

URBAN DEVELOPMENT DEPARTMENT

Mantralaya, Bombay 400 032, dated the 5th July 1983

WATER (PREVENTION AND CONTROL OF POLLUTION) ACT, 1974.

No. WPA. 1182/6/CR-127/UD-17.—In exercise of the powers conferred by section 64 of the Water (Prevention and Control of Pollution) Act, 1974 (6 of 1974) and in supercession of Government Notification, Urban Development and Public Health Department, No. WPB. 1571/67533/ENE-8, dated the 7th May 1976, the Government of Maharashtra, after consultation with the Maharashtra Pollution Control Board, hereby makes the following rules, namely :—

CHAPTER I

PRELIMINARY

1. *Short title and Commencement.*—(1) These rules may be called the Maharashtra Water (Prevention and Control of Pollution) Rules, 1983.

(2) They shall come into force on the date of publication of this notification.

2. *Definitions.*—(1) In these rules, unless the context otherwise requires,—

(a) 'Act' means the Water (Prevention and Control of Pollution) Act, 1974 (6 of 1974) ;

(b) 'Board' means the Maharashtra Pollution Control Board constituted under section 4 ;

(c) 'chairman' means the Chairman of the Board ;

(d) 'committee' means the Committee constituted under sub-section (1) of section 9 ;

(e) 'Government' or 'State Government' means the Government of Maharashtra ;

(f) 'member' means a member of the Board including its Chairman ;

(g) 'member-secretary' means the Member Secretary appointed by Government under clause (f) of sub-section (2) of section 4 ;

(h) 'section' means a section of the Act.

(2) The words and expressions used in these rules but not defined shall have the same meanings respectively assigned to them in the Act.

CHAPTER II

TERMS AND CONDITIONS OF SERVICE OF THE MEMBERS OF THE BOARD AND OF ITS COMMITTEES

3. *Terms and conditions of service of the part-time chairman.*—(1) The chairman shall be,—

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[Price Rs. 2-00]

- (i) paid an honorarium of Rs. 1,000 per month.
 - (ii) paid travelling allowance and daily allowance as are paid to Grade I Officer of the State Government.
 - (iii) provided a telephone at his residence for official use.
 - (iv) allowed to use office car for official purposes only.
- (2) Where a Government servant is appointed as full-time chairman, the terms and conditions of his service shall be such as may be specified by the State Government in his order of appointment.
4. *Terms and conditions of service of member-secretary.*—The terms and conditions of service of the member-secretary including allowances payable to him, shall be such as may be specified by the State Government in his order of appointment.
5. *Terms and conditions of service of members other than chairman, member-secretary and officials.*—(1) The member other than the chairman, the member-secretary and officials shall be paid meeting allowance of forty rupees for each day of the actual meeting of the Board or any of its committee.
- (2) They shall also be entitled to such travelling and daily allowances as are admissible to a Grade I Officer of corresponding rank of the officer of the State Government.
6. *Fees and allowances to be paid to members of a committee (other than members) for attending its meetings.*—The members of a committee (other than the members not being officials), shall be paid to such fees and allowances as are admissible to the non-official members of the Board for attending the meetings of the Board or for any other work assigned to them by the Board.

CHAPTER III

MEETINGS OF THE STATE BOARD AND ITS COMMITTEES

7. *Notice of meetings of Board.*—(1) Every ordinary meeting shall be called once in every three months so as to comply with the provisions of section 8.
- (2) The chairman shall either on his own as provided under proviso to section 8 or upon a written request of not less than seven members or upon a direction of the Government issue or cause to be issued a notice calling a special meeting.
- (3) Seven clear days' notice from the date of despatch of an ordinary meeting and two clear days' notice of a special meeting shall be circulated to the members specifying the time and place at which such meeting is to be held and the business to be transacted thereat.
- (4) The notice may be given to the members by delivering it by messenger, or by sending it to their last known place of residence or office.

(5) No member shall be entitled to bring forward for consideration of the meeting any matter of which he has not given five clear days' notice to the member-secretary unless the chairman, in his discretion, permits him to do so.

(6) The Board may adjourn from day to day or any particular day, and no fresh notice shall be required for any adjourned meeting.

(7) No proceeding shall be invalidated merely on the ground that the provision in this rule relating to the notice is not strictly complied with.

8. *Presiding authority of meeting of Board.*—Every meeting shall be presided over by the chairman, and in his absence, by a chairman for the meeting, to be elected by the members present from amongst themselves.

9. *All questions to be decided by majority at Board meeting.*—(1) All questions at a meeting shall be decided by a majority of votes of the members present and voting. The voting shall be by raising of hands in favour of the proposal.

(2) In case of an equality of votes, the presiding authority shall have a second or casting vote.

10. *Quorum at Board meeting.*—(1) Seven members shall form the quorum for a meeting.

(2) If at any time fixed for any meeting or during the course of any meeting a quorum is not present, the presiding authority shall adjourn the meeting and if a quorum is not present at the expiration of fifteen minutes from such adjournment the presiding authority shall adjourn the meeting to such hours on the following or on some other future date as he may fix.

(3) The business which would have been brought before the original meeting, had there been a quorum thereat, shall be brought before the adjourned meeting, and may be disposed of at such meeting or at any subsequent adjournment thereof, whether there be quorum present or not.

(4) No matter which had not been on the agenda of the original meeting shall be discussed at such adjourned meeting except with the permission of the presiding authority.

(5) No fresh notice shall be required for the adjourned meeting.

11. *Minutes of Board meeting.*—(1) Record shall be kept of the names of members who attend the meeting of the Board and of the proceedings of the meeting in a minute book to be maintained by the member-secretary.

(2) The minutes of the previous meeting shall be read at the beginning of every succeeding meeting, and shall be confirmed and signed by the presiding authority at such meeting.

(3) The proceedings shall be open to inspection by any member at the office of the Board during office hours.

12. *Maintaining order at Board meeting.*—The presiding authority shall preserve order at a meeting and shall have all powers necessary for the purpose of enforcing his decision.

13. *Business to be transacted at Board meeting.*—Except with the express permission of the presiding authority, no matter, which is not on the agenda, shall be transacted at any meeting.

14. *Order of business in Board meeting.*—Except with the permission of the presiding authority, no business shall be transacted at any meeting otherwise than in the order in which it is entered in the order of the business for the day :

Provided that, in granting permission for priority for transacting any business, the presiding authority shall be guided by the majority of votes for and against such motion.

15. *Notice of meetings of committees.*—(1) The member-secretary of the committee in consultation with the chairman of the committee shall fix the time, date and place of the meeting of the committees as well as the business to be transacted thereat.

(2) Seven clear days' notice from the date of despatch of the meeting specifying the time, date and place of such meeting, and also the business to be transacted thereat, shall be circulated to the members of the committee.

(3) Such notice may be given to the members by delivering the same by messengers, or by sending it by post to their last known place of residence or office.

16. *Presiding authority of meetings of committee.*—Every meeting shall be presided over by the chairman of the committee and in his absence by a chairman for the meeting to be elected by the members present from amongst themselves.

17. *All questions to be decided by majority at committee meeting.*—(1) All questions at a meeting of the committee shall be decided by a majority of votes of members present and voting which shall be by raising of hands in favour of the proposal.

(2) In case of an equality of votes, the presiding authority shall have and exercise a second or casting vote.

18. *Quorum at committee meeting.*—(1) One-half of the existing members of the Committee shall form the quorum for its meeting, fractions being ignored. However, the quorum shall not be less than three.

(2) If at any time fixed for any meeting or during the course of any meeting a quorum is not present, the presiding authority shall adjourn the meeting of the committee and if a quorum is not present at the expiration of fifteen minutes from such adjournment, the presiding authority shall adjourn the meeting, to such hours on the following or on some other future date as he may fix.

(3) The business which would have been brought before its original meeting had there been a quorum thereat, shall be brought before the adjourned meeting and may be disposed of at such meeting or at any subsequent adjournment thereof, whether there be quorum present or not.

(4) No matter which had not been on the agenda of the meeting shall be discussed at such adjourned meeting except with the permission of the presiding authority.

(5) No fresh notice shall be required for the adjourned meeting.

19. *Minutes of committee meeting.*—(1) Record shall be kept of the names of members of the committee who attend the meeting of the committee, and of the proceedings at such meeting in a minute book.

(2) The minutes of the previous meeting shall be read at the beginning of its every succeeding meeting, and shall be confirmed and signed by the presiding authority at such meeting.

(3) The proceedings shall be open to inspection by any member of the committee at the office of the Board during office hours.

20. *Maintaining order at committee meeting.*—The presiding authority shall preserve order at a meeting and have all powers necessary for the purpose of enforcing his decision.

21. *Business to be transacted at committee meetings.*—Except with the express permission of the presiding authority, no matter which is not on the agenda, shall be transacted at any meeting of committees.

22. *Order of business in committee meeting.*—Except with the permission of the presiding authority, no business shall be transacted at any meeting of the committee otherwise than in the order in which it is entered in the order of the business for the day :

Provided that, in granting permission for priority for transacting any business the presiding authority shall be guided by the majority of votes for and against such motion.

CHAPTER IV

POWERS AND DUTIES OF THE CHAIRMAN AND MEMBER SECRETARY OF THE BOARD, AND APPOINTMENT OF OFFICERS AND EMPLOYEES

23. *Powers and duties of the part-time Chairman.*—The Chairman shall exercise the powers and perform the duties as mentioned in Annexure-1.

24. *Powers and duties of Member-Secretary.*—The Member-Secretary, who shall be the Chief Executive of the Board, shall exercise the powers and perform the duties as mentioned in Annexure-2.

25. *Appointment of officers and employees by Board.*—The Board may with the previous approval of the Government create such posts of officers and employees as it considers necessary for the efficient performance of its functions and make appointment in accordance with regulations framed by it subject to the prior approval of Government and may also, if necessary, abolish any post so created.

CHAPTER V

POWERS AND FUNCTIONS OF THE BOARD

26. *Form of notice under section 21.*—The person taking samples under sub-section (1) of section 21 shall serve a notice in Form 'A' under clause (a) of sub-section (3) of the said section 21.

27. *Form of report of Board Analyst.*—The report of the result of the analysis to be submitted by the Board Analyst under sub-section (1) of section 22 of the Act shall be in Form 'B'.

28. *Application for consent under section 25.*—(1) An application for consent of the Board under sub-section (2) of section 25 of the Act shall be made to the State Board in Form 'C'.

(2) The fees for such an application shall be as prescribed in Schedule-1.

29. *Application for consent under section 26 read with section 25.*—An application for consent of the Board under section 26 of the Act read with section 25 of the Act shall be made, so far as may apply, in the same form in which application for consent is to be made under section 25.

30. *Procedure for making inquiry into application for consent.*—(1) On receipt of an application for consent under section 25 or section 26, the Board may depute any of its officers, accompanied by as many assistants as may be necessary, to visit the premises of the applicant to which such application relates, for the purpose of verifying the correctness or otherwise of the particulars furnished in the application or for obtaining such further particulars or information as such officer may consider necessary. Such officer may, for that purpose, inspect any place where water, sewage or industrial effluent is discharged by the applicant or treatment works and plants, purification works or disposal systems of the applicant and may require the applicant to furnish to him any plans, specifications and other data relating to such water treatment plants, purification works or disposal systems or any part thereof, that he considers necessary.

(2) Such officer shall, before visiting any premises of the applicant for the purpose of inspection under sub-rule (1), give, as far as practicable, notice to the applicant of his intention to do so in Form 'D' and the applicant shall furnish to such officer all facilities that he may legitimately require for the purpose.

(3) The officer of the Board may before or after carrying out the inspection under sub-rule (1) require the applicant to furnish to him, orally or in writing, such additional information or clarification or to produce before him such documents as he may consider for the purpose of inquiry into the

application and may, for that purpose, summon the applicant or his authorised agent, to the office of the Board or to any of its regional or sub-regional offices.

CHAPTER VI

STATE WATER LABORATORY

31. *Functions of State Water Laboratory.*—The functions of the State Water Laboratory shall be—

(a) to analyse or test the samples of water from any stream or well or samples of any sewage or trade effluent or waste submitted to it under sub-clause (ii) of clause (d) of sub-section (3) of section 21 by the Board or any officer empowered by the Board in this behalf or sent by any private person or institution and to communicate to the Board or such officer or person or institution, as the case may be, the result of such analysis or test;

(b) to collect and analyse or test such samples of water from any stream or well or samples of any sewage or trade effluent or waste as it may consider necessary and to communicate the results to the Board;

(c) to analyse or test any such samples delivered to it by any person other than the Board or any officers, if it considers such analysis or test necessary and to communicate the results of such analysis to such person and to the Board;

(d) to advise the Board and the State Government in all matters relating to the Act;

(e) to advise the Board and the State Government in all matters relating to the prevention, abatement or control of pollution of streams in the State and measures required to be adopted for prevention, abatement or control of their pollution;

(f) to carry out such other functions for prevention, abatement and control of pollution of streams as may be directed by the State Government.

32. *Procedure for submission of samples for report of State Water Laboratory and fees.*—The procedure for the submission of the samples of water from any stream or well or of sewage or trade effluent or waste for analysis or test to the State Water Laboratory and the fees for every such report of the Board Analyst or the Government Analyst as the case may be, shall be as provided in Schedule-2.

33. *Form of report of Government Analyst.*—The report of the result of the analysis to be submitted by the Government Analyst under sub-section (3) of section 22 shall be in Form 'E'.

CHAPTER VII

APPEALS

34. *Memorandum of Appeal under sub-section (3) of section 28.—*

(1) Every appeal against an order passed by the State Board to be filled by the aggrieved party under section 25, section 26 or section 27 of the Act shall be Form 'F'.

(2) Every aggrieved person preferring an appeal shall do so separately in his own name and no joint appeal made on behalf of more than one person shall be entertained by the appellate authority.

(3) (a) Every appeal shall—

(i) be in writing ;

(ii) specify the name and address of the applicant and the date of the order appealed against ;

(iii) specify the date on which the order appealed against was communicated to the appellant ;

(iv) contain a clear statement of facts of the case and grounds relied upon by the aggrieved person in support of the appeal ;

(v) state precisely the relief prayed for ; and

(vi) be signed and verified by the appellant or an agent duly authorised by the appellant in writing in this behalf ;

(b) The fees for filing an appeal shall be Rs. 100 and it shall be paid by every appellant in the office of the Board.

(c) Every such appeal shall be accompanied by—

(i) an authenticated copy of the order appealed against ;

(ii) a copy of the application made under sections 25, 26 and 27, as the case may be ;

(iii) any document relating to the appeal ; and

(iv) an authenticated copy of the receipt under which the prescribed fee has been paid by the appellant.

(d) Every memorandum of appeal shall be submitted in quadruplicate and shall be presented to the appellate authority by either the appellant or his authorised agent or sent to such authority by registered post. When the memorandum of appeal is presented by an agent duly authorised by the appellant, it shall be accompanied by a letter of authority written on a stamped paper of the value as required by law, appointing him as such an agent.

(e) On receipt of the memorandum of appeal, the appellate authority shall endorse thereon the date of its presentation or receipt by post and the name of the appellant or his duly authorised agent presenting it, as the case may be.

35. *Procedure to be followed by the appellate authority in dealing with and disposal of the appeal under sub-section (3) of section 28.*—(a) The appellate authority shall, as soon as may be, after the memorandum of appeal is filed before it, fix a date for hearing of the appeal and give its intimation in Form 'G' to the appellant and the Member-Secretary. While giving such intimation to the Member-Secretary, a copy of the memorandum of appeal together with its enclosures shall also be sent to the Member-Secretary and he shall be called upon to send the appellate authority, all the relevant records connected with the matter relating to the appeal.

(2) Where the material on record is insufficient to enable the appellate authority to come to a definite decision, it may take additional evidence and call for such material from the appellant or the Member-Secretary as it may deem fit. Such material shall form part of the record only after the party other than that from whom such record has been received, has been given an opportunity to peruse such record.

