

“VASUNDHARA AWARDS” 2010

Application form for Environmental NGOs

Please download the Guidebook and follow instructions therein for submittal. Relevant supporting documents/ photographs/ video clips/ press cuttings, etc. may be enclosed with the application.

1.0 Name of the Organization:

2.0 Official address:

3.0 Contact details:

Name:

Tel:

Fax:

E-mail:

Website:

4.0 Registration details:

Registration No.:

Year of Registration:

FCRA No.:

Kindly provide the data/ information for one specific project completed/ ongoing in an Urban or Rural area in past three years (2007, 2008 & 2009):

5.0 About the Organization, it's Capacity:

5.1 Briefly describe your organization stating the overall activities, objectives, vision and mission.

5.2 What is the Staff strength of your organization? Please provide break up:

S. No.	Staff	Nos.
i.	Full time/ permanent staff	
ii.	Part time staff	
iii.	Volunteers	

5.3 What is your Organization Structure? Please provide an organogram (showing designation, function and reporting).

5.4 How do you plan and provide education, training and awareness (capacity building) to your staff. What percentages of your annual budget are spent towards this for the past three years (viz. January 2007 to December 31, 2009)?

5.5 What process does your organization follow towards engagement of stakeholders/ communities? Please highlight the initiatives taken for the same.

5.6 What is the total Annual Budget of your Organization?

Year	Amount in Rs.
2007	
2008	
2009	

5.7 Please provide the details of resource mobilized by your organization in the following format:

S. No.	Source of Fund (#)	Year of engagement	Duration of engagement	Year 2007 (In Rs.)	Year 2008 (In Rs.)	Year 2009 (In Rs.)

Note: (#): Please mention all sources, e.g. institutions, government, corporate, individuals, income generation.

5.8 Does your organization publish Audit Report/ Annual Report? To whom do you communicate the Audit Report/ Annual Report and how? Please enclose copy of the same for the past three years (2007, 2008 & 2009).

6.0 Project/ Program Details:

6.1 Briefly describe the organization’s project for which application is made.

6.2 What is the date of project initiation?

6.3 What is the date of project completion or target date of completion?

6.4 What are the objectives of the project in terms of verifiable indicators (both quantitative and qualitative)?

6.5 How and why this project is relevant/ appropriate and important to the society/ community or to local conditions? How this project is in line with your organization’s vision and mission?

6.6 In which geographical area/s this project implemented? Please mention the name of Municipal Corporation/ Council or Gram Panchayat where the project area is located.

- 6.7 Please mention whether the project area/s is falling in rural area/ urban area.
- 6.8 Please mention whether the project beneficiaries are falling in rural area/ urban area.
- 6.9 Total Budget of the Project:
- 6.10 Yearly Budget of the project (for the past three years, 2007, 2008 & 2009):
- 7.0 Project/ Program Impact and Effectiveness:**
- 7.1 How and when did your organization identify, design and implement this project? Describe the process in brief.
- 7.2 Please provide the details of the Project Team Members highlighting their qualification, experience, roles and responsibilities.
- 7.3 How do the monitor and measure the progress of the project objectives?
- 7.4 Please provide the status of the project in terms of verifiable indicators (both quantitative and qualitative) to demonstrate the achievements/ improvements against the objectives set.
- 7.5 What is potential for transferability, adaptability and replicability of project? Please describe in brief.
- 7.6 What is your post-project follow up and monitoring plan?
- 7.7 Is the project sustainable? Explain how.

7.8 Does your organization publish the project completion report? With whom do you share the project completion report and how? Please enclose a copy of the same for a completed project or progress reports for ongoing projects.

7.9 Please highlight the innovative/ unique elements of the project.

8.0 Please list any environmental awards that your organization has received over the past three years.

9.0 List of enclosures:

10.0 Declaration:

I/ we herewith declare that the information furnished hereinabove is true to the best of my/our knowledge and belief. I/ we understand that in case of submission of false information my/ our application would become liable to be cancelled and the award obtained based on the false information would be withdrawn by Maharashtra Pollution Control Board without any clarification on this matter. Also, I/ we declare that data/ information submitted to MPCB would become its property and I/ we have no objection to publishing of such data/ information by it on discussion with and consent of us.

Date:

Signature:

Name:

Place:

Designation: