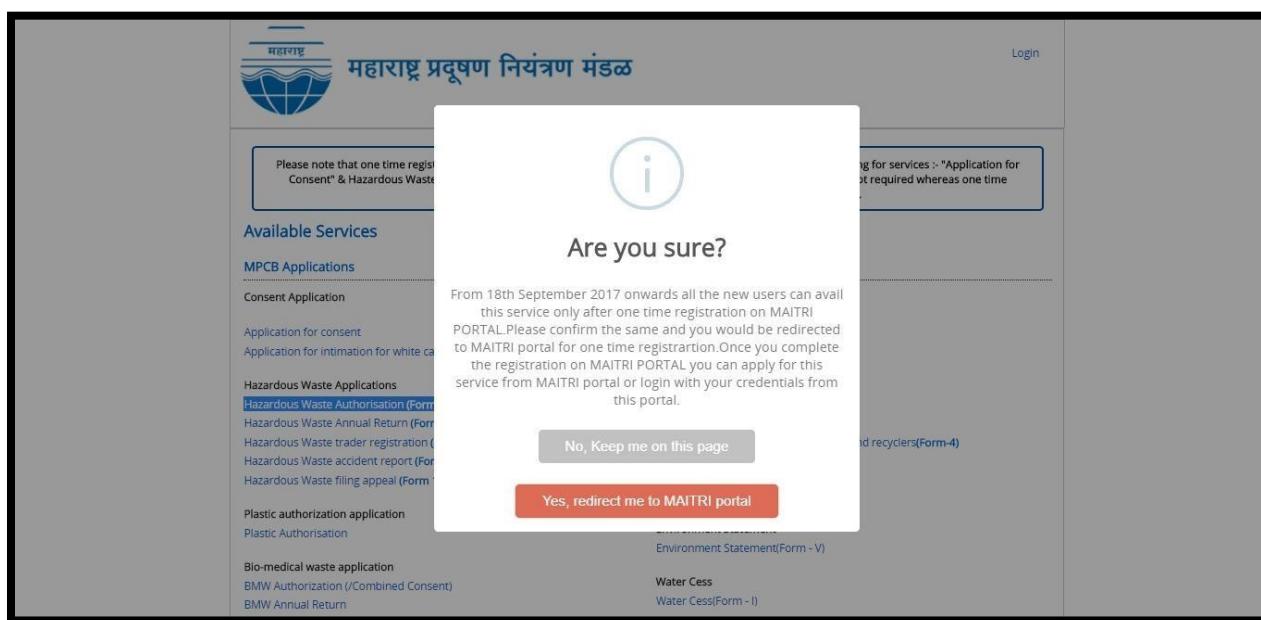


User Manual for new users to register on MPCB portal & apply for Consent Service

Please note that from 7th November 2017 One Time Registration on **MAITRI** portal has been made compulsory before applying any service under MPCB.

Please find below steps which you need to follow before applying for any service under MPCB for which registration on MAITRI portal is required.

Step 1: Please click on any of MPCB services and a confirmation box will appear before you. Please click on the option **“Yes redirect me to MAITRI portal”** and you would be redirected to MAITRI portal for one time registration.



Step 2: After clicking on **“Yes redirect me to MAITRI portal”** Single Window Portal will appear before you which you have to fill to register on the MAITRI portal. This can be done by accessing After filling in all the relevant details, the applicant will create a User Log-In and an auto-generate OTP using his mobile phone and the click on **“Register”**.

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Contact us

REGISTRATION

Name Of The Entity*
ABC Pvt. LTD.

Type of Constitution*
Proprietary

Applicant's Full Name*
Ushank Kandoi

Applicant's Designation in Firm*
Chairman

Applicant's PAN
ABCDE1234R

Applicant's Aadhar Number
123456123456

Company PAN
ABCDE1234R

Company TIN
123456789012222222

Applicant's correspondence Address

Plot / Gut / Survey / Gala No.*
H - 1, Survey No. 123

Address 1*
I wing, 503 6th Floor,

Address 2
Raheja Complex, Andheri

State (राज्य)*
MAHARASHTRA

District (जिल्हा)*
Mumbai Suburban

Taluka (तालुका)*
Andheri

Village (गाव)
Andheri

PinCode (पिन कोड)*
400028

Mobile Number*
9641330069

Enter OTP*
456789

Create User Name*
ushankkandoi@1234

Password*

Confirm new password*

Applicant's Email ID*
qwerty@gmail.com

ITNP
Try another
Enter the text you see above:
ITNP||

Register

Step 3: The username and password created on Registration form will have to be used for logging in on MAITRI. Once you have logged in Common Application form needs to be filled by clicking on “CAF” as shown below. This is a onetime process.

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LOG IN

ushankkandoi@1234

ADPFB

Try another
Enter the text you see above:
ADPFB

Log In

MAITRI

Dashboard
Change Password
CAF and Services
CAF
Services Provided

Hi, ushankkandoi@1234

APPLICANTID	APPLICANT NAME	SERVICE NAME	PAYMENT DATE	DOCUMENT STATUS	PAYMENT STATUS	DOWNLOAD RE
There are no items to display						

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Step 4: After clicking on CAF, the user will have to fill the following fields as given in the attached screenshots. Upon entering the Aadhar number in the CAF, the fields under Applicant details are auto populated from the Registration Page

MAITRI

Secure | https://maitri.mahaonline.gov.in/Application/ApplicationNew

Hi, ushankkandoi@1234

MAITRI

- Dashboard
- Change Password
- CAF and Services
 - CAF **Step 1**
 - Services Provided **Status**

Application Form for Availing MAITRI Services

Note: Email ID entered in the "Industry Information - Location of the Unit" should be unique for each application.

Note: Common Application Form shall be filed by the authorized person i.e. Managing Director / Director Duly Authorized by the Company / Managing Partner / Partner / Proprietor / Chairman.

APPLICANT DETAILS

Applicant's Aadhar: 123456123456

Applicant's PAN: ABCDE1234R

NAME OF THE MANAGING DIRECTOR / DIRECTOR DULY AUTHORIZED BY THE COMPANY / MANAGING PARTNER / PARTNER / PROPRIETOR / CHAIRMAN

Title: *
☐ Mr. ☐ Mrs. ☐ Ms.

Full Name *
 Ushank Kandoi

MAITRI

Secure | https://maitri.mahaonline.gov.in/Application/ApplicationNew

Hi, ushankkandoi@1234

MAITRI

- Dashboard
- Change Password
- CAF and Services
 - CAF **Step 1**
 - Services Provided **Status**

APPLICANT'S CORRESPONDENCE ADDRESS

Address 1 *
 Raheja Vihar

Address 2
 Chandivali

State *
 MAHARASHTRA

District *
 Mumbai Suburban

Taluka/Tehsil
 Andheri

City/Town/Village
 Andheri

Pincode
 400028

Email ID *
 ushankkandoi1991@gmail.com

CONTACT NUMBER

Country Code +
 91

Mobile No. *
 9641330069

MOVE TO NEXT STAGE

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MAITRI

Dashboard

Change Password

CAF and Services

CAF **Step 1**

Services Provided **Status**

Hi, ushankkandoi@1234

Name of the Industry* ABC Private Co. Ltd

Constitution of the Company* Proprietary

Brief Summary of the Company

It is a fruit processing company

Proposed Location: ☒ MIDC ☐ Non-MIDC

LOCATION DETAILS

Land / Premises Requirement (In sq. meters)* 100.5

Whether land / premises is in possession* ☒ Yes ☐ No

Location of the Unit Details

Plot no. H-1, I wing

Address* Raheja Vihar, Chandivali

District* Mumbai Suburban

Taluka* Andheri

Village Andheri

Pincode* 400072

MAITRI

Dashboard

Change Password

CAF and Services

CAF **Step 1**

Services Provided **Status**

Hi, ushankkandoi@1234

☒ "Address of Head Office / Company Head Quarters" same as "Location of Unit"

ADDRESS OF HEAD OFFICE / COMPANY HEADQUARTERS

Plot no. H-1, I wing

Address* Raheja Vihar, Chandivali

District* Mumbai Suburban

Taluka* Andheri

Village* Andheri

Pincode* 400072

Email ID abc123@gmail.com

LANDLINE NUMBER

Country code + 91

STD code 0353

Landline no 22022345

Website http://www.abc123.com

Move to next Stage >>

Step 5: After certifying, we reach the document submission page where we have to upload or fetch from DG-Locker the relevant documents and click on “Submit Documents”

The screenshot shows the MAITRI web application interface. On the left is a dark sidebar with navigation links: Dashboard, Change Password, CAF and Services (expanded), CAF (Step 1), and Services Provided (Status). The main content area is titled 'Upload Documents' and displays the following information:

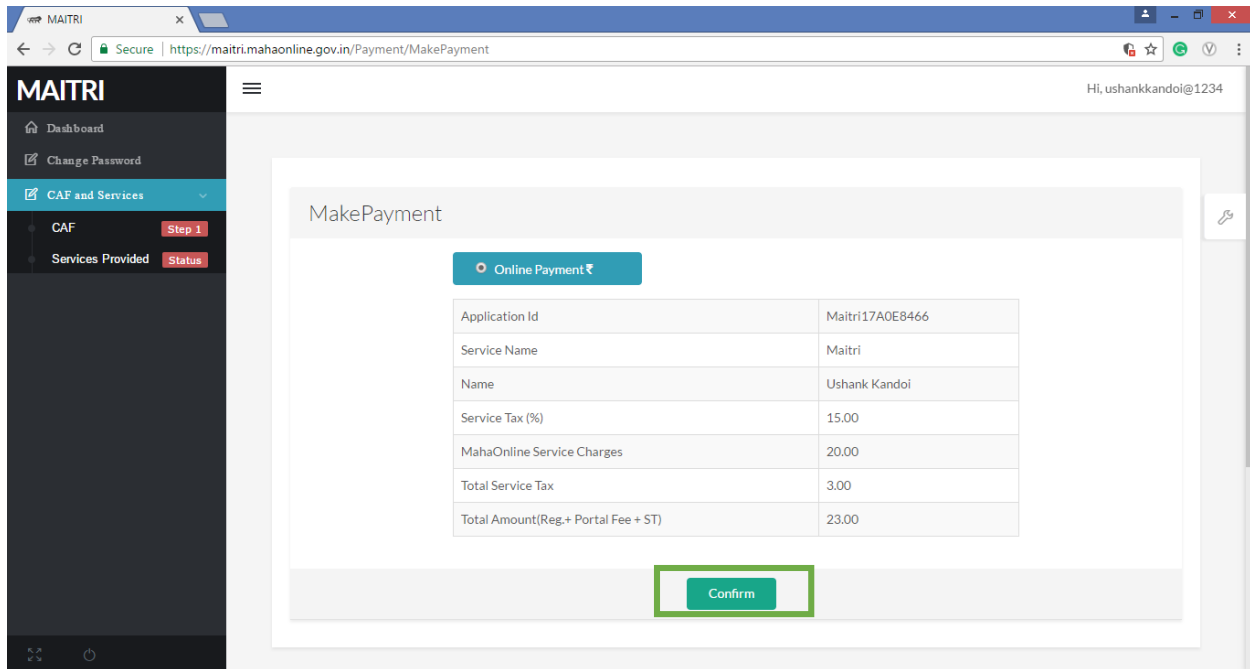
- Application No.: Maitri17A0E8466
- Service Name: Maitri Singal Window
- Upload Photo ID of the applicant (Aadhar Card or PAN Card only) *
Choose File No file chosen
- Upload TIN Certificate
Choose File No file chosen
- Upload IEM /EoU/ Udyog Aadhar / SEZ or STPI registration *
Choose File No file chosen

