orange and Green category industry is one, two and three years respectively. The industries can also obtain the consent for extent 5 terms by paying proportionate fees.

The fees have been revised vide Government of Maharashtra, GR dt 25/08/2011 and are as under:

Fees for combined consent for one term under Water and Air Acts:

Sr. No	Capital Investment of industry (including land, building, machinery without depreciation)	Consent to Establish	Consent to Operate
1	More than Rs. 100 crores	0.02% of capital Investment	0.02% capital investment
2	Between Rs. 75 crs.to100 crs	Rs. 1,25,000/-	Rs.1,25,000-
3	Between Rs. 50 crs. To 75 crs	Rs. 1,00,000/-	Rs.1,00,000-
4	Between Rs. 25 crs. To 50 crs	Rs. 75,000/-	Rs.75,00/-
5	Between Rs. 10 crs. To 25 crs	Rs. 50,000/-	Rs.50,000/-
6	Between Rs. 5 crs. To 10 crs	Rs. 25,000/-	Rs.25,000/-
7	Between Rs. 1crs. To 5 crs	Rs. 15000/-	Rs.15000/-
8	Between Rs. 60 lacs. To 1 crs.	Rs. 5000/-	Rs. 5000/-
9	Between Rs. 10 lacs To 60 lacs.	Rs. 1,500/-	Rs. 1,500/-
10	Below Rs.10 lacs.	Rs. 500/-	Rs. 500/-

For Mining Project, in addition to Consent fees charged on the basis of capital Investment, Rs. 0.40/ton will be charged every year.

For Local Bodies (under Water Act)

Municipal Corporation	Rs. 1,00,000/-
“A” class Municipal Council	Rs. 50,000/-
“B” class Municipal Council	Rs. 5000/-
“C” class Municipal Council	Rs. 2000/-

These fees are payable through e-payment gateway.

Fees for Authorization under Bio-Medical Waste (Management and Handling) Rules, 1998 As per the Resolution No. ENV/1098/559/P.K.259/T.C.1.dt.10.4.2003 Of State Environment Department GoM the Fees for Authorization under Bio-Medical Waste (Management and Handling) Rules, 1998 is as below.

a)	Bed Capacity	Fees to be paid (p.a)
	Between 01—05	No fees
	Between 06-25	Rs. 1,250/-
	Between 26—50	Rs. 2,500/-
	Between 51-200	Rs. 5,000/-
	Between 201—500	Rs. 10,000/-
	Above 501	Rs. 15,000/-
b)	Treatment Facility provider for bio-medical waste	Rs. 10,000/-per year
c)	Transporter of Bio-Medical waste	Rs. 7,500/- per years
d)	All other bio-medical waste generating and handling agencies (Except a,b,c above)	Rs. 2,500/-per year
	These fees are payable in the form of Demand Draft on Nationalized Bank at the Respective Sub - Regional office or at Head Quarter along with completely filled prescribed application forms.	

Appeal:

Any person against an order passed by the State Board under section 1, section 2 or section 4 may file an appeal to the appellate authority established by the state government within thirty days from the date of order.

6. Statement of the Categories of Documents that are held by Board or under its Control:

- 1) Consent applications received in Board. These files are kept for one year from validity of consent and are available for view after the date of decision in Matter.
- 2) The order files including directions are returned to concern Regional Office.
- 3) Pending High Court petition files, pending Supreme Court petition files, pending appeal under Water, Air and Environment files, pending appeals under RTI Rules, 05; Judgments and orders in respect of disposed off cases from the High Courts and Supreme Court for last 3 years from the date of decision in the matter, available with the legal department. The judgments and orders of Lower Courts in respect of cases filed by the Regional Officers and Sub –Regional Officers will be available with the respective Regional Officers and Sub-Regional Officers for last 3 years from the date of decision in the matter, Minutes of the

Board Meeting for last 3 years. Besides that some of the files regarding the matters pertaining to Head Quarter legal issues including pending matters before various Forums like Appellate Authorities under Environmental Laws, State Consumer Forum, Labour Court, State Information Commission, Human Rights Commission, High Court and Supreme Court matters of the Board may be available provided those cases are referred to the legal department. The matter related to regulations of Acts and Rules as per point 5

Matters relating to the following Acts and Rules

1. Water (Pollution Prevention and Control) Act, 1974, Air (Pollution Prevention and Control) Act, 1981.
2. Hazardous Waste (Border) Rules, 2016
3. Municipal Solid Waste (Management and Handling) Rules, 2000
4. Biomedical Waste (Management and Handling) Rules, 1998 and Amendment Rules.
5. Maharashtra Inorganic Disposal Waste (Control) Act, 2006.
6. Maharashtra Plastic Bags (Production and Use) Rules, 2006
7. Noise Pollution (Regulation and Control) Rule 2000, Amendment Rule- 2009.
8. Lead acid battery (management and handling) Rules, 2001
9. Copy of Act above.
10. Statistics reports, Annual reports and Performance budgets.
11. Environmental Impact Assessment Notification.
12. Implementation of Hazardous Waste (Border Transport) Rules, 2008.
13. The official carrier for carrying hazardous waste.
14. Authorized agencies to recycle and process hazardous waste.
15. Information about common hazardous waste processing disposal facilities.
16. List of hazardous waste generating industries.
17. Computer presentation of the Statement.
18. Consent Certificate / No Objection Certificate / Authority issued to Industries.
19. Guide to hazardous waste transportation and incineration
20. Action Report (Hazardous Waste)
21. Detailed Electronic Waste (Management and Handling) Rules of Official Electronic Waste Disposal, Recycling and Collection Centre

22. Air quality information under NAMP / SAMP and CAQMS.
23. Sound pollution monitoring at the festival.
24. Action Plan for the area with the Environmental Pollution Index.

7. Particulars of Any arrangement that exists for consultation with, or Representation by the members of the Public in Relation to the Formulation of Board's Policy or implementation There of; and Statement of the Boards, Councils, Committees and other Bodies Consisting of two or more persons constituted as Board's part or for the Purpose of its advice.

The Board holds consultation with experts in the field of environment, NGO's, institutions on important environment related issues. The Board also holds public Hearings for environmental Clearances of the projects. Members of the public have free access for filing complaints in respect of pollution. For this purpose a separate complaint grievance and redressal section is established in the Board.

8. Statement of the Committee etc.

Board has constituted various committees for efficient and effective implementation of the Acts and Rules. As per under section 9 of the water (Prevention and Control of Pollution) Act 1974 and section 11 of the Air (Prevention and Control of Pollution) Act 1981 and EIA Notifications dtd. 23/11/2014.

The following committees are constituted to conduct specific work.

1. Consents Committee
2. Consents Appraisal Committee
3. Research Advisory Committee
4. Laboratory Committee
5. Departmental promotion committee
6. Registration Process Monitoring Committee under Hazardous Waste (Management Handling and Border Transport) Rules, 2008 and Electronic Waste (Management and Handling) Rules, 2011.
7. Purchase Committee
8. Medical Reimbursement Committee
9. Industry Classification Committee
10. Tank Farm Committee
11. Hazardous Waste Recycling / Recycling Committee
12. Appellate Committee
13. Technical committee under product mix.

Minutes of meeting of above all committees are accessible and made transparent through website of the Board (<http://www.mpcb.gov.in>)

9. Directory of Board's Officers and

Employees: Enclosed as Annexure -II

10. Monthly Remuneration received by each of its Officers and Employees, including the system of compensation as provided in its regulations:

Enclosed as Annexure – III

11. The Budget allocated to Board for the financial year 2022-23

Enclosed as Annexure –IV

12. The Manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such:

There is no set programme for subsidy. Generally 5% of the total project cost is given by the Board as subsidy. Beneficiaries include industries, hospitals, Local bodies, NGOs and Academic institutions.

13. Particulars of Concession, Permits or authorizations granted by it:

Industries, Hospitals and local bodies are required to obtained consent/authorization as provided under the Acts/Rules

14. Details in respect of the information, available to or held by Board Reduced in an electronic form:

- Consent issued month wise.
- Daily status of consent application.
- Legislation / Notifications
- Treaties / Conventions / Declarations
- Compiled Rules
- CRZ Notification
- EIA Notification
- Construction of second liquid chemical / specialized grades of POL product berth off Pirpau by M/s Mumbai Port Trust
- Gazette issued by Government of Maharashtra
- Gazette issued by Urban Development and Public Health Department
- Government of Maharashtra regarding Reconstitution of Board actions
- Maharashtra Prevention of Water Pollution Act
- Implementation of Water (P&CP) Act, 1974 and Air (P&CP) Act, 1981
- Implementation of Hazardous Waste (T M &T) Rule, 2008
- Lower Court Matters.
- Information in respect of Abattoirs / Slaughter Houses
- Important Judicial Decisions
- Other Important Judicial Decisions (MPCB is not a Party)
- Appeals Under Environmental Law
- Achievements
- Legal action status year 2007 (as on 30 June, 2007)
- Authorized registered transporters of HW
- Authorized/registered recycler, preprocessors of HW
- Details of CHWTSDF
- Details of common bio-medical incineration facilities etc.
- Inventory of HW generating units

- Online filing of returns
- Consents/NOC/Authorization granted to industries
- Guidelines for HW transportation, incineration
- Action taken report for Hazardous Waste.
- Water Quality data, Air Quality data, Statistical information & Annual reports.

Entrepreneur applies online for Consent / Authorisation application and for various other online submission. Boards internal Consent/ authorisation and other online form processing is also computerised through IMIS Software.

Air and Water quality data is also uploaded on Board's website on monthly basis. CETP , Hazardous Waste and other Waste (Municipal Solid Waste, Bio-Medical Waste, etc.) are regularly uploaded on Board's website. Board's entire English version website is also available in Marathi version.

15. Particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, are maintained for public use:

The Board has its 12 Regional Offices and 44 Sub Regional Offices and 8 Laboratories established across the State. (Please refer Annexure-II). Board's Library located at HQ office, Mumbai, is for only Board's staff and not for general public.

16. The names, designations and other particulars of the Public Information Officers:

Enclosed as Annexure – V

Annexure-I(A)

Delegations of Powers to Grant Consent:

In order to bring simplification and speedy disposal of consent applications, Board has delegated powers to Board Offices, Member Secretary and Consent Appraisal Committee. (Office order dt. 01/03/2013)

S.N.	Authority	Red Category	Orange Category	Green Category	Consent and authorization to Urban Local Bodies including cantonment Boards and other planning authorities	Infrastrure Projects such as townships, IT Parks, SEZ, Highways irrigation Projects, Building and construction projects
1	Sub Regional Officer	-	☐	Up to Rs.50 Cr	-	-
2	Regional Officer	upto 10 Cr Excluding industries listed in annexure A	upto Rs. 150 crore	Above Rs. 50 Crs upto Rs.500 Crs.	B & C - Class Municipal Councils and cantonment Boards	Up to Rs.25 Cr.
3	Head Of Department	Above Rs.10 Crs upto Rs.25 Crs.	Above Rs. 150 Crs. upto Rs.250 Crs	Above Rs. 500 Crs. upto Rs.1000 Crs.	A - Class Municipal Councils and cantonment Boards	-
4	Consent Committee	Above Rs.25 Crs upto Rs.75 Crs.	Above Rs.250 Crs. upto Rs.750 Crs	Above Rs.1000 Crs. upto Rs.2000 Crs.	-	Above Rs.25Crs. upto Rs.350 Crs.
5	Consent Appraisal Committee	More than Rs 75 Cr	More than Rs. 750 Cr	More than Rs. 2000 Cr	All Municipal Corporations	More than Rs.350 cr

Note:-

- Where Stringent legal action like prosecution /Final Closure direction have been given in the past one year, the cases of grant of renewal will be referred to next higher authority for all category of industry for grant or refusal of Consent.
- All figures mentioned above are pertaining to Capital investment. The capital investment including land, building, plant and machinery, without depreciation shall be considered as per C.A. Certificate/Annual report.
- the applications under the delegated power of RO should be processed by respective are SRO and submitted to RO for decision. Similarly, the applications under the preview of SRO delegated powers shall be processed by FO.
- The cases involved in any court case, in ecological fragile areas like Dahanu, Matheran, Mahabaleshwar, Panchgani, Murud Jangira etc; RRZ; Bhatsa area; cases of Registration of recyclers & reprocesses be dealt with approval of Member Secretary.

Delegation of powers for grant of combined consent and Authorization to Health Care Establishments, Industries generating/handling Bio-Medical Waste and CBMWTSDF (Common Bio-Medical Waste Treatment, Storage and Disposal Facility)

Sr.No	Category	HCEs Covered	Authority
1	Category -I	HCEs upto 25 beds (only bedded hospital)	Sub Regional Officer
2	Category -II	1) Pathological Laboratories treating more than 1000 patient per Month 2) HCEs having 26 to 50 beds	Regional Officer
3	Category -III	1) HCEs having 51 to 100 beds. 2) CBMWTSDF situated in Municipal Corporations.	HOD
4	Category -IV	1) 101 to 200 beds 2) CBMWTSDF situated in Municipal Corporations.	Consent Committee
5	Category -V	HCEs having 201 beds and Above.	Consent Appraisal Committee.

Annexure 1B

LIST INDUSTRIES EXCLUDED FROM DELEGATION OF CONSENT AND AUTHORIZATION MANAGEMENT TO REGIONAL OFFICERS

- o Consent to establish and consent to first operate for all projects requiring Environmental Clearances from GOI or GoM.

- o All applications in RRZ, CRZ or other restricted areas or EC category where expansion, change in product, process etc is sought on the grounds that the overall pollution load is reduced or not changed.
- o Thermal power plant
- o Sponge iron plants
- o Fertilizer excluding organic bio fertilizer and formulations.
- o Common Effluent Treatment Plant (CETP) / Common Hazardous Waste Treatment Storage Disposal Facility (CHWTSDF)/Common Bio Medical Waste Treatment Storage Disposal Facility (CBMWTSDF)/ Common MSW TSD Facility
- o Industries having Electroplating, Electrical arc, induction, cupola and blast furnances
- o Distillery (molasses based)
- o Coke oven
- o Bulk drug
- o Pesticide Technical
- o Cement
- o Tanneries
- o Slaughterhouse
- o Dye and dye intermediate
- o Pigment and paint manufacturing
- o Petrochemical Refinery and petrochemicals

Annexure-I(C)

Consent under Water & Air Act

Sr. No	Details	Time to complete the work	Concern Officer & Address	Remarks
1.	Applications for consent under Water, Air & Hazardous Waste Act can be obtained by giving application fees of Rs. 100	Online	Regional & Sub-Regional Officers Office	Application forms are also available at the Regional Office and Headquarters and Board website.
2.	Acceptance of	Online	Sub-Regional	
3.	application & Receipt Time to Communicate the discrepancies to applicant	Seven days	Officers Office Sub-Regional Officers Office	
4.	Time for Verification of site & other Technical details after Completion of discrepancies	Seven days	Field Officer Of Concern Sub-Regional Office	
5.	Time for Grant of Consent after verification (Based on Capital Investment)			
a	Simplified Consent(Pollution free SSI)	Three days (After completion of Discrepancies in Verification Report)	Sub-Regional Officer	
b	Green Consent- Investment			
	Rs. 50 Crores	Thirty days	Sub-Regional Officer	
	Rs. 50 Crores to 500 Crores	Fourty Five days	Regional Officer	
	Rs. 500 Crores to 1000 Crores	Fourty Five days	Head of the Department M.P.C.Board, Mumbai	
	Rs. 1000 Crores to 2000 Crores	One hundred & twenty days	Consent Committee M.P.C. Board, Mumbai	