(3) Where on the date fixed for hearing or any date to which the hearing of the appeal may be adjourned, the appellant or his duly authorised agent does not appear when the appeal is called for hearing, the appeal shall be liable to be dismissed.

(4) Where an appeal is dismissed under sub-rule (3), the appellant may, within 30 days from the dismissal of the appeal, apply to the appellate authority for the restoration of the appeal and if it is shown to the satisfaction of the appellate authority that the appellant had not received intimation of the date of hearing of the appeal or was prevented by any cause, sufficient in the opinion of the appellate authority, from appearing when the appeal was called for hearing, the appellate authority may restore the appeal on such terms as it thinks fit.

(5) The order passed by the appellate authority on the appeal shall be in writing and shall state clearly the points before it for determination, the decision thereon, and the reasons for the decision.

(6) A copy of the order passed in appeal shall be supplied by the appellate authority free of cost to the appellant and a copy thereof shall also be sent to the Member-Secretary.

CHAPTER VIII

BUDGET, ANNUAL REPORT AND ANNUAL STATEMENT OF ACCOUNTS

36. *Form of the budget estimates.*—The budget in respect of the year next ensuing showing the estimated receipts and expenditure of the Board shall be prepared by the Board in Form 'H' and submitted to the Government.

37. *Submission of Budget Estimates.*—(1) The budget estimates as compiled in accordance with rule 36 shall be placed by the Member-Secretary before the Board by the 5th September each year for approval.

(2) Four copies of the budget proposals, as finally approved by the Board, shall be submitted to Government by the 15th September each year.

38. *Operation of the funds of the Board.*—The funds of the Board shall be operated by the Member-Secretary or in his absence by any officer of the Board who may subject to the approval of the State Government, be so empowered by the Board.

39. *Annual Report.*—The annual report for the outgoing financial year under section 39 shall be prepared by the Board by the first day of the month of July in Form 'I'.

40. *Annual Statement of Accounts.*—The annual statement of accounts to be prepared by the Board under sub-section (I) of section 40 shall be in Forms J-I, J-II, J-III, J-IV and J-V.

SCHEDULE I

[See rule 28(2)]

Consent Fees for Industries

Serial No.	Order of Kilolitre of average water consumption per day	In Rs.
1	Below 10	200
2	10 to below 50	500
3	50 to below 500	1,000
4	500 to below 5,000	2,000
5	5,000 to below 50,000	4,000
6	50,000 and above	10,000

Consent fees for local bodies

Serial No.	Population of the local body	In Rs.
1	Upto below 50,000	500
2	50,000 to below 1,00,000	1,000
3	1,00,000 to below 5,00,000	2,000
4	5,00,000 to below 10,00,000	4,000
5	10,00,000 and above	10,000

SCHEDULE 2

(See rule 32)

Sr. No.	Test Fees in	Rs.	Sr. No.	Test Fees in	Rs.
1. pH.	...	20	38. Boron	...	45
2. Conductivity	...	15	39. Cadmium	...	45
3. Turbidity	...	20	40. Cobalt	...	45
4. Total volatile solids	...	25	41. Chromium	...	45
5. Total dissolve solids	...	25	42. Copper	...	45
6. Suspended volatile solids	...	25	43. Iron	...	45
7. Chlorides	...	25	44. Lead	...	45
8. Hardness	...	25	45. Mercury	...	45
9. Calcium	...	20	46. Nickel	...	45
10. Sulphide	...	30	47. Aluminium	...	45
11. Total solids	...	30	48. Zinc	...	45
12. Dissolved solids	...	25	49. Carbon-Chloroform-extract	...	45
13. Acidity	...	20	50. Parathion	...	45
14. Alkalinity	...	20	51. Malathion	...	45
15. Dissolved oxygen	...	30	52. Thimato	...	45
16. Sulphate	...	30	53. Sevin (carbaryl)	...	45
17. Phosphate	...	20	54. Demicron	...	45
18. Nitrite	...	30	55. B. H. C.	...	45
19. Silica	...	20	56. D. D. T.	...	45
20. Residual chlorine	...	20	57. Aldrin	...	45
21. Manganese	...	35	58. Endrin	...	45
22. KMn O ₄	...	20	59. Barium	...	45
23. Nitrate	...	30	60. Bismuth	...	45
24. Sodium	...	30	61. Molybdenium	...	45
25. Potassium	...	20	62. Antimony	...	45
26. Magnesium	...	20	63. Selenium	...	45
27. Suspended solids	...	30	64. Barallium	...	45
28. B.O.D.	...	40	65. Silver	...	45
29. Ammonia, (Free, saline, Alb.)	40		66. Tin	...	50
30. Fluoride	...	30	67. Thallium	...	45
31. C.O.D.	...	40	68. Venedium	...	45
32. Phenol	...	30	69. Lithium	...	45
33. Oil and grease	...	40	70. Sodium per cent.	...	80
34. Cyanide	...	40	71. Bacteriology Test		
35. TKN.	...	40	MPN.	...	80
36. Detergents	...	40	CT.		
37. Arsenic	...	45	Plate count		
			72. Bio-assay Test	...	80

ANNEXURE I

Powers and Duties of the Chairman

[See rule 23 (2)]

1. Administrative Powers

Serial No.	Based on	Nature of the power	Extent and scope
1	2	3	4
1	Bombay Civil Services Rules 417-B.	To grant permission to travel by air in the interest of the Board.	For Grade I Officers.
2		To extend period of probation.	Probationary period should not be extended by a period of more than one year and after this limit is reached, either the probationary period should be terminated or the services of the probationer should be dispensed with.
3	Bombay Civil Services Rules, 45.	To withhold increments if the conduct or work of the Board servant has not been satisfactory.	Full powers.
4	Bombay Civil Services Rules, 46.	To allow an employee to cross efficiency bar.	Full powers.
5	Bombay Civil Services Rules, 682(c).	To grant leave to an employee who is declared by a Medical Committee to be permanently and completely incapacitated.	Full powers.
6	Bombay Civil Services Rules, 309.	To sanction additional pay for holding additional charge.	Full powers.
7		To waive notice period in full or in part for leaving service.	Full powers.
8	Bombay Civil Services Rules, 165-A.	To remove an employee from service or require him to retire compulsorily.	Full powers in cases of Board employees other than officers subject to procedure being followed as prescribed in Maharashtra Civil Services (Conduct) Rules, 1979 and Maharashtra Civil Services (Discipline and Appeal) Rules, 1979.

2. *Financial Powers*

Serial No.	Based on	Nature of the power	Extent of scope
1	2	3	4
1	Paragraph 369(b)— Maharashtra Public Works Manual. Serial No. 43 Appendix XXXIX.	To sanction renting of ordinary office accommodation.	Upto Rs. 2,500 per month.
2	Paragraph 217— Maharashtra Public Works Manual. Serial No. 16 Appendix XXXIX.	To accept tenders	Full powers subject to the condition that— (i) the civil work/purchase is effected after inviting tenders publicly and the lowest tender satisfying the prescribed specification is accepted; (ii) acceptance of a tender other than the lowest should be approved by the Executive Committee of the Board; and (iii) the work or supply is covered by an estimate administratively approved by the competent authority or is covered by a specific provision allocated therefor by the Board.
3	Paragraph 110— Maharashtra Public Works Manual Serial No. 10 Appendix XXXIX	To fix the amount of security.	Full powers.
4	Paragraph 214— Maharashtra Public Works Manual. Serial No. 15 Appendix XXXIX.	To condone irregularity due to late acceptance of security deposit.	Full powers.
5	Paragraph 134— Maharashtra Public Works Manual. Serial No. 12 Appendix XXXIX.	To accord administrative approval to— (i) Works of additions and alterations to premises; (ii) purchase of laboratory equipment, vehicles, tools and plant, furniture and office appliances; and (iii) estimates for the running expenses of laboratories and for running and maintenance of vehicles.	Rs. 50,000 subject to budget provision.