A green box highlights the 'Submit Documents' button. Below the upload fields, there are three red checkmark icons followed by instructions:

- Document Format should be JPEG/ PDF.
- The size of the documents between 50 KB to 500 KB.
- Please make sure the filenames of the documents you wish to upload do not contain any special characters.

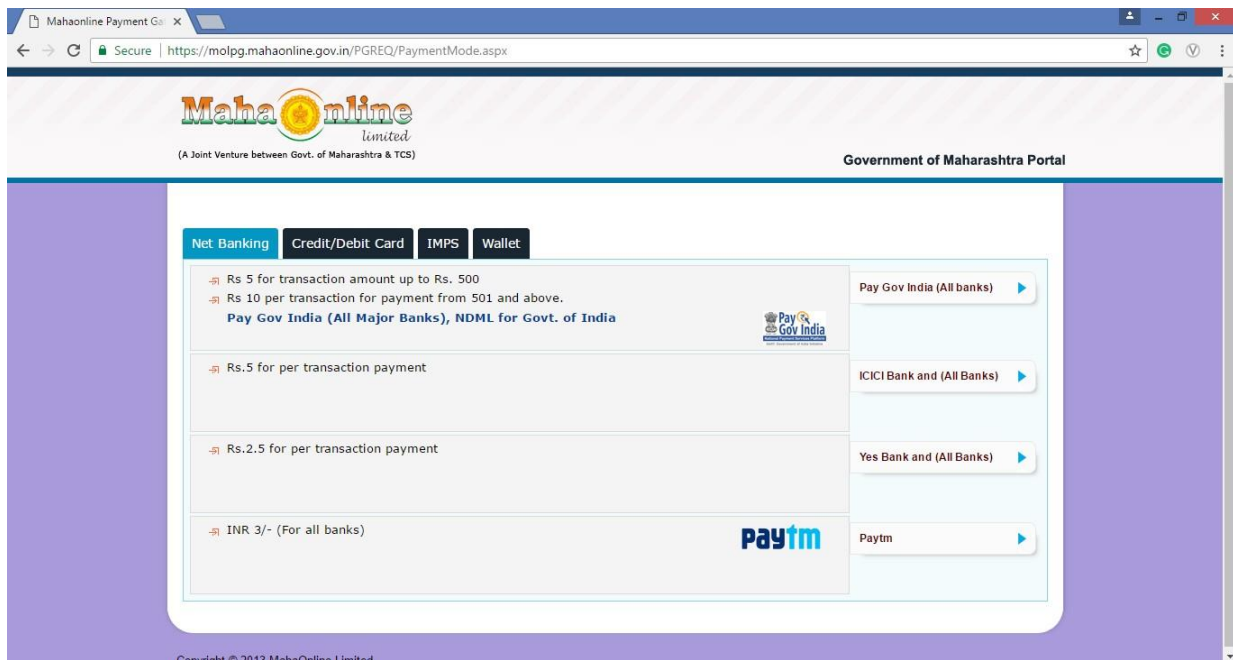
This screenshot shows the same MAITRI document submission page as above, but with a white modal box overlaying the center. The modal box contains a green checkmark icon, the text 'Message!', and the message 'Your documents has been saved successfully.' Below the message is a blue 'OK' button. The background page is dimmed, showing the same 'Upload Documents' form and instructions.

Step 6: After submission of documents, the user will then have make to nominal registration payment of Rs. 20 for applying services on MAITRI.