		One hundred & twenty days	Consent Appraisal Committee M.P.C Board, Mumbai	
	Above Rs. 2000 Crores			
c Orange Consent-Investment				
	Upto Rs. 150 Crores	Fourty Five days	Regional Officer	
	Rs.150 Crores to 250 Crores	Fourty Five days	Head of the Department M.P.C.Board, Mumbai	
	Rs. 250 Crores to 750 Crores	One hundred & twenty days	Consent Committee M.P.C.Board, Mumbai	
	Above Rs. 750 Crores	One hundred & twenty days	Consent Appraisal committee M. P.C. Board Mumbai	
d Red Consent-Investment				
	Upto Rs.10 Crores	Fourty Five days	Regional Officer	
	Rs.10 Crores to 25 Crores	Fourty Five days	Head of the Department M.P.C.Board, Mumbai	
	Rs. 25 Crores to 75 Crores	One hundred & twenty days	Consent Committee M.P.C.Board, Mumbai	
	Above Rs. 750 Crores	One hundred & twenty days	Consent Appraisal committee M. P.C. Board Mumbai	

*After receipt of application to Office

Note- Above time limit is valid for complete application without discrepancies

Annexure-II

Maharashtra Pollution Control Board			
Designation		Intercom	Direct
Chairperson	Shri. Aabasaheb Jarhad (IAS)	301	24042418
Field Officer	Shri Yogesh Vishwanathrao Gore		
Sr. Stenographer	Shri Vinay V. Waghmare		
Member Secretary Section			
Designation			
Member Secretary	Shri Pravin Darade (Additional Charge)	302	24010706
Personal Secretary		344	
Sr. Stenographer	Smt. Jyoti Pravin Vedante	349	
Field Officer	Shri Kartikeya S. Langote		
Water Pollution Abatement Engineer			
Designation			
Water Pollution Abatement Engineer	Dr. J. B. Sangewar (Addl. Charge)	305	24044533
Sub Regional Officer	Shri. Raju Ramsing Vasave		
Field Officer	Smt. Jayshree Prashant Junonkar	329	
	Shri Dayeshwar Vishram Tuljapurkar		
	Shri Abhijeet Ramling kasbe	336	
	Shri Pradip Anandrao Khuspe		
	Shri Ajay Anandrao Khamkar		
Principal Scientific Officer Section			
Designation			
Principal Scientific Officer	Dr. A.R.Supate	306	24012659
Sub Regional Officer	Shri. Amol A. Satpute		
Jr. Scientific Assistant	Shri. Dhananjay Nanekar	326	
	Shri. Devanand Chandrakant Jadhav	333	
Field Officer	Shri. Prakash S. Tate		
	Shri Sameer Hundlekar (on deputation)		
	Smt. Poonam Pershetye (Poyrekar)		

Air Pollution Abatement Engineer			
Designation			
Air Pollution Abatement Engineer	Shri. V. M. Motghare	303	24040612
Sub Regional Officer	Smt. Sneha Kambale		
	Shri. Karansinhg A. Rajput		
Field Officer	Shri. Ajit Suryavanshi	315	
	Shri Vyankat Govindrao Bhatane	341	
	Shri Sameer Yashwant Hundlekar	314	
Assistant Secretary (Technical)			
Designation			
Assistant Secretary (Tech.)	Dr. J. B. Sangewar (Addl. Charge)	304	24010682/ 9422076946
Sub Regional Officer	Dr. Seema Uday Dalvi		
Field Officer	Smt. Kalyani R. Kulkarni		
	Shri. Mahesh Chavan	335	
	Shri Sandeep Tope	324	
Maitree Section			
Designation			
Regional Officer	Shri. Dilip K. Khedkar		
Sub Regional Officer	Shri. Prakash P. Munde		
Assistant Secretary (EB) Section			
Assistant Secretary (EB)	Smt. Neeta Borade		
Establishment Branch			
Designation			
Administrative Officer	Shri. P. D. Nandgaonkar	210	24092006
Office Superintendent	Shri. Kanifnath Shingare		
Accounts Branch			
Designation			
Chief Accounts Officer	Shri. Shyamkumar R. Patil	204	24040612
Account Officer	Smt. Sujata Balraj Shetye		
Account Officer (Audit)	Shri. S. G. Sawant		

Asst. Account Officer	Shri. Krishna Lembhe (addl. Charge)	218	
Head Accountant	Shri. Krishna Lembhe	218	
	Smt. Geeta K. Gharat	215	
Accounts Branch – EC MPCB Cell			
Designation			
Account Officer	Shri. S. G. Sawant (Addl. Charge)	403	24044534
BMW Section			
Designation			
Regional Officer	Shri. Nandkumar Gurav		
Sub Regional Officer	Shri. Manchak Jadhav		
	Smt. Rutuja V. Bhalerao (Posting order)		
Field Officer	Smt. Shubhangi M. Jadhav		
	Shri. Sandeep Baburao Shinde		
Regional Officer (HQ)			
Designation			
Regional Officer	Shri. J. B. Sangewar	309	24044532
Field Officer	Shri Prabhakar Wawade		
	Shri. Dineshbhai Vasava (Non Functional)		
Desk Officer CAC/CC Section			
Designation			
Field Officer	Shri. Rakesh Daphade	325	
	Shri. Ulhas U. Kanade		
	Shri Sangram Sanjay Nimbalkar	331	
	Shri Ankush Ramchandra Patil		
	Shri Vijaykumar Narayanrao Rapole		
	Shri Bajirao Vijay Malvekar		
	Shri. Rajaram Injulkar		
Environment Information Centre			
Designation			
Asst. System Officer (Statistical Officer/)	Shri. D. M. Sonawane (Addl. Charge)	413	24087295/ 24041360
Statistical Section			
Designation			
Statistical Officer	Shri. D. M. Sonawane (Adhoc Promotion)	308	