ANNEXURE 2

Powers and Duties of the Member Secretary

(See rule 24)

1. Member Secretary shall make all arrangements for holding meetings of the State Board and meetings of the Committees constituted by the State Board.
2. All orders and instructions to be issued by the State Board shall be authenticated by the Member Secretary.
3. Member Secretary may carry out inspection of the office of the Board or any other office under the Board at any time.
4. Member Secretary shall be the appointing authority for the employees of the Board whose maximum pay-scale does not exceed Rs. 1,150 under the provisions of the Recruitment Rules approved by the State Government.
5. Member Secretary may permit a Board employee to attend Conference.
6. Financial Powers of the Member Secretary shall be as follows:

Serial No.	Based on	Nature of the power	Extent and scope
A-1	Para 134— Maharashtra Public Works Manual	To accord administrative approval to :	
Serial No. 12 Appendix XXXIX		(1) Works of additions and alterations to premises. (2) Purchase of laboratory equipment, vehicles, tools and plant, furniture and office Appliances and (3) Estimates for the running expenses of laboratories and for running and maintenance of vehicles.	Full powers.
2	Para 135— Maharashtra Public Works Manual	To accord technical sanction to original and revised estimates of.	
Serial No. 13 Appendix XXXIX		(1) works of additions and alterations to premises. (2) running expenses of laboratories and vehicles and maintenance of Board assets. (3) Special repairs to Board assets (4) Purchase of laboratory equipment and vehicles. (5) Excess over estimates.	Full powers subject to Budget provision.
3	Para 217— Maharashtra Public Works Manual	To accept tenders	Rs. 10 lakhs subject to the condition that—

Serial No.	Based on	Nature of the power	Extent and scope
Serial No. 16 Appendix XXXIX			(i) the purchase is effected after inviting tenders publicly and the lowest tender satisfying the prescribed specification accepted. (ii) acceptance of a tender other than the lowest should be approved by the Executive Committee of the Board.
4. Maharashtra Public Works Manual		Repairs of—	
Serial No. 53 Appendix XXXIX		Bills of suppliers, piece workers and contractors.	Rs. 1000 in cash and to any extent by cheque subject to budget provision.
5		To sanction repairs to lab. equipment, vehicles, tools and plant, furniture and office appliances and incur expenditure thereon.	Full powers within budget provision.
6		Powers to give Imprest Advance to subordinates for meeting petty expenses.	Rs. 10,000 subject to the condition that the amount should not be more than what is actually necessary.
7		To purchase articles of petty stores and stationery	Full powers subject to Budget provision.
8		To dispose of by sale or otherwise surplus stores or unserviceable materials.	Full powers
9		(i) Supply of aprons and gloves to technical staff of laboratory.	Full powers
		(ii) Supply of clothing and umbrellas to drivers, peons, chowkies and sweepers.	Full powers, subject to budget provision and scales laid down by the Board.
10		To sanction expenditure on refreshments.	Authorised to incur expenditure on entertainment of important persons calling on business and Members of Board and various Sub-Committees thereunder for attending meetings subject to a yearly limit of Rs. 10,000.
B. Manual of Financial Powers, 1978 as amended from time to time and Maharashtra Civil Services Rules.		Powers of the Head of the Department.	
All the financial powers and other powers given above are subject to Budget provision and cannons of financial propriety.			

FORM 'A'

(See rule 26)

Maharashtra Pollution Control Board

[See section 23(3) (a) of the Act]

Notice of intention for collection and analysis of sample(s)

To

.....

 Take notice that it is intended to collect and analyse the sample (s) of
 Water/Sewage effluent/trade effluent today the

..... of
 19 from (I)

.....

 and have them analysed subsequently.

Name and Designation of the person
 who takes the sample.

(I) Here specify the stream, well, plant, vessel or place from where the
 samples are to be taken.

FORM 'B'

(See rule 27)

Report by the Board Analyst

Report No.

Dated the 19

I hereby certify that I, (I)
 Board analyst duly appointed under sub-section (3) of section 53 of the
 Water (Prevention and Control of Pollution) Act, 1974, (6 of 1974) received

on the (II) day of 19
 from (III) a sample of for
 analysis. The sample was in a condition fit for analysis reported below.

I further certify that I have analysed the aforementioned sample on
 (IV) and declare the result of the analysis to be
 as follows/enclosed :—

(V)

The condition of the seals, fastening and container on receipt was as
 follows:—

.....

Signed this day of 19

Address

.....

.....

(Signature)
 Board Analyst

To

.....

.....

.....

.....

- (I) Here write the full name of the Board analyst.
- (II) Here write the date of receipt of the sample.
- (III) Here write the name of the Board or person or body of persons
 or officer from whom the sample was received.
- (IV) Here write the date of analysis.
- (V) Here write the details of the analysis and refer to the method of
 analysis. If the space is not adequate the details may be given
 on a separate sheet of paper.

FORM 'C'

Note.—To be submitted in triplicate and entries not relevant may be stricken out.

(See rule 28)

*Application for Consent of the Maharashtra Pollution Control Board
under section 25/26 of the Act.*

From

.....
.....
.....

To

The Member Secretary,
Maharashtra Pollution Control Board,
.....
.....
.....

Sir,

1. I/We hereby apply for consent under section 25/section 26 of the Water (Prevention and Control of Pollution) Act, 1974 to bring into use any new or altered outlet for the discharge from land/premises owned by*

.....
for a period upto..... of sewage/trade effluent, to begin to make new discharge of sewage/trade effluent or continue to make discharge of sewage/trade effluent as under :—

(a) Sewage/Sullage via drains/outfall sewage/treatment works.

(b) Trade effluent via drains/outfall sewers/treatment works.

(c) Solid wastes into:

(i) stream/river or

(ii) on land for irrigation, bearing survey No.

adjoining/at a distance of stream/river, or

(iii) lake, pond, adjoining/at a distance of

..... stream/river or

(iv) directly on land for open percolation into sub-terranean strata of Survey No. Adjoining/

at a distance of stream/river or

(v) tidal waters/estuarine waters known as or

(vi) sea along/off the shore known as

2. The Annexure, appendices, other particulars and plans in triplicate are attached herewith.

3. I/We further declare that the information furnished in the Annexure, appendices, and plans is correct to the best of my/our knowledge.

4. I/We hereby submit that in case of change either of the point or the quantity of discharge or its quality, a fresh application for CONSENT shall be made and until such CONSENT is granted, no change shall be made.

5. I/We hereby agree to submit to the Board, an application for renewal of CONSENT one month in advance of the date of expiry of the consented period for outlet discharge if it is intended to be continued thereafter.

6. I/We undertake to furnish any other information within one month of its being called by the Board.

7. An amount of Rs. as fee for this application has been paid in the Office of the Board vide receipt No. Dated...., an authenticated copy of which is attached as proof of payment.

Yours faithfully,

Signature

Name of Applicant

Address of Applicant

Dated :

Accompaniments :

Annexure to Form 'C'

Outlet/Discharge Existing

.....
New/Altered.

Note.—Any applicant knowingly giving incorrect information or suppressing any information pertaining thereto shall be liable to be punished under the Act.

While filing this Annexure the applicant not concerned with any of the items shall state "Not concerned" against that item.

1. Full name of Applicant with address :

(Telephone No.)

2. Full name of land/premises/institute/factory/industry/Local Body ;
with address.

(Telephones No.)

3. Give revenue/city survey number of District
 land/premises for which the applica- Taluka
 tion is made stating District, Taluka
 and Village. Town
 Village
 City Survey No.
 Area in Hectares
 Revenue Survey No.
 Area in Hectares
4. State month and year in which the
 land/premises/institute/factory/in-
 dustry was actually put into com-
 mission or is proposed to be put
 into commission, or the month and
 year from which the local body is
 functioning.
5. State the Civil/Military/Defence/
 Industrial estate etc. under whose
 administrative jurisdiction the appli-
 cant's land/premises is situated.
- Collectorate
 Corporation
 Municipal Council
 Village Panchayat
 Cantonment
 Defence Department
 Port Trust
 State Government
 Prohibited area
6. (a) State whether the land/premises/
 factory/industry has been declared
 as prohibited area. Yes/No.
- (b) If yes, state the name of the
 authority and furnish a certified
 copy of the order under which
 the area has been declared as pro-
 hibited area.
7. Is the industry/Factory for which Yes/No,
 application is made closed on
 Sundays/Holidays?

8. State working season per year for the Industry/Factory.

Full Year
From To
From To
From To
From To

..... every year.

9. (a) No. of workers attending the Shift Shift Shift General Shift.
factory. No. 1 No. 2 No. 3

Men. Men. Men. Men.

(b) No. of workers residing in the premises.

10. (For local Bodies only).

(a) Present population.

(b) Population covered under regular sewerage facility.

(c) Population covered by conservancy latrines.

(d) Population having septic tank/pit privy facilities.

11. (a) Give the list of raw materials (metals, alloys, Chemicals, Oils, Fuel etc.) used per month in Metric Tonnes:—

Metal and Alloy. Name. _____
Weight. _____

Chemicals. Inorganic Dyes. Name. _____
Organic Pesticides. Weight. _____

Oil and Grease Name. _____
Weight. _____

Fuel (a) Wood Name. _____
Weight. _____

(b) Coal Name. _____
Weight. _____

(c) Oil Name. _____
Weight. _____

(d) Gas Name. _____
Weight. _____

(e) Other Name. _____
Weight. _____

- (b) Give the list of names of products and by-products manufactured per month in Metric Tonnes.

Sr. No.	Name of Product	Quantity in MT per month.
---------	-----------------	---------------------------

- (c) Give the list of possible intermediate products.

12. State daily quantity of water in litres utilised.

USES

Domestic, Others.	Industrial,	Agriculture
-------------------	-------------	-------------

13. (a) State the hourly maximum and daily maximum quantity of effluents arising from land/premises for which the application is made.

Hourly	Maximum/Daily Maximum
--------	-----------------------

(In litres).

- (a) Domestic ...

- (b) Industrial ...

- (c) Agriculture ...

- (d) Other use ...

- (e) Total quantity of effluent

- (b) State how measurement of the rate and quantity are carried out.

14. State whether storm water drains are kept separate from Industrial/domestic effluent drains : ...

Yes/No

15. (a) Is domestic effluent allowed to get mixed in Industrial effluent?

Yes/No

- (b) If yes, state the ratio.

Domestic/Industrial.

16. (a) Describe if any treatment for industrial or domestic effluent or one for combined effluent is made.

If yes, state the process of treatment in brief (separately).

- (b) Is the quality of effluent emanating either without or after treatment approved by any authority?

Yes/No

- (c) If approved, furnish the authority.

(Two certified copies to be sent).

17. Is there any effluent from any shop/shops toxic? If so what is the volume?

17. Is there any provision for disposal of: Already made. Proposed to be made.

(a) Domestic effluent in public underground sewer. Yes/No Yes/No

(b) Industrial effluent in public underground sewer. Yes/No Yes/No

(c) Give the name of public authority owning the sewer.

18. Is there any provision for disposal of: Already made. Proposed to be made.

(a) Domestic effluent over land for irrigation. Yes/No Yes/No

(b) Industrial effluent over land for irrigation. Yes/No Yes/No

(c) Domestic effluent in the underground strata. Yes/No Yes/No

(d) State the area of land used for (a) above.

(e) State the area of land used for (b) above in hectares.

19. Give quantitative disposal of effluent in litres provided for the places mentioned below:—

Domestic Industrial Mixed

(i) Stream/river

(ii) On lands for irrigation

(iii) On lands for percolation

(iv) Lake/Pond

(v) Tidal waters

(vi) Estuarine water

(vii) Open sea

20. Is there any provision for equalizing or holding lagoons for tanks to store the effluent during unfavourable stream or tidal conditions?—

Already made Proposed to be made

(i) Domestic effluent

(ii) Industrial effluent

(iii) Combined effluent

21. Is sufficient land available/can be made available in case pumping effluent on lands has to be considered? Yes/No

23: (a) Give details of composition of industrial/combined effluent in respect of the following:—

	Effluent before treatment			Effluent after treatment		
	At	At	At	At	At	At
	Max. Dis.	Min. Dis.	Ave. Dis.	Max. Dis.	Min. Dis.	Ave. Dis.
	(1)	(2)	(3)	(4)	(5)	(6)
(i) pH			
(ii) Colour Units			
(iii) Temperature (Degrees in centigrade)			
(iv) Suspended solids—						
(a) Total mg/l			
(b) Fixed mg/l			
(c) Volatile mg/l			
(v) Dissolved solids—						
(a) Total mg/l			
(b) Fixed mg/l			
(c) Volatile mg/l			
(vi) Total Volatile solids mg/l			
(vii) Ammonical Nitrogen (mg/l)			
(viii) Nitrate (mg/l)/N			
(ix) Dissolved Oxygen mg/l			
(x) B.O.D. 5 days 20° C mg/l			
(xi) C.O.D. mg/l			
(xii) Oils and Greases mg/l			
(xiii) Chloride mg/l (as Cl)			
(xiv) Phosphates (PO ₄) mg/l			
(xv) Phenolic compounds mg/l			
(xvi) Cyanides (as CN) mg/l			
(xvii) Sulphides (as S) mg/l			
(xviii) Sulphates (as SO ₄) mg/l			
(xix) Insecticides mg/l			
(xx) Total residual chlorine			
(xxi) Fluoride (as F) mg/l			
(xxii) Boron (as B) mg/l			
(xxiii) Arsenic (as As) mg/l			
(xxiv) Barium (as Ba) mg/l			
(xxv) Percent Sodium			
(xxvi) Cadmium (as Cd) mg/l			
(xxvii) Copper (as Cu) mg/l			
(xxviii) Lead (as Pb) mg/l			
(xxix) Chromium (as Cr) mg/l and Hexavalency (as Cr.) mg/l.			
i Mercury (as Hg)/mg/l			

(xxxii) Nickel (as Ni) mg/l
(xxxiii) Selenium (as Se) mg/l
(xxxiv) Silver (as Ag) mg/l
(xxxv) Zinc (as Zn) mg/l
(xxxvi) Any other metals mg/l
(xxxvii) Calcium Chloroform extracts
(xxxviii) Coliform organisms MPN per 100 ml (monthly average).
(xxxix) Carbon Chloroform extract
(xl) Alpha Emitters/us/ml.
(xli) Beta Emitters/us/ml.
(xlii) Pesticides mg/l
(xliii) Particle size of total suspended solids.
(xliv) Electrical conductance at 25° C
(xlv) Free Carbon dioxide (as CO ₂)
(xli) Free Ammonia (as N) mg/l.
(xlii) Bio-assay for toxic constituents TL50 (96 hours).

Note.—(1) Furnish a copy of the analysis report of representative samples carried out by a competent laboratory.

(2) Excepting where such methods of determination are not available in ISI, the standard method as laid down in the book 'Standard Method for the examination of 13th Edition 1971 (APHA)' will be followed for determination of above mentioned parameters.

(b) Is the effluent toxic?	Yes/No
(c) State if the industrial effluent is—			
(i) having unpleasant smell	Yes/No
(ii) irritating and/or harmful	Yes/No
(iii) corrosive	Yes/No
(iv) with colour	Yes/No
(d) Is there any sudden change of temperature exceeding 10° C at any time?	Yes/No

24. (a) Are the facilities available with the applicant for carrying out the following tests of the waste water:—

	Existing	Proposed
(i) Physical	Yes/No	Yes/No
(ii) Chemical	Yes/No	Yes/No
(iii) Bacteriological	Yes/No	Yes/No
(iv) Toxicological	Yes/No	Yes/No
(b) If yes, give details of equipment

25. Is the land/premises etc. for which application is made, open?

Highly Polluting matter			
Toxic	Organic	Inorganic	Micro biological

- (i) Cooling tanks
(ii) Mixing tanks
(iii) Mixing Ponds
(iv) Recirculation walls
- } which contain

26. State details for solid wastes—

Description	Quantity	Method of collection	Method of disposal
-------------	----------	----------------------	--------------------

- (i) Seasonal wastes
(ii) Spillage
(iii) Rejected materials

Signature

Name and address of the applicant on behalf of:

Name and address of the firm:

Accompaniments:

1. Site Plan.
2. Detailed layout plan of the factory premises showing structures, water supply lines, storm drains, sewers for domestic effluents, for trade effluents, location of effluents treatment and its disposal and any other useful information drawing tables etc.

Explanatory notes for filling in Form 'C' and Annexure

The notes are given only for those items for which explanation is considered desirable. Other items are self explanatory.

Explanatory note for Form 'C':—

*Here mention the name of the owner of the land/premises if other than the applicant industry or factory. If the land/premises belong to the factory/industry say "Self".

†Here mention the date upto which the consent is sought for.

‡Here mention the local name of the river/stream/tidal waters/sea as may be applicable.

Explanatory note for Annexure to Form 'C':—

Outlet:—Means the arrangement for discharge of the effluent for which consent is sought for.

Discharge:—Shows the effluent going out of the outlet.

Existing.—Means that which is in operation at the time of applying for the consent.

New.—Means that which will be brought into operation in future.

Altered.—Means that which has been modified due to change in quantity and/or quality of discharge, arrangement and/or point of discharge etc.

Item 1.—Here give the name of the person who is authorized by the Institution/Industry/Factory/Local Body etc. to transact its legal business.

Item 2.—Here give the registered name of the Institution/Factory/Industry etc. under which the business is carried out.

Item 5.—Here state the concerned institutions such as MIDC, CIDCO under whose administrative control the factory/industry etc. is set up.

Item 6.—Applicable to only those areas which are prohibited areas such as the Ordnance Factories, Mint etc.

Item 13.—(b) State the method of measurement of hourly/daily maximum quantity of effluents i.e. by flow meters, venturi meters, V notch, sump measurements or approximately estimated etc.

Item 16.—(a) Here if the effluent is treated give separately the method of treatment and flow diagrams of the treatment process.

Item 16.—(b) Here mention yes if any other authority such as the local body MIDC, CIDCO or State Department has already approved the discharge of effluent either with or without treatment, at the time of establishment of the factory/industry.

Item 20.—Here give the quantity of effluent of different types such as domestic, industrial or mixed etc. proposed to be or is let into the stream/river, land, lakes, sea etc. as may be applicable.

Item 23.—(a) Analysis to be furnished shall cover as many parameters as are expected to be found in the effluent. If some of the parameters are not expected to be found, say not applicable. If some other parameters than those listed under the items are expected, the same may be mentioned at the end. The analysis shall be separately furnished for domestic, industrial and combined effluents.

Item 23.—(b) Here toxicity means that which is established by bio-assay studies on fish, as per procedure given in the standard methods.

Item 25.—This item is meant to cover such highly polluting substances which do not ordinarily find way in the effluents, but are required to be handled in the premises, and which may, by accident, join the effluent in large quantities.

FORM 'D'

(See rule 30)

Maharashtra Pollution Control Board

Notice of Inspection

Chairman

Shri

Member-Secretary

Shri

No.

Dated

To

TAKE NOTICE that for the purpose of enquiry under sections 25/26 of the Water (Prevention and Control of Pollution) Act, 1974, the following Officers of the Board namely :—

- (1) Shri
- (2) Shri
- (3) Shri

and the persons authorised by the Board to assist them shall inspect the—

- (a) Water Works.
- (b) Sewage Works.
- (c) Treatment Plant.
- (d) Factory.
- (e) Disposal System.

(f) Any other parts thereof or pertaining thereto, under your management/control on date(s) between hours to hours when all facilities as may be requested by them for such inspection should be made available to them on the site. Take notice that refusal or denial to above stated demand made under the functions of the State Board shall amount to obstruction punishable under section 42 of the Act.

By order of the Board.

Copy to :—

1.
2.
3.

Member-Secretary.

FORM 18

(See rule 33)

Report by the Government Analyst

Report No.

Dated the 19

I hereby certify that I, (I) Government analyst duly appointed under sub-section (1) of section 53 of the Water (Prevention and Control of Pollution) Act, 1974 (6 of 1974) received on the (II) day of 19 from (III) a sample for analysis. The sample was in a condition fit for analysis reported below. I further certify that I have analysed the aforementioned sample on (IV) and declare that result of the analysis to be as follows/enclosed :—

(V)

The condition of the seals, fastening and container on receipt was as follows :—

I,

Signed this day of 19

(Signature)
Government analyst

Address

To

-
- (I) Here write the full name of the Government analyst.
 - (II) Here write the date of receipt of the sample.
 - (III) Here write the name of the Board or person or body of persons or officer from whom the sample was received.
 - (IV) Here write the date of analysis.
 - (V) Here write details of the analysis and refer to the method of analysis. If the space is not adequate the details may be given on a separate sheet of paper.

FORM 'F'

(See rule 34)

Form of appeal under section 25 of the Act

BEFORE * APPELLATE AUTHORITY
 CONSTITUTED UNDER SUB-SECTION (1) OF SECTION 28 OF THE WATER
 (PREVENTION AND CONTROL OF POLLUTION) ACT, 1974
 (6 OF 1974).

Memorandum of appeal of Shri Appellant
 versus
 Maharashtra Pollution Control Board Respondent

The appeal of Shri

Resident of

District

against the order dated
 passed by the Maharashtra Pollution Control Board under section 21/26
 of the Water (Prevention and Control of Pollution) Act, 1974 showeth as
 follows :—

(1) Under section 25/26 of the Water (Prevention and Control of
 Pollution) Act, 1974 (6 of 1974), the appellant has been granted consent
 subject to the condition mentioned in the consent order in respect of the
 land/promises falling under the Corporation/
 Municipal Council/notified area committee etc., noted below :—

- (a) Collectorate
- (b) Corporation
- (c) Municipal Council
- (d) Village Panchayat
- (e) Cantonment
- (f) Defence Department
- (g) Port Trust
- (h) State Government
- (i) Prohibited Area

*Here mention the name and designation of the Authority.

4. copy of the consent order in question is attached hereto

(2) The facts of the case are as under :

(Here briefly mention the facts of the case).

(3) The grounds on which the appellant relies for the purposes of this appeal are as below :—

(Here mention the grounds on which appeal is made).

1.

2.

3.

(4) In the light of what is stated above, the appellant respectfully prayeth that—

(a) the unreasonable condition(s)
imposed should be treated as annulled or it/they should be
substituted by other condition(s) namely

or.

(b) the unreasonable condition(s)
should be varied in the following manner, namely

An amount of Rs.

as for this appeal has been paid in the office of the Board vide receipt
No. dated, an authenticated copy of which is
attached as proof of payment.

Signature of the Appellant
(Name in Block Letters)

Occupation

Dated :

Address

.....

VERIFICATION

I, (appellant's name) in the above
Memorandum of appeal/or duly authorised agent do hereby declare that
what is stated therein is true to the best of my knowledge and belief and
nothing has been hidden thereunder.

Signature

Name
(in block letters)

Occupation

Address

Dated :

Note: Strike out what is not applicable.

FORM 'G'

(See rule 35)

Form of Notice

BEFORE* APPELLATE
AUTHORITY AS CONSTITUTED UNDER SECTION 23 OF THE WATER
(PREVENTION AND CONTROL OF POLLUTION) ACT, 1974
(6 OF 1974).

In the matter of appeal No. 198
filed under sub-section (1) of section 23 of the Water (Prevention and
Control of Pollution) Act, 1974 (6 of 1974) by Shri
.....
(here mention the name and address of the appellant).

WHEREAS Shri
.....
(Here mention name and address of the appellant).

has filed before this Authority a Memorandum of appeal against the order
..... dated passed by the Maharashtra
Pollution Control Board under section of the Act ;

AND WHEREAS under sub-section (4) of section 23 of the Act, this
Authority is required to give to the parties an opportunity of being heard ;
Delete whatever is not applicable.

*Here mention the name and designation of the Authority.

