

MINUTES OF PRE-BID MEETING

Date: 15th March 2017

Venue: Boardroom

Participants:

MPCB: Shri B.R.Jagtap (EE), Shri Sonawane (ASO) Dr.Desai (IT Mgr)

PMC: Vinayak Muchandi, Bhalchandra Patil (QVCS)

Bidders: VFS Global, Stockholding DMS, Aryan Imaging Business Consulting P Ltd., Karvy

Agenda: Pre-bid for “**Selection of Service Provider for Scanning, Digitization and storage of documents for MPCB**”

Minutes:

A pre-bid meeting was held to address the queries raised by the participating bidders about RFP for “**Selection of Service Provider for Scanning, Digitization and storage of documents for MPCB**”.

Below is the summary from of the discussions held. A corrigendum is being published addressing all the queries.

1. Some bidders were unable to complete the on-line bid purchase procedure. MPCB will extend the last date of e-bid purchase to facilitate the respective bidders to complete the procedure. Other schedule as per calendar remains unchanged. It may be noted that during the extended schedule, some other bidders can purchase the RFP. All the bidders present during pre-bid meeting agreed for the same.

2. Query was raised whether the specifications and marking system was pointing / favouring to a particular product or brand or OEM. MPCB categorically refuted the same and emphasized that this was a services based requirement. MPCB will change the marking system to emphasize this.

3. Some of bidders asked about the state, age and current storage and space of the documents. The bidders were shown the documents at MPCB HQ to help them do their own analysis. Bidders were asked to quote considering the condition of the documents, using their own judgment and experience.