Sr. Law Officer Section 1 (HQ)			
Designation			
Law Officer	Smt. Netra Chaphekar	201	24044531
Assistant Law Officer	Smt. Nilam Kubal		
Sr. Law Officer Section 1 (Legal Wing)			
Designation			
Law Officer	Smt. Smita Gaikwad	226	
Executive Engineer Dept.			
Designation			
Executive Engineer	Shri. B. R. Jagtap	410	
Stores Department			
Designation			
Store Superintendent	Smt. Dipali Mohite (Addl. Charge)	405	
Public Relation Officer Section			
Designation			
Public Relation Officer	Shri Sanjay Bhuskute (on Contract)	311	
Regional Office, Mumbai			
Designation			
Regional Officer	Shri. Sanjay Raosaheb Bhosale	25505928	
Sub-Regional Office, Mumbai –I	Shri. T. G. Yadav	25505928	
Sub-Regional Office, Mumbai –II	Shri. Jaywant Hajare	25505928	
Sub-Regional Office, Mumbai –III	Shri. Sujit Dholam	25505928	
Sub-Regional Office, Mumbai –IV	Shri. A. S. Nandavate	67195015	
Regional Office, Thane			
Designation			
Regional Officer	Shri. Ravindra B. Andhale	25802272	
Sub-Regional Office, Thane-I	Shri. Shakil Suleman Shaikh	25829582	
Sub-Regional Office, Thane-II	Shri Satish Padwal	25829582	
Sub-Regional Office, Tarapur-I	Shri. Prashant Gaikwad	02525-273314	
Sub-Regional Office, Tarapur-II	Shri. Virendra Ramcharitra Singh	02525-273314	

Regional Office, Thane			
Laboratory			
Designation			
Scientific Officer	Smt. Smita Nitin Wagh		
Central Labrotory (Water)			
Nirmal Bhavan			
Designation			
Sr. Scientific Officer	Shri. V. R. Thakur (Addl. Charge)	67195003	
	Shri. A. V. Mandavkar (Addl. Charge)		
Scientific Officer	Shri. Ashok V. Mandavkar		
Regional Office, Kalyan			
Designation			
Regional Officer	Shri. Babasaheb M. Kukade (Addl. Charge)	0251-2310212	
Sub-Regional Office, Kalyan-I	Shri. Upendra Kulkarni	0251-2310167	
Sub-Regional Office, Kalyan-II	Shri. Babasaheb M. Kukade	0251-2310167	
Sub-Regional Office, Kalyan-III	Shri.Kishor Kerlikar (Addl. Charge)	0251-2310167	
Sub - Regional Office, Bhiwandi	Smt. Saujanya S. Patil	0251-2310167	
Regional Office Navi Mumbai			
Designation			
Regional Officer	Shri. Dhanjay B. Patil	27572739	
Sub-Regional Office, Navi Mumbai- I	Jayant Kadam	27572740	
Sub-Regional Office, Navi Mumbai- II	Shri. Vikrant Hemant Bhalerao	27572740	
Sub-Regional Office, Taloja	Shri.Sachin J. Adkar	27572740	
Regional Office, Raigad			
Designation			
Regional Officer	Shri. V. V. Killedar (Addl. Charge)	27572620	
Sub-Regional Office, Raigad-I	Shri. V. V. Killedar	27576034	
Sub-Regional Office, Raigad-II	Shri. Raj S. Kamat	27576034	
Sub-Regional Office, Mahad	Shri. Indira Gaikwad	02145-232372	
Regional Office, Kolhapur			
Designation			
Regional Officer	Shri. Jagannath Shankar Salunkhe	0231-2660448	
Sub-Regional Officer, Kolhapur	Shri. Pramod R Mane	0231-2652952	

Sub-Regional Office, Ratnagiri	Shri Rahul D. Mote	02352-220813	
Sub-Regional Office, Sangali	Shri. Navnath S. Avtade	0233-2672032	
Sub-Regional Office, Chiplun	Shri. Sagar Auti	02355-261570	
Regional Office, Chiplun Laboratory			
Designation			
Scientific Officer	Shri. Anil. N. Sandansingh (Add. Charge)	02355-261970	
Regional Office, Pune			
Designation			
Regional Officer	Shri. Shankar L. Waghmare	020-25811627	
Sub-Regional Office,Pune-I	Shri. Pratap D. Jagtap	020-25811694	
Sub-Regional Office,Pune-II	Shri. Nitin R. Shinde	020-25816454	
Sub-Regional Office Pimpari Chinchwad	Shri. Kiran Nitant Hasabnis	020-25810222	
Sub-Regional Office,Satara	Shri. Limbaji S. Bhad	02162-233527	
Sub-Regional Office,Solapur	Shri. Ajit Patil Suspended on 26/12/2023	0217-2319850	
Sub-Regional Office,Solapur	Shri. Nikhil J. More		
Regional Lab. Pune			
S.O.	Shri. P. D. Khadkikar		
JSO	Shri. D. V. Nehe		
	Shri. Bajarang Shivankar		
	Shri. R. P. Raut		
	Shri. Nitin Zambre		
Regional Office, Aurangabad			
Designation			
Regional Officer	Shri P. M. Joshi (Suspended)		
	Shri Dilip Khedkar (Addl. Charge)	0240-2473462	
Sub-Regional Officer	Shri. Padmakar B. Hajare		
Sub-Regional Office,Aurangabad	Shri. Sushilkumar Sahebrao Rathod	0240-2473461	
Sub-Regional Office, Jalna	Shri. Somnath M. Kurmude	02482-220120	
Sub-Regional Office,Latur	Shri. Parmeshwar Vishwambhar Kambale	02382-252672	
Sub-Regional Office,Parbhani	Shri. Shripad Ramkrishnarao Kulkarni	02452-226687	
Sub-Regional Office,Nanded	Shri. Rajendra U. Patil	02462-242492	