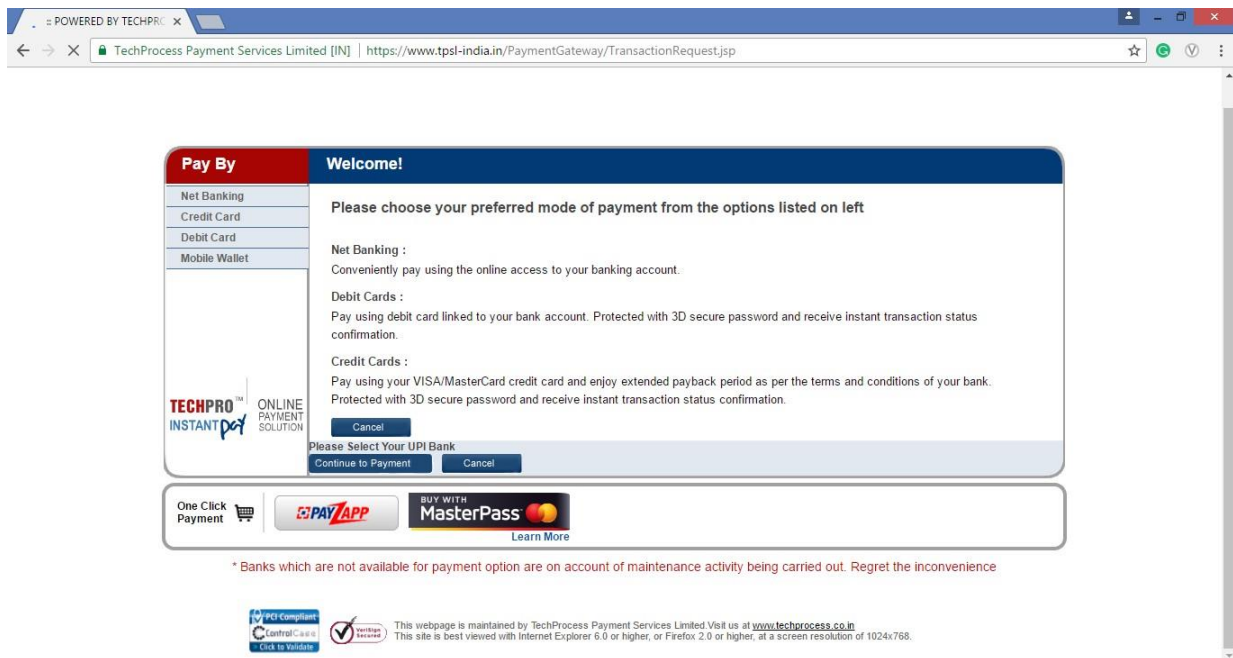
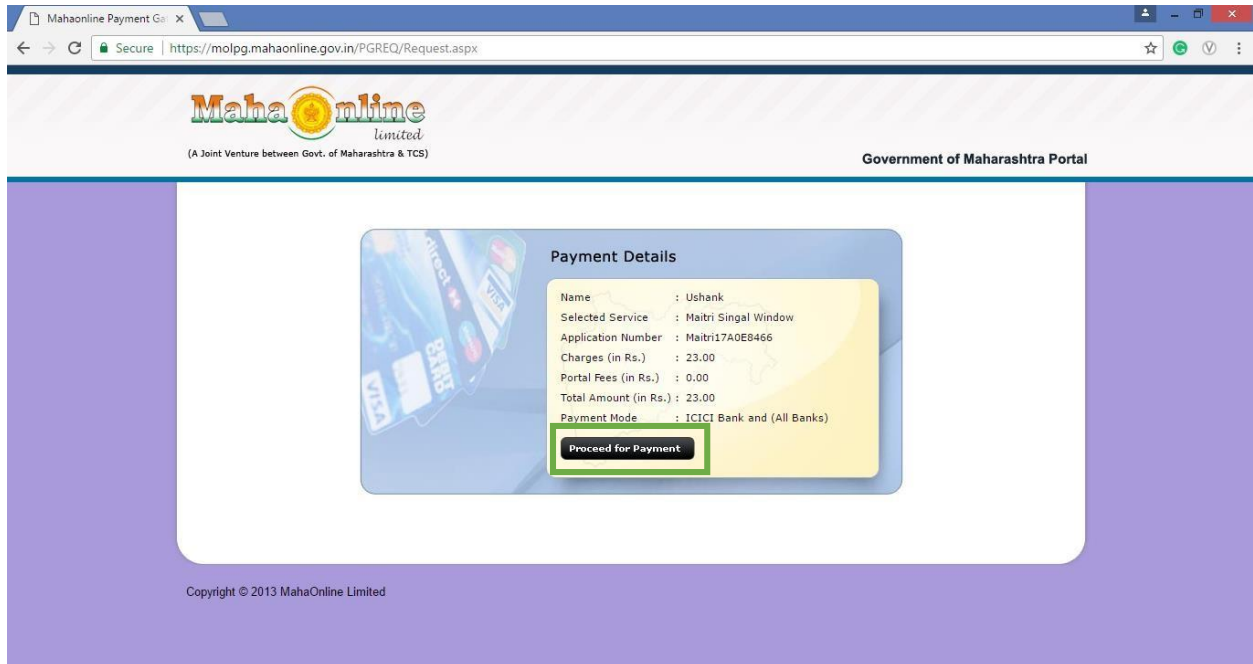


MakePayment	
Application Id	Maitri17A0E8466
Service Name	Maitri
Name	Ushank Kandoi
Service Tax (%)	15.00
MahaOnline Service Charges	20.00
Total Service Tax	3.00
Total Amount(Reg.+ Portal Fee + ST)	23.00

[Confirm](#)



Payment Mode	
Rs 5 for transaction amount up to Rs. 500	Pay Gov India (All banks)
Rs 10 per transaction for payment from 501 and above.	
Pay Gov India (All Major Banks), NDML for Govt. of India	ICICI Bank and (All Banks)
Rs.5 for per transaction payment	
Rs.2.5 for per transaction payment	Yes Bank and (All Banks)
INR 3/- (For all banks)	
Paytm	Paytm



POWERED BY TECHPRO x

TechProcess Payment Services Limited [IN] | <https://www.tpsl-india.in/PaymentGateway/TransactionRequest.jsp>

Pay By
Net Banking
Credit Card
Debit Card
Mobile Wallet

Debit Card
Please Select Your Debit Card
☒ VISA / MASTER / MAESTRO

One Click Payment [Learn More](#)

* Banks which are not available for payment option are on account of maintenance activity being carried out. Regret the inconvenience

This webpage is maintained by TechProcess Payment Services Limited Visit us at www.techprocess.co.in
This site is best viewed with Internet Explorer 6.0 or higher, or Firefox 2.0 or higher, at a screen resolution of 1024x768.