NOW, THEREFORE, please take notice that this authority has fixed as the date of hearing of the afore-
 said appeal. The hearing shall take place at a.m./p.m.
 at that date in the office of

(here mention the detailed address)

You are hereby called upon to appear before this authority at the appointed
 date and place, either in person or through a duly authorised
 agent, and explain your case. Please take notice that failure on your part
 to appear on the day of hearing either in person or through a duly authorised
 agent, without showing sufficient cause to the satisfaction of this Authority
 will make your appeal liable to be dismissed or decided *ex-parte*.

Given under the hand and Seal of the Appellate Authority
 This day of

FORM 'H'

(See rule 36)

Budget Estimates of the Maharashtra Pollution Control Board for the year

(i) RECEIPTS

Serial No.	Budget Head	Actuals for the previous three years.			Budget Estimates for the current year	Revised Budget Estimates for the current year	Budget Estimates for the year	Re- marks
		19	19	19	19	19	19	
1	2	3(a)	3(b)	3(c)	4	5	6	7
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	
1	(i) Grants received—							
	(a) From of Government							
	(b) From other Agencies.
	(ii) Fees
	(iii) Service Rental Charges.
	(iv) Fines and Forfeitures.
	(v) Interest on Deposits
	(vi) Miscellaneous
	Total

Member-Secretary.

(ii) NON-RECURRING EXPENDITURE

Serial No.	Budget Head	Actuals for the previous three years			Budget Estimates for the current year 19	Revised Estimates for the current year 19	Budget Estimates for 19		Remarks
		19	19	19			Continuing items 6(a)	New items 6(b)	
1	2	3(a)	3(b)	3(c)	4	5	6(a)	6(b)	7
		Rs.	Rs.	Rs.					
1	Works	
2	Fixed Assets—								
	(i) Land	
	(ii) Buildings	
3	Other Assets—								
	(i) Laboratory equipment	
	(ii) Vehicles	
	(iii) Furniture and Fixtures	
	(iv) Scientific Instruments and Office Appliances	
	(v) Tools and Plant	
	Total	

Member-Secretary

(iii) RECURRING EXPENDITURE

Serial No.	Budget Head	Actuals for the previous three years			Budget Estimates for the current year 19	Revised Estimates for the current year 19	Budget Estimates for 19		Remarks
		19	19	19			Continuing items 6(a)	New items 6(b)	
1	2	3(a)	3(b)	3(c)	4	5	6(a)	6(b)	7
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	
(A)	Administrative—								
	(i) Pay of Officers								
	(a) Filled in posts								
	(b) Vacant posts								
	(ii) Pay of Establishment								
	(a) Filled in posts								
	(b) Vacant posts								
	(iii) Allowances and Honoraria								

1	2	3(a)	3(b)	3(c)	4	5	6(a)	6(b)	7
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
	(iv) Leave Salary and Pension Contribution.								
	(v) Board's Contribution to the staff Provident Fund.								
	(vi) Contingent Expenditure.								
	<i>Deduct--Recovered.</i>								
(B)	Executive--								
	(i) Pay of Officers								
	(a) Filled in posts								
	(b) Vacant posts.								
	(ii) Pay of Establishment.								
	(a) Filled in posts								
	(b) Vacant posts.								
	(iii) Allowances and Honoraria.								
	(iv) Leave Salary and Pension Contribution.								
	(v) Board's Contribution to staff Provident Fund.								
	(vi) Contingent expenditure.								
	<i>Deduct--Recovered.</i>								
(C)	Maintenance of Laboratories.								
(D)	Revolving and maintenance of Vehicles.								
(E)	Maintenance and repairs--								
	(i) Building and Land drainage.								
	(ii) Works								
	(iii) Furniture and Fixtures.								
	(iv) Scientific instruments and office appliances.								
	(v) Tools and Plant								
(F)	Temporary works (including Maintenance and repairs).								
(G)	Fees to Consultants and Specialists.								
(H)	Law Charges ..								
(I)	Miscellaneous Expenditure.								
(J)	Audit Fees ..								
(K)	Depreciation ..								
	Total								

FORM 'I'

(See rule 39)

Maharashtra Pollution Control Board
ANNUAL REPORT FOR THE YEAR 19

1. Introductory.
2. Constitution of the Board including changes therein.
3. Staff of the Board.
4. Meetings of the Board.
5. Constitution of the Committees by the Board, their working and their meetings.
6. Activities of the Board.
7. Particulars of the prosecutions launched, convictions secured and offences compounded.
8. Finance and Accounts of the Board.
9. Directions given by Government and steps taken to comply with them.
10. Visits to the Board by experts, important persons etc.
11. Any other important matter dealt with by the Board.

FORM 'J-I'

(See rule 40)

Maharashtra Pollution Control Board

(Water Pollution Control Wing)

ANNUAL STATEMENT OF ACCOUNTS

Receipts and Payments Account for the year ended 31st March

Previous year	Receipts	Previous year	Payments
1	2	3	4
	Opening Balance—		(1) Capital Expenditure—
	(I) Grants received—	(i) Works ..
....	(a) From Government for capital expenditure	(ii) Fixed Assets
....	(b) From other agencies for capital expenditure	(iii) Other Assets ..
	Total (a + b)	(a) Laboratory Equipment
....	(c) From Government for Revenue expenditure	(b) Vehicles ..
....	(d) From other agencies for Revenue Expenditure	(c) Furniture and Fixtures
	Total (c + d)	(d) Scientific Instruments and Office Appliances.
			(e) Tools and Plants ..
			(2) Revenue expenditure—
	H. Fees—		(A) Administrative—
....	(a) Analysis charges	(i) Pay of Officers ..
....	(b) Compounding fees	(ii) Pay of establishment.
....	(c) Others	(iii) Allowances and Honoraria.
....	III. Service Rental Charges	(iv) Leave salary and Pension Contributions.
....	IV. Fines and Forfeitures	(v) Board's Contribution to staff Provident Fund.
....	V. Interest on investments..	(vi) Contingent Expenditure.
....	VI. Miscellaneous Receipts	
....	VII. Miscellaneous Advances	

FORM 'J-I'—contd.

Previous year 1	Receipts 2	Previous year 3	Payments 4
.....	VIII. Deposits		
			(B) Executive—
.....			(i) Pay of Officers ..
.....			(ii) Pay of Establishment
.....			(iii) Allowances and Hono- raria.
.....			(iv) Leave Salary and Pen- sion Contributions.
.....			(v) Board's Contributions to staff provident fund.
.....			(vi) Contingent Expendi- ture.
			(C) Running Expenses of Laboratories—
.....			(i) Central Laboratory ..
.....			(ii) Regional Laboratories
.....			(iii) Sub-Regional Labo- ratories.
.....			(iv) Analysis charges ..
			(D) Running and Mainte- nance of Vehicles—
.....			(i) Board
.....			(ii) Regional Offices ..
.....			(iii) Sub-Regional Offices
			(E) Maintenance and repairs—
.....			(i) Building and land drainage
.....			(ii) Works
.....			(iii) Furniture and fixtures
.....			(iv) Scientific Instruments and office appliances.
.....			(v) Tools and Plant ..

FORM "J-1"—*contd.*

Previous year	Receipts	Previous year	Payments
1	2	3	4
		(B) Temporary works (including maintenance and repairs).
		(C) Fees to consultants and Specialists.
		(H) Law charges
		(I) Miscellaneous Expenditure.
		(J) Fees for audit
		(3) Purchases
		(4) Advances
		(5) Deposits ..
		(6) Closing Balance—
		(a) Short term deposits
		(b) Cash at Bank
		(f) Savings Bank A/c.
		(H) Current Bank A/c.
		(c) Cash in hand
		(d) Cash in transit
	Total	Total	

Chief Accounts Officer.

Member-Secretary.

Chairman.

FORM J-II

(See rule 40)

Maharashtra Pollution Control Board

(Water Pollution Control Wing)

ANNUAL STATEMENT OF ACCOUNTS

Income and Expenditure Account for the year ended 31st March 198 .