Sr. Scientific Officer	Shri. Balkrishna Namdev Sangle	0240 - 2473461	
Reional Office, Nashik			
Designation			
Regional Officer	Shri. Rajendra A. Rajput (Addl. Charge)	0253- 2365150	
Sub-Regional Office,Nashik	Shri. Amer B. Durgule	0253- 2365161	
Sub-Regional Office,Ahmednagar	Shri. Chandrakant Narharrao Shinde	0241- 2470852	
Sub-Regional Office,Jalgaon	Shri. Sanjeev A. Redasani	0257- 2221288	
Sub-Regional Office, Dhule	Shri. Pranav Prabhakar Pakhale	0257- 2221288	
Scientific Officer	Shri. S. H. Nagare	0253- 2362820	
Regional Office, Amravati			
Designation			
Regional Officer	Shri. Rajendra A. Rajput	0721- 2563592	
Sub-Regional Office,Amravati-I	Smt. Dhanashree G. Patil	0721- 2563593	
Sub-Regional Office,Amravati-II	Shri. Sanjay D. Patil	0721- 2563594	
Sub-Regional Office,Akola	Shri Manish S. Holkar	0721- 2442344	
Regional Office, Nagpur			
Designation			
Regional Officer	Shri. Ashok Marotrao Kare	0712- 2565308	
Sub-Regional Office,Nagpur-I	Shri.Umashankar Bhadule	0712- 2560152	
Sub-Regional Office,Nagpur-II	Shri. Anand N. Katole	0712- 2560152	
Sub-Regional Office Bhandara	Smt. Hema M. Deshpande	07184- 258913	
Senior Scientific Officer	Shri. Vishwajeet R. Thakur	0712- 2557231	
Regional Office, Chandrapur			
Designation			
Regional Officer	Shri. Ashok Marotrao Kare (Addl. Charge)	07172- 251965	
Sub-Regional Office, Chandrapur	Shri.Atul Purushottam Satphale	07172- 272410	
Scientific Officer	Shri. Bipin U Bhandare (Add. Charge)	07172- 272416	

Annexure-III

Sr.No.	Designation	Scale of Pay Rs.	Grade Pay
1	Chairman		
2	Member Secretary	PB-4 37400-67000	10000
3	Water Pollution Abatement Engineer	PB-3 15600-39100	7600
4	Air Pollution Abatement Engineer	PB-3 15600-39100	7600
5	Principal Scientific Officer	PB-3 15600-39100	7600
6	Technical Asst.Secretary	PB-3 15600-39100	7600
7	Chief Accounts Officer	PB-3 15600-39100	7600
8	Sr. Law Officer	PB-3 15600-39100	7600
9	Sr. Administrative Officer	PB-3 15600-39100	6600
10	Regional Officer	PB-3 15600-39100	6600
11	Law Officer	PB-3 15600-39100	6600
12	Material Officer	PB-3 15600-39100	6600
13	Sr. Scientific Officer	PB-3 15600-39100	6600
14	Executive Engineer	PB-3 15600-39100	6600
15	Sub-Regional Officer	PB-3 15600-39100	5400
16	Scientific Officer	PB-3 15600-39100	5000
17	Private Secretary	PB-3 9300-34800	5000
18	Statistical Officer	PB-3 15600-39100	5000
19	Administrative Officer	PB-3 15600-39100	5000
20	Assistant Secretary	PB-3 15600-39100	5000
21	Accounts Officer	PB-3 15600-39100	5000

22	Asst. Law Officer	PB-2 9300-34800	4400
23	Jr. Scientific Officer	PB-2 9300-34800	4400
24	Dy. Engineer	PB-2 9300-34800	4400
25	Assistant Accounts Officer	PB-2 9300-34800	4400
26	Sr. Stenographer	PB-2 9300-34800	4400
27	Field Officer	PB-2 9300-34800	4300
28	Jr. Stenographer	PB-2 9300-34800	4300
29	Head Accountant /O. S. / S.O./ Librarian Asst.	PB-2 9300-34800	4300
30	Law Assistant	PB-2 9300-34800	4300
31	Jr. Scientific Assistant	PB-2 9300-34800	4200
32	First Clerk	PB-2 9300-34800	4200
33	Statistical Assistant	PB-2 9300-34800	4200
34	Draughtsman	PB-1 5200-20200	2800
35	Field Inspector	PB-1 5200-20200	2800
36	Sr. Clerk	PB-1 5200-20200	2400
37	Electrician	PB-1 5200-20200	2400
38	Assistant Draughtsman	PB-1 5200-20200	2400
39	Tracer	PB-1 5200-20200	2000
40	Lab. Asst.	PB-1 5200-20200	2000
41	Jr. Clerk/Cum- Typist	PB-1 5200-20200	1900
42	Daftari	PB-1 5200-20200	1900
43	Instruments Fiter	PB-1 5200-20200	1900
44	Driver	PB-1 5200-20200	1900