POWERED BY TECHPRO x

TechProcess Payment Services Limited [IN] | <https://www.tpsl-india.in/PaymentGateway/PaymentTransactionCharges.jsp?CARDTYPE=DBT>

Confirmation

Amount (in Rs.)	23.00
Transaction Fee (in Rs.)	0.26
Service Tax (in Rs.)	0.04
Total Amount (in Rs.)	23.30

This webpage is maintained by TechProcess Payment Services Limited Visit us at www.techprocess.co.in
This site is best viewed with Internet Explorer 6.0 or higher, or Firefox 2.0 or higher, at a screen resolution of 1024x768.

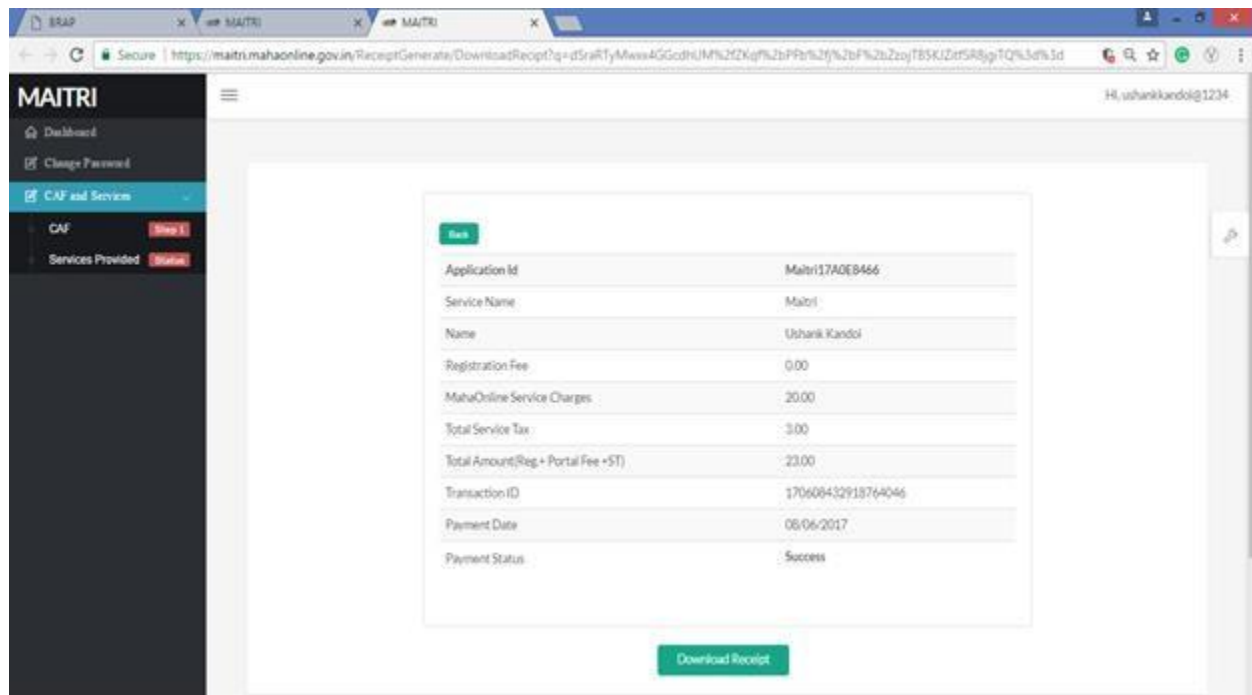
Step 7: The user will have to fill in the requisite details for making necessary payments and click on “Pay Now” to make the payments.

The screenshot shows a web browser window with the URL <https://www.tpsl-india.in/PaymentGateway/PaymentTransactionCharges.jsp>. The page features the 'paynimo' logo and a 'Verified by VISA MasterCard SecureCode' badge. The main form area displays 'Merchant Name : Mahaonline Ltd' and 'Amount : 23.30'. Under the 'Pay By Using' section, there are input fields for 'Card Number *', 'Name as per card *', 'Expiry Date', and 'CVV2 No./CVC2 No.'. A 'Pay Now' button is highlighted with a green box. A note at the bottom states: 'Note: Fields marked as (*) are mandatory.'

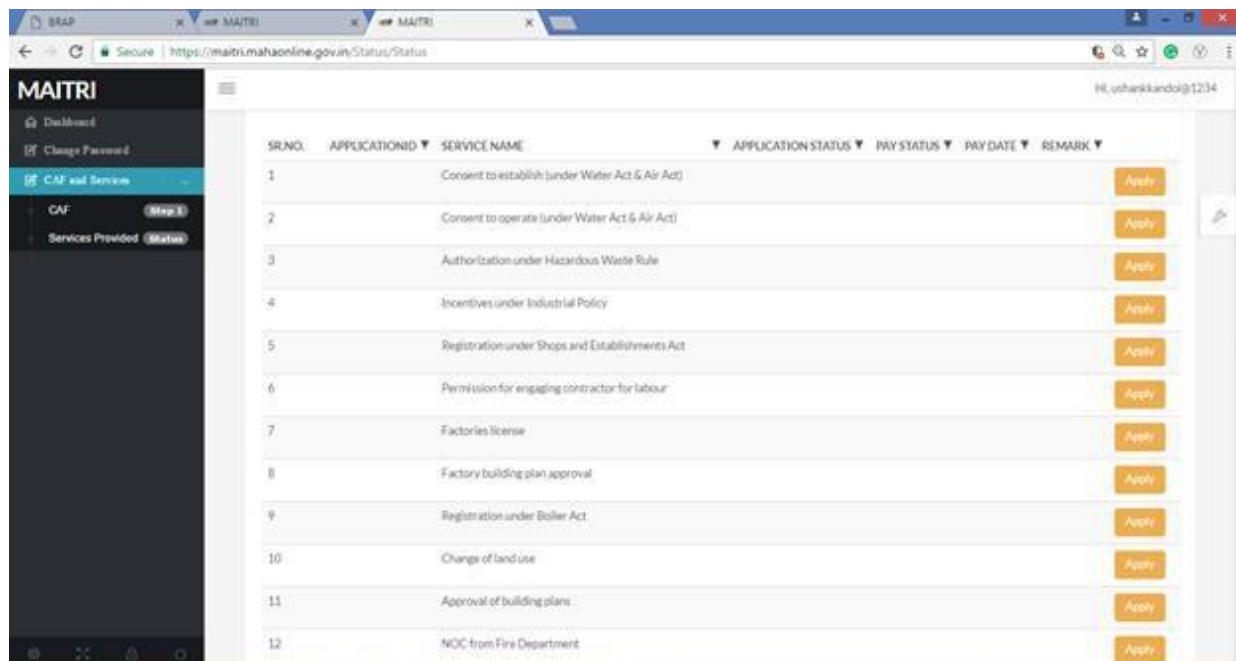
Step 8: After making the payment, the user will be able to download the receipt as shown below