Previous Year		Expenditure				Income			
		Details	Total of Sub-Head	Total of Major Head	Previous year		Details	Total of Sub-Head	Total of Major Head
1	2	3	4	5	6	7	8	9	10
Rs.	Rs.		Rs.	Rs.	Rs.	Rs.		Rs.	Rs.
		To				By			
REVENUE EXPENDITURE									
		(A) Administrative—				(I) Grants received—			
		(i) Pay of Officers				(a) From Government for			
		(ii) Pay of establishment				capital expenditure.			
		(iii) Allowances and Honoraria				(b) From other agencies for			
		(iv) Leave salary and pension contribution.				Capital expenditure.			
		(v) Board's contribution to the staff Provident Fund.				Total—			
		(vi) Contingent expenditure				(c) From Government for			
		Deduct—Recoveries				Revenue expenditure.			
						(d) From other agencies for			
						Revenue expenditure.			

(B) Executive—

- (i) Pay of Officers ..
- (ii) Pay of establishment
- (iii) Allowances and Honoraria
- (iv) Leave salary and Pension contributions.
- (v) Board's contribution to the staff Provident Fund.

(vi) Contingent Expenditure
Deduct—Recoveries ..

(C) Running expenses of Laboratories—

(i) Main Laboratory

Opening Balance

Additions during the year

Less; closing stock of consumables and Glasswares

Net Expenses

(ii) Regional Laboratory

Opening Balance

Additions during the year

Less closing stock of consumables and Glasswares

Net Expenses

(II) Fees—

(a) Analysis charges

(b) Compounding fees

(c) Others

(III) Service Rental charges

(IV) Fines and Forfeitures

(V) Interest on Investments

(VI) Miscellaneous Receipts

(VII) Previous years adjustment account

(VIII) Excess of Expenditure over income—

(i) Depreciation during the year

(ii) Others—

1	2	3	4	5	6	7	8	9	10
Rs.	Rs.		Rs.	Rs.	Rs.	Rs.		Rs.	Rs.
	(iii) Sub-Regional Laboratories								
	Opening Balance								
	Additions during the year								
	Less: closing stock of consumables and Glasswares								
	Net Expenses								
	(iv) Analysis charges								
	(D) Running and maintenance of vehicles—								
	(i) Board.								
	(ii) Regional Offices.								
	(iii) Sub-Regional Offices.								
	(E) Maintenance and Repairs—								
	(i) Buildings and Land drainage								
	(ii) Works								
	(iii) Furniture and Fixtures								
	(iv) Scientific Instruments and Office Appliances.								
	(v) Tools and Plant								
	(F) Temporary Works (including Maintenance and Repairs)								
	(G) Fees to consultants and specialists.								
	(H) Law charges								
	(I) Depreciation—								
	Depreciation Charged during the year								
	(i) Buildings								
	(ii) Laboratory equipment								
	(iii) Vehicles								
	(iv) Furniture and Fixtures								
	(v) Scientific Instruments and Office appliances.								
	(vi) Tools and Plant								
	(J) Miscellaneous—								
	(i) Write off losses (as per details in the statement attached)								

Maharashtra Pollution Control Board
ANNUAL STATEMENT OF ACCOUNTS

Capital and Liabilities.				
Previous year		Details	Sub-head	Major head
Major head	Sub-head			
1	2	3	4	5
Rs.	Rs.			
		(A) Capital Fund—		
		(i) Grants received from Government for capital expenditure (including capital value of the assets transferred from the Ex-Directorate, M.S.W.P.I.C. and Laboratory, Bombay and WHO, Delhi)—		
		(a) Amount utilised upto 31st March.		
		(b) Unutilised balance on 31st March.		
		(c) Amount utilised during the year for capital expenditure against the grant-in-aid received during the year.		
		(d) Adjustment.		
		(ii) Grant from other agencies for Capital Expenditure—		
		(a) Amount utilised upto 31st March.		
		(b) Unutilised balance on 31st March.		
		(iii) Value of land provided by Government (<i>per contra</i>).		
		(B) Capital Receipts.		
		(C) Deposit—		
		(i) Deposit received for works from outside bodies.		
		Less Expenditure.		
		(ii) Other Deposit.		
		(D) Amounts due—		
		(i) Purchases.		
		(ii) Others.		
		(E) Excess of Income over Expenditure—		
		(i) Upto 31st March.		
		(ii) Add for the year or		
		(iii) Deduct—Excess of expenditure over income for the year.		

Total C. F. ..

(See rule 40)

(Water Pollution Control Wing)

BALANCE SHEET AS ON 31st MARCH 198

Property and Assets

Previous year		Details	Sub-head	Major head
Major head	Sub-head			
6	7		8	10
Rs.	Rs.		Rs.	Rs.
		I. Works—		
		(As per Schedule A—Form J-IV).		
		II. Fixed Assets—		
		(As per Schedule B—Form J-V)—		
		(a) Value of land provided by Government		
		(at cost),		
		(b) Building as per last Balance sheet—		
		addition during the year		
		Total ..		
		III. Other Assets—		
		(As per Schedule C—Form J-V).		
		(a) Laboratory Equipment—		
		At cost on 1st April.		
		(i) Additions during the year.		
		(ii) Sales and adjustment during the year.		
		(iii) At cost on 31st March.		
		Deduct—		
		(i) Written off upto.		
		(ii) Written off during the year.		
		(iii) Sales and adjustment.		
		(iv) Total upto.		
		(b) Vehicles—		
		At cost as on 1st April.		
		(i) Additions during the year.		
		(ii) Sales and adjustment during the year.		
		(iii) At cost on 31st March.		
		Deduct—		
		(i) Written off upto.		
		(ii) Written off during the year.		
		(iii) Sales and adjustment.		
		(iv) Total upto.		
		(c) Furniture and Fixture—		
		At cost as on 1st April—		
		(i) Additions during the year.		
		(ii) Sales and adjustment during the year.		
		(iii) At cost as on 31st March.		
		Deduct—		
		(i) Written off upto 31st March.		
		(ii) Written off during the year.		
		(iii) Sales and adjustment.		
		(iv) Total upto 31st March ..		

Total Rs. ..

1	2	3	4	5
Rs.	Rs.	Total B. F.		

Total ..

Chief Accounts Officer.

J-III- -contd.

6	7	8	9	10
Total B. F.				
(d) Scientific Instrument and Office Appliances—				
At cost as on 1st April—				
(i) Additions during the year.				
(ii) Sales and adjustment during the year.				
(iii) At cost as on 31st March.				
Deduct—				
(i) Written off upto 31st March.				
(ii) Written off during the year.				
(iii) Sales and adjustment.				
(iv) Total upto 31st March . .				
(e) Tools and Plant—				
At cost as on 1st April—				
(i) Additions during the year.				
(ii) Sales and adjustment.				
(iii) At cost as on 31st March.				
Deduct—				
(i) Written off upto 31st March.				
(ii) Written off during the year.				
(iii) Sales and adjustment.				
(iv) Total upto 31st March . .				
(f) Closing Stock of Consumables—				
IV. Sundry Debtors—				
(i) Amounts due from outside bodies for expenditure incurred				
Expenditure				
Less amounts received				
(ii) Other sundry debtors.				
V. Advances—				
(i) Miscellaneous Advances				
(ii) Other amounts recoverable				
VI. Cash—				
(i) Short Term Deposit				
(ii) Cash in Bank—				
Savings Bank Account.				
Current Bank Account.				
(iii) Cash on hand				
(iv) Cash in transit				
VII. Excess of Expenditure over Income—				
(i) Upto 31st March				
(ii) Add for the year				
(iii) Deduct excess of Income over Expenditure for the year.				
Total				

Member-Secretary.

Chairman.

FORM

(See

Maharashtra Pollution

(Water Pollution

ANNUAL STATEMENT

(Schedule 'A' showing the Expenditure)

(Item I of the

Serial No.	Name of work	Upto 31st March 19		
		Direct expenditure 3(a)	Overhead charges; 3(b)	Total expenditure 3(c)
1	2			

Total ..

Note:—The works shown in this schedule

Chief Accounts Officer,