45	Roneo Operator	1-AS 4440-7440	1600
46	Naik	1-AS 4440-7440	1600
47	Peon / Field Peon	1-AS 4440-7440	1300
48	Chowkidar	1-AS 4440-7440	1300
49	Sweeper	1-AS 4440-7440	1300

Annexure -IV

Budget Estimate For 2023-24

Sr. No.	Perticulars	Cess & Core Activity
1.	Previous Balance	3500.00
2.	(+) Expected Deposits	580.99
	Total Deposits	4080.99
3.	(-)Salary, Allowance & Arrears	62.79
4.	(-) Revenue expenditure	83.97
	Balance	3934.23
5.	(-) Capital Expenditure	133.63
	Balance	3800.60
6.	(-) Expenditure on Projects	444.56
7.	Balance at the end of year	3356.04
Note: In 'Previous balance' reserved Pension Fund is included		
8.	(-) Reserve Pension Fund (including interest)	330.00
9.	Balance (after deduction of reserve pension fund)	3026.04

Annexure-V

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List of public information officer (under RTI Act 2005)

Name of Office Technical and Scientific	Jurisdiction	Information officer	Assistant Information Officer	Appellate Officer
Head Office, Mumbai Technical-I	Mumbai/ Thane/ Kalyan/ Navi Mumbai/ Raigad/ Nashik	Smt. Sneha Kamble Sub Regional Officer	Shri. Sameer Hundalekar Field Officer	Dr. Amar R. Supate Principle Scientific Officer
Head Office, Mumbai Technical-II	Pune/ Kolhapur/ Aurangabad/ Nagpur/ Amravati/Chandrap ur	Shri Amol A. Satpute Sub Regional Officer	Smt. Shubhangi Jadhav Field Officer	Dr. Vidyanand Motghare A. P. A. E.
Head Office, Mumbai Legal	All Regional Offices, Sub Regional Offices, Central & Regional Laboratory of Board	Smt. Nilam Kubal Asstt. Law Officer	Shri. Subhash Karande Jr. Clerk	Smt. Netra Chaphekar Law Officer - 1
Head Office, Mumbai Establishment	All Regional Offices, Sub Regional Offices, Central & Regional Laboratory of Board	Shri. Kanifnath Shinagare Office Superintendent	Mrs. Deepali Mohite F. C.	Smt. Neeta Bhorade Asstt. Secretary (Administrative)
Head Office, Mumbai Account	All Regional Offices, Sub Regional Offices, Central & Regional Laboratory of Board	Smt. Sujata Sheety Account Officer	Shri. Krishna Lembhe H.A.	Shri. Shyamkumar Patil Chief Account Officer

Regional Office

Name of Office	Jurisdiction	Information officer	Assistant Information Officer	Appellate Officer
Regional Office, Mumbai	Regional Office, Mumbai, SRO Mumbai 1, 2,3&4,	Shri. Tanaji Yadav Sub Regional Officer	Smt. Smita Sanap Field Officer	Shri. Jayavant S. Hajare I/c. Regional Officer
Regional Office, Navi Mumbai	Regional Office, Navi Mumbai - 1,2 Sub Regional Office - Taloja	Shri. Sachin Adkar Sub Regional Officer	Shri. Nilesh Patil Field Officer	Shri D. B.Patil Regional Officer
Regional Office, Raigad	Regional Office, Raigad , Sub Regional Office- Raigad - 1 & 2	Smt. Meena Pawar Field Officer	Shri. Arvind Dhapate Field Officer	Shri Vidyasagar Killedar I/c. Regional Officer
Regional Office, Thane	Regional Office, Thane, R.Lab Thane, SRO Thane 1 & 2	Shri. Satish Padwal Sub Region Officer	Shri. Sharad Pawar Field Officer	Shri Rajendra a. Rajput I/c. Regional Officer
Regional Office, Kalyan	Regional Officer, Kalyan, SRO Kalyan 1 & 2 & 3, Bhivandi	Shri Sanjay R. Bhosale Sub-Regional Officer	Shri. Deepali Taide Field Officer	Shri Shankar L. Wagamare I/C. Regional Officer
Regional Office, Pune	Regional Office Pune, R.Lab Pune SRO Pune 1 & 2, SRO Pimpari Chinchvad,	Shri. Pratap Jagtap Sub Regional Officer	Shri. Bhagvan Makhanikar Field Officer	Shri. Nitin R. Shinde I/C. Regional Officer
Regional Office, Nasik	Regional Office, Nasik, R.Lab Nasik , SRO	Shri Amar Durgule Sub-Regional Officer	Shri Nitin Chaudhari, Field Officer	Shri Pravin Manohar Joshi Regional Officer