The screenshot shows the MAITRI dashboard at <https://maitri.mahaonline.gov.in/Dashboard/Dashboard>. The user is logged in as 'Ushank Kandoi' with email 'ushankkandoi@1234'. The dashboard includes a sidebar with 'CAF and Services' and a main table of transactions. The 'Download Receipt' button for the first transaction is highlighted with a green box.

APPLICANTID	APPLICANT NAME	SERVICE NAME	PAYMENT DATE	DOCUMENT STATUS	PAYMENT STATUS	DOWNLOAD RECEIPT
Maitri17A0E8466	Ushank Kandoi	Maitri	08/06/2017	Done	Done	Download Receipt

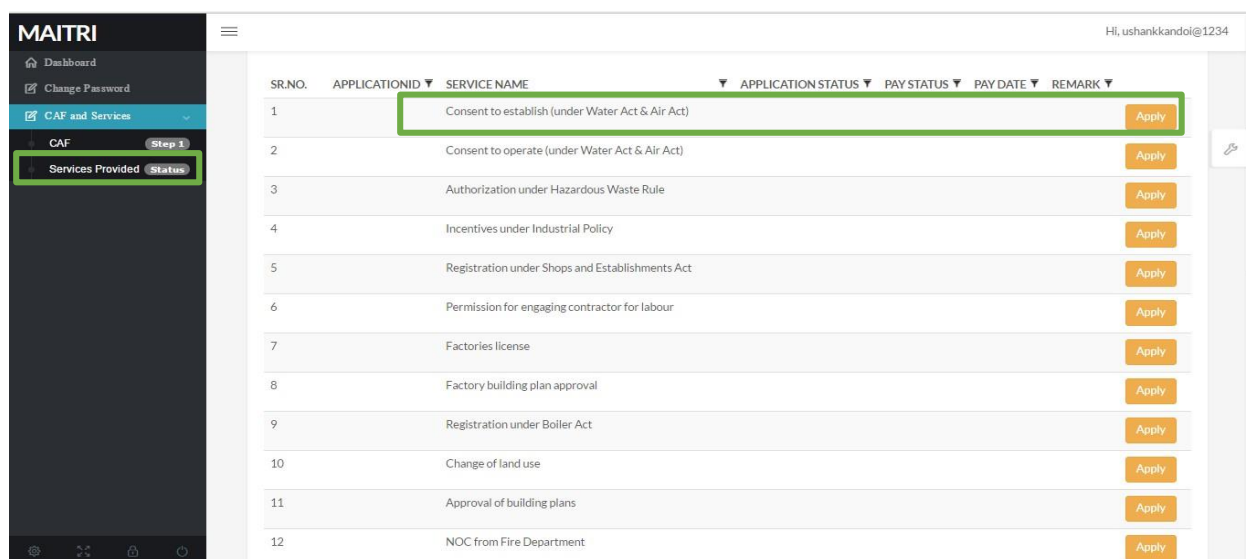


Step 9: After making the payment, please go to services provided to get the list of Services available on MAITRI portal. We can find an exhaustive list of approvals on MAITRI as given below in the screenshot



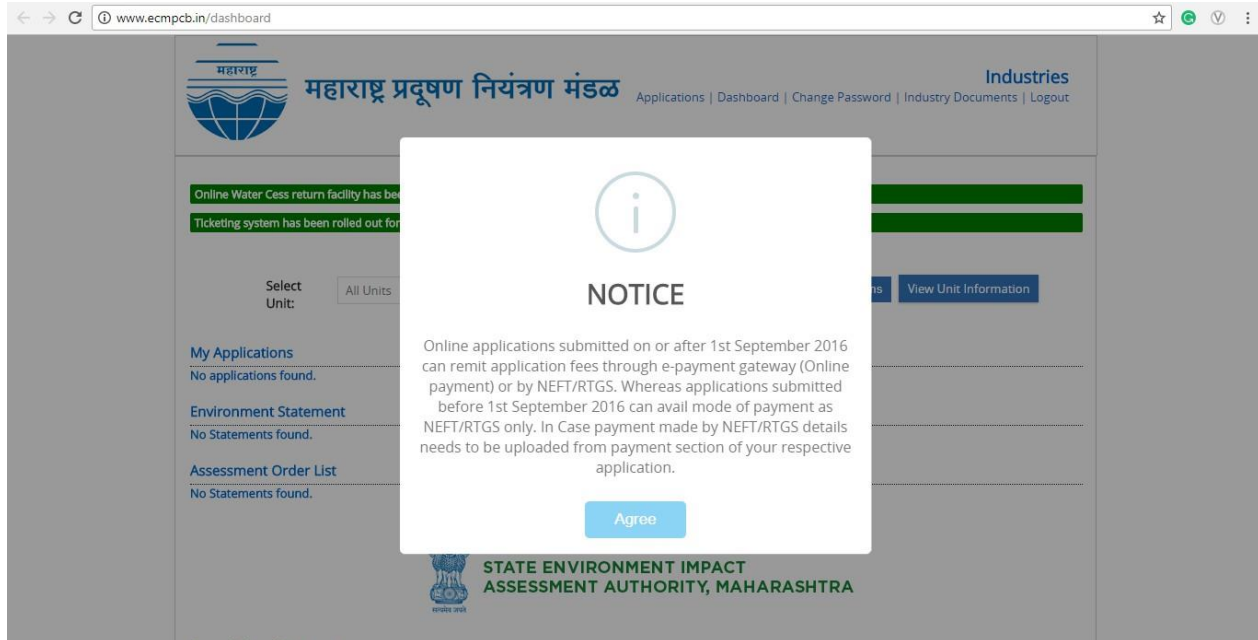
Step 10: All services under MPCB are listed under Department:

On clicking on any of the above Services, (Provided tab on the left hand dashboard), the applicant gets automatically transferred to the MPCB registration portal where all the fields get auto populated. Applicant has to fill the remaining fields if any and then complete the registration on MPCB portal also. Note: In cases where all the mandatory fields are received from MAITRI The applicant doesn't need to register, **System automatically registers him on MPCB portal and notification mail & SMS is send regarding login credentials of MPCB portal,& automatically logs in to his account.** Then he has to complete one time mobile verification and one time document verification, once done he then has to go to the application section and apply for any services from here on.

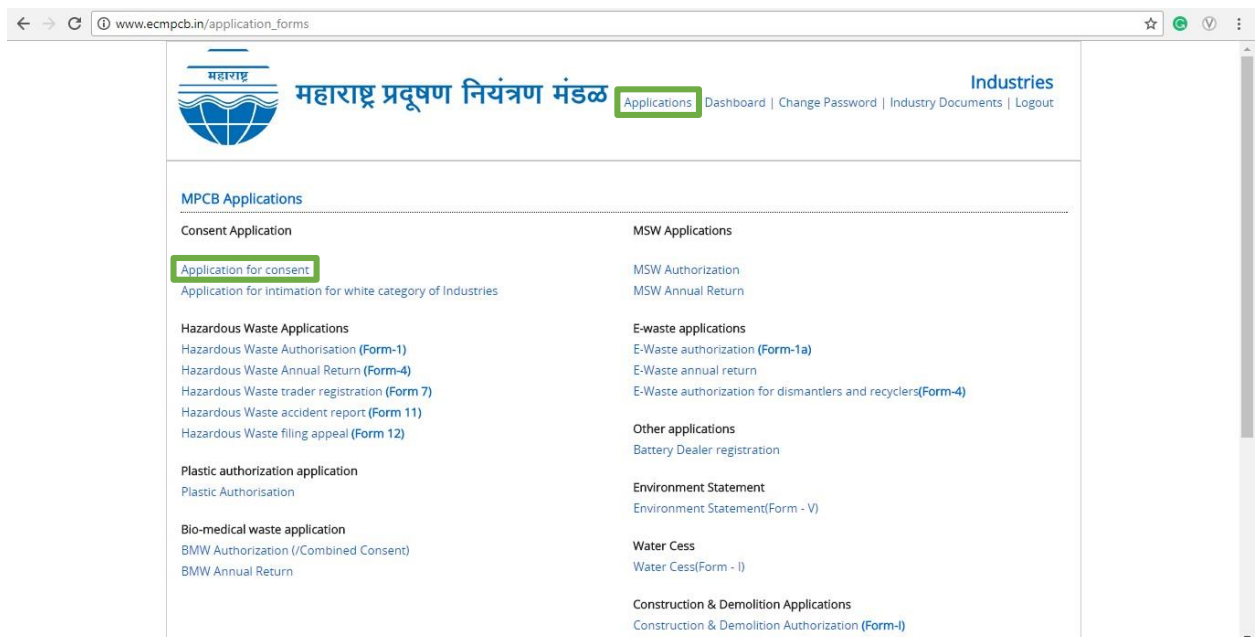


The screenshot displays the MAITRI application portal interface. On the left is a dark sidebar with navigation options: Dashboard, Change Password, CAF and Services, CAF (Step 1), and Services Provided (Status). The main content area shows a table of services with columns for SR.NO., APPLICATIONID, SERVICE NAME, APPLICATION STATUS, PAY STATUS, PAY DATE, and REMARK. The first row is highlighted with a green border. Each row has an 'Apply' button on the right.


SR.NO.	APPLICATIONID	SERVICE NAME	APPLICATION STATUS	PAY STATUS	PAY DATE	REMARK
1		Consent to establish (under Water Act & Air Act)				Apply
2		Consent to operate (under Water Act & Air Act)				Apply
3		Authorization under Hazardous Waste Rule				Apply
4		Incentives under Industrial Policy				Apply
5		Registration under Shops and Establishments Act				Apply
6		Permission for engaging contractor for labour				Apply
7		Factories license				Apply
8		Factory building plan approval				Apply
9		Registration under Boiler Act				Apply
10		Change of land use				Apply
11		Approval of building plans				Apply
12		NOC from Fire Department				Apply



Step 11: The user will have to then to click on 'Applications' -> 'Applications for Consent' as given below.