Regional Office, Aurangabad	Regional Office, Aurangabad, R. Lab Aurangabad, SRO Aurangabad 1 & 2	Shri. Sushilkumar Rathod Sub Regional Officer	Smt. Seema Mangulkar Field Officer	Shri Pravin Manohar Joshi Regional Officer
Regional Office, Kolhapur	Regional Office, Kolhapur, SRO kolhapur	Shri. Pramod R. Mane Sub Regional Officer	Smt. Varsha Kadam Field Officer	Shri Ravindra B. Andhale I/c. Regional Officer
Regional Office, Amravati	Regional Office, Amravati, Sub Regional Office, Amravati 1 & 2	Smt. Priyashri Deshmukh Field Officer	Shri. Surendra Karankar Field Officer	Shri S. D. Patil I/c. Regional Officer
Regional Office, Nagpur	Regional Officer, Nagpur, R.Lab Nagpur, SRO Nagpur 1 & 2	Shri Anand Katole Sub-Regional Officer	Shri Manoj Vatane Field Officer	Shri A. M. Kare I/c. Regional Officer
Regional Office, Chandrapur	Regional Office, R Lab Chandrapur, SRO Chandrapur	Shri. Umashankar Bhadule Sub Regional Officer	Shri. Vinod Shukla Field Officer	Shri. A. M. Kare I/c. Regional Officer
Central Laboratory, Mhape	Central Laboratory	Shri. Ashok Mandavkar Scientific Officer	Shri. Vinod Deshmukh Junior Scientific Assistant	Shri Vishvajeet R. Thakur I/c. Sr. Scientific Officer
Sub Regional Office, Mahad	Sub-Regional Office, Mahad	Smt. Indira Gaikwad Sub Regional Officer	Shri Sandeep Sonawane Field Officer	Shri. Vidyasagar Killedar I/c. Regional Officer
Sub Regional Office, Tarapur	Sub Regional Office, Tarapur 1 & 2	Shri Prashant Gaikwad Sub Regional Officer	Shri Swapnil Lingade Field Officer	Shri Rajendra A. Rajput I/c. Regional Officer
Sub Regional Office, Ratnagiri	Sub Regional Office, Ratnagiri	Shri. Rahul Mote Sub Regional Officer	Shri Amit Late Field Officer	Shri Ravindra B. Andhale I/c. Regional Officer

Sub Regional Office, Chiplun	Sub Regional Office, Chiplun & Regional Lab. Chiplun	Shri Sagar Auti Sub Regional Officer	Shri Sushilkumar Shinde Field Officer	Shri Ravindra B. Andhale I/c. Regional Officer
Sub Regional Office, Sangali	Sub Regional Office, Sangali	Shri Navnath Avtade Sub Regional Officer	Shri Gajanan Khadkikar Field Officer	Shri Ravindra B. Andhale I/c. Regional Officer
Sub Regional Office, Satara	Sub Regional Office, Satara	Shri. Limbaji Bhad Sub Regional Officer	Smt. Rekha Togare Field Officer	Shri. Nitin R. Shinde I/c. Regional Officer
Sub Regional Office, Solapur	Sub Regional Office, Solapur -	Shri. Ajit V. Patil Sub Regional Officer	Shri Sanjay Nanavare Field Officer	Shri. Nitin R. Shinde I/c. Regional Officer
Sub Regional Office, Akola	Sub Regional Office, Akola	Shri Manish Holkar Sub Regional Officer	Shri Prashant Mehare Field Officer	Shri. S. D. Patil I/c. Regional Officer
Sub Regional Office, Nanded	Sub Regional Office, Nanded	Shri. Rajendra U. Patil Sub Regional Officer	Shri. Mahesh Chalava Field Officer	Shri. Pravin Joshi Regional Officer
Sub Regional Office, Latur	Sub Regional Office, Latur	Shri. Rajendra U. Patil Sub Regional Officer	Shri Ravindra Kshirsagar Field Officer	Shri. Pravin Joshi Regional Officer
Sub Regional Office, Jalna	Sub Regional Office, Jalna	Shri. Somanath Kuramude Sub-Regional Officer	Smt. Kalyani Zadpide Field Officer	Shri. Pravin Joshi Regional Officer
Sub Regional Office, Parbhani	Sub Regional Office, Parbhani	Shri. Somanath Kuramude Sub-Regional Officer	Shri. Namdev Darsewad Field Officer	Shri. Pravin Joshi Regional Officer
Sub Regional Office, Ahmednagar	Sub Regional Office, Ahmednagar	Shri Sanjeev Redasani I/c. Sub Regional officer	Shri. Raviraj Patil Field Officer	Shri. Pravin Joshi I/c. Regional Officer

Sub Regional Office, Jalgaon 1/2	Sub Regional Office, Jalgaon 1/2	Shri Upendra Kulkarni I/c. Sub-Regional Officer	Shri Tarachand Thakare Field Officer	Shri. Pravin Joshi I/c. Regional Officer
Sub Regional Office, Dhule	Sub Regional Office, Dhule	Shri. Ajay Chavan, I/c. Sub-Regional Officer	Shri. Nilesh Morankar Field Officer	Shri. Pravin Joshi I/c. Regional Officer
Sub Regional Office, Bhandara	Sub Regional Office, Bhandara-	Smt. Hema Deshpande Sub-Regional Officer	Smt. Sheetal Ughade Field Officer	Shri.A. M. Kare, I/c. Regional Officer

Nature of work	Designation in online RTI facility
Scientific and technical, legal work, administrative and accounting work on the establishment of the Board	Mrs. Sima Uday Dalvi (Sub-Regional Officer) Nodal officer Mr. Dinesh Sonawane (Assistant System Officer) System Administrator

Note: - The order of appointment of information officer / assistant information officer and appellate authority is at the end of 28/04/2023.