← → ↻ www.ecmpcb.in/consent/application ☆ 🔒 📄


महाराष्ट्र प्रदूषण नियंत्रण मंडळ
Industries
Applications | Dashboard | Change Password | Industry Documents | Logout

Download soft copy of Application of Consent | Guidelines for form fill

Application for Consent/ Authorisation

Sir,
I/We hereby apply for*

- Consent to Establish/Operate/Renewal of consent under section 25 and 26 of the Water (Prevention & Control of Pollution) Act, 1974 as amended.
- Consent to Establish/Operate/Renewal of consent under Section 21 of the Air (Prevention and Control of Pollution) Act, 1981, as amended.
- Authorization/renewal of authorization under rule 5 of the Hazardous Wastes (Management and Handling) Rules, 1989, as amended in January,2000, in connection with my/our/existing/proposed/alterd/ additional manufacturing/processing activity from the premises as per the details given below.

Note : Please fill 'NA' in the required fields if not applicable.

Note : If you are applying for consent to establish kindly submit the information applicable for Consent to Establish only.

Save Draft

Industry Unit & Plant Details

Select Unit:
No previous Unit present **Add new unit**

Industry Information

Consent to :
☒ Establish
☐ Operate
☐ Renewal

* Submit to :
Select SRO

Establish Type :

As mentioned above, the below fields have been auto populated from the MAITRI application form as shown below highlighted in the green box.

← → ↻ www.ecmpcb.in/consent/application ☆ 🔒 📄

Consent to :
☒ Establish
☐ Operate
☐ Renewal

* Submit to :
Select SRO

Establish Type :
☒ Expansion
☐ New

☐ APPLICABLE FOR PRODUCT MIX

* Type of institution: Select Type
* Industry Type: Select Industry Type
* Category: Select Category
* Scale: Select Scale

☐ EC Reqtd. ☐ EC Obtained EC Ref. No.

* Whether construction-builtup area is more than 20,000 sq.mtr.(Existing Expansion Unit)
☒ No ☐ Yes

Part A: General

1. Name, designation, office address with : Telephone/Fax numbers, e-mail of the Applicant Occupier/Industry/Institution / Local Body.

Applicant Name (M/s.) XYZ Company	Address I Wing 508, Chandivall,Sakinaka,Andheri,Mumbai Suburban
Designation Manager	Taluka Andheri
Area	District

Save Draft

← → ↻ www.mpcb.in/consent/application ☆

Area Prabhadevi	District Mumbai city
Telephone 9641330069	Fax 02225431234
Email ushankkandoi@gmail.com	PAN number ABCDE1234R

2. (a) Name and location of the Industrial unit/premises for which the application is made (Give revenue Survey Number/Plot number name of Taluka and District, also telephone and fax number)

* Industry name
ABCD

* Location of Unit
XYZ

* Survey number/Plot Number
123

Taluka
XYZ

* District
Mumbai city

* Telephone
22402240789


Fax

(b) Details of the planning permission obtained from the local body/Town and Country Planning authority/Metropolitan Development authority/ designated Authority.

* Planning permission

Save Draft

Once application is submitted proponent will be able to view the submitted application as shown below:


महाराष्ट्र प्रदूषण नियंत्रण मंडळ
Industries

[Applications](#) | [Dashboard](#) | [Change Password](#) | [Industry Documents](#) | [Logout](#)

Ticketing system has been rolled out for your convenience. Kindly find the guidelines here [Click here](#)

Bank Guarantee module has been rolled out for your convenience. Kindly find the guidelines here [Click here](#)

Select Unit:
 Select Plant:
[Filter Applications](#)
[View Unit Information](#)

My Applications

Sr No.	UAN No.	Application Name	Application IIN	Application Date	Amount	Documents
1	MPCB-CONSENT-0000112201	CONSENT		05-04-2021	Rs 15000	Documents Download
Compulsary documents pending						
2	MPCB-CONSENT-0000077772	CONSENT		30-07-2019	Rs 30000	Documents Payments Download

Status: In Process

With respect to the application there will be documents section present using which all compulsory documents has to be uploaded.

My Documents

Note: For infrastructure projects submit architecture area statement additionally.
Note: If project attracts EIA notifications submit environmental clearance copy and for infrastructure project environmental clearance & architect completion certificate.

Upload New

Note: Document must be in pdf format and size must be less than 2MB

Document Type *


Select Type of document

Document Name *

Choose File

Choose File

No file chosen



Enter the code above here :

Upload

Back

Compulsory documents are as below:

- CA Certificate | Balance Sheet | Capital Investment
- Manufacturing Process
- Industry Registration
- Land Ownership Certificate
- Detailed proposal of pollution control system

Once all the compulsory documents are uploaded payment section will be made available. User can make payment using E-payment gateway or NEFT/RTGS.

In case payment is made through NEFT/RTGS it's mandatory to upload details of payment from payment section followed by offline payment section.

*** Payment Mode:**

☐ Online Payment (E-Payment - PAY NOW) ☒ Offline Payment (NEFT/RTGS)

Bank Details for RTGS/NEFT

Account Name: Maharashtra Pollution Control Board

Bank Name: State Bank of India

Bank Account No: 33874078751

Bank Account Type: Current Account

Bank Address: 76-A, Rafi Ahmed Kidwai Rd, Gujarati Kelwani Mandal School, Matunga Br. Mumbai - 400015

IFSC Code: SBIN0005350

MICR Code: 400002056

Email: aao_ecmpcb@mpcb.gov.in

In case of RTGS/NEFT Payment please make the payment and then upload the payment details.



Thanks!
